

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: **Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.**

DATE & TIME: December 14, 2023 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on December 12, 2023 at 12:30PM. A copy of this agenda is available on the Funeral Board website at www.oklahoma.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

*** This symbol denotes the application and/or applicant is not in compliance with 235:1-1-2 (c) (14 day Rule)

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. **Roll Call**- Members Coble, Corbett, Davenport, Highberger, Matherly, and Roberts were present.
2. **Approval of the November 9, 2023 Regular Board meeting minutes** -Approved
3. **Oklahoma Funeral Director Association Update from a Representative of OKFDA, with possible discussion**- Dustin Pierce with OKFDA provided the following update: District meetings will be January 23-25 and January 30-February 1. The convention will be March 11-13, 2024. A women's conference will be held in July. Make sure to get renewals for membership in prior to December 31.

Oklahoma Insurance Department Update from a Representative of OID, with possible discussion-Rowena Ehrman with OID provided the following update: applications are due December 31. Please update her with any information that needs to be corrected on the Insurance Dept. renewal. 405-522-4628, rowena.ehrman@oid.ok.gov

4. **Review complaints with possible vote for probable cause or other action**

24-08 Death Certificate Issues -**Found Probable Cause**

24-15 Unprofessional Funeral Director-**Dismissed**

24-20 Vendor Payment Issues-**Found Probable Cause**

6. **Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action**

A. **Apprenticeship (Original)- All approved**

1. Charles Grisham, Henryetta, Integrity FS, Henryetta
2. Natalee Pryor, Edmond, Smith and Kernke, OKC
3. Jo'Landa Harris, OKC, Howard-Harris, OKC(FD Only)
4. Jasie Hamlin, Nowata, Benjamin FS, Nowata
5. Skyler Watters, Nowata, Benjamin FS, Nowata (EM Only)
6. Jessica Ramirez, Purcell, Wadley's FS, Purcell (EM Only)

B. **Apprenticeship (1st extension)-1 was denied, 2-6 were approved**

1. Kammi Robinson-Snodgrass, Lone Grove, Craddock, Ardmore
2. Sarah Brown, Bartlesville, Davis Family FH, Bartlesville
3. Robert Murray, Midwest City, Oklahoma Mortuary Service, OKC
4. Caitlin Bailey, Luther, Boydston-Bailey FH, Luther
5. Jessica Brewer, Holdenville, Williamson-Spradlin FH, Wetumka
6. Jackie Burch, Antlers, Serenity, Antlers (FD Only)

C. **Apprenticeship (2nd Extension) -1 was approved, 2 was tabled**

1. Amy Kinsey, Pryor, Shipman's, Pryor
2. Colin Kirk, Vinita, Luginbuel FH, Vinita

D. **Apprenticeship (3rd Extension) - Approved**

1. Andrew Haire, Vinita, Highsmith, Vinita

E. Funeral Director and/or Embalmer (Reciprocal)-**1 was tabled, 2 was approved**

1. Dylan DeStefano, Virginia
2. Randall Weagley, Florida

F. Funeral Director and/or Embalmer (Original)- **1, 2, 4, 5, 7, 8 were approved, 3 and 6 were tabled**

1. Valerie Hamilton, Edmond (EM Only)
2. Marlin Giles, Skiatook (FD Only)
3. Jonathan Broce, Bethany (FD Only)
4. Erin Riley, Shawnee (FD Only)
5. Heidi Mullings, Bixby (FD Only)
6. Lawanda Colbert, Midwest City (FD Only)
7. Sarah Blank, Edmond (EM Only)
8. Addison Ray, Clinton (EM Only)

G. Establishments- **All approved**

1. Oklahoma Mortuary Service, Tulsa, request to change FDIC from Floyd Richardson Jr. to Christopher Powers
2. Memorial Park FH, OKC, request to change FDIC from Emma Stratton to Katelyn Magruder
3. Cremation Only, Crescent, New Establishment, Abernathy Aaron Funeral Home LLC, Owner, Howard Aaron, FDIC Crescent
4. Smith FH, Anadarko, request to close establishment
5. Smith FH, Anadarko, New Establishment, Yellow Horizons, LLC, Owner, Stephanie Blankenship, FDIC, Lindsay

6. Fort Cobb FH, Fort Cobb, request to close establishment
7. Fort Cobb FH, Fort Cobb, New Establishment, Yellow Horizons, LLC, Owner, Stephanie Blankenship, FDIC, Lindsay
8. Mark Griffith Memorial FH, Riverside, Sand Springs, request to close establishment.

H. Crematories- **Approved**

1. Oklahoma Mortuary Service, Tulsa, request to change FDIC from Floyd Richardson Jr. to Christopher Powers

7. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9. **No New Business**

8. **Executive Director's Report**

A. Colorado General Assembly Update- Mr. Stiles is working with the Colorado Legislature for the sunrise process and anticipates more meetings to follow. Colorado has asked their neighboring states for certain statistics regarding licensure and the complaint process.

B. Establishment Renewal Update- As of the December Board meeting, there are still 258 Establishments that have not renewed.

C. Agency Financial Update Mr. Stiles reported gross receipts for November 2023 to be \$78,479.00 with \$7,697.90 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$34,539.42 and net income after expenses totaled \$36,241.68

9. **Strategic Planning: Discussion and possible action regarding change of Board Statutes or Board Rules:**

- A. Board discussion for Updating Cremation Statutes and Rules – a committee was created for cremation laws for 2024. Those on the committee are Darin Corbett, John Davenport, Kyra Geil, and John Astle
- B. Committee report, committee discussion, and Board discussion for Funeral Director Assistant License-The FD Assistant committee met and will meet again in January and February to further discuss the particulars of the assistant license.

- C. Committee report, committee discussion, and Board discussion for the Casket Bill- **The casket bill committee is waiting on OKFDA to have a meeting to see how they would like to handle the casket bill.**
- 10. Discussion and possible action on approving tours at Lifeshare in 2024 for CE. Approved, contact Kenny Tigner with Lifeshare, 405-655-3770, to set up your tour.
- 11. **Adjournment -10:28AM**

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **January 11, 2024. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street Conference Room – 1st Floor Oklahoma City, OK 73105.**