

**OKLAHOMA FUNERAL BOARD**  
3700 North Classen Blvd, Suite 175  
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: **Office of Chief Medical Examiner OKC, 921 N.E. 23<sup>rd</sup> Street  
Conference Room 1<sup>st</sup> Floor Oklahoma City, OK 73105.**

DATE & TIME: August 10, 2023 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on August 7, 2023 at 9:00AM. A copy of this agenda is available on the Funeral Board website at [www.oklahoma.gov/funeral](http://www.oklahoma.gov/funeral)

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to [info@funeral.ok.gov](mailto:info@funeral.ok.gov).

\*\*\* This symbol denotes the application and/or applicant is not in compliance with 235:1-1-2 (c) (14 day Rule)

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call
2. Approval of the July 13, 2023 Regular Board meeting minutes
3. Oklahoma Funeral Director Association Update from a Representative of OKFDA, with possible discussion
4. Oklahoma Insurance Department Update from a Representative of OID, with possible discussion
5. Kansas Licensed Funeral Director Representative Update, with possible Board discussion
6. Review complaints with possible vote for probable cause or other action

21-30 – Embalming Issues

21-35 – Next of Kin Issues

23-61 – Unsatisfactory Service

23-63 – Vendor Payment Issues

23-66 – Body Intake Log Issues

23-69 – Overcharging

23-70 – Body Intake Log Issues

23-71 – Prepaid Funeral Benefit Issues

23-72 – Vendor Payment Issues

23-73 – Public Health Concerns

23-74 – Next of Kin

23-75 – Body Intake Log Issues, Casket Issues

24-01 – Next of Kin

24-02 – Body Intake Log

**7. Matters for consideration: Motion to Enforce Consent Order, Order Regarding Motion to Enforce, or Scheduling Order**

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

**7A. Complaint 22-15 Brown's Durant Funeral Service & Crematory, Durant, Michael**

Overton, Durant, FDIC. Member Matherly needs to be recused.

**8. Matters for consideration: Consent Order or Scheduling Order**

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

**8A. Complaint 23-13 Baggerley Funeral Home, Edmond, SCI Oklahoma Funeral Service Inc, Owner. Member Roberts needs to be recused.**

**8B. Complaint 23-58 Palmer-Marler Funeral Home, Cushing, Ironwood Funeral Group LLC, Cushing, Riley Castor, FDIC, Agra. Member Roberts needs to be recused.**

**9. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action**

**A. Apprenticeship (Original)**

1. Tyler Smith, Tulsa, Bixby-South Tulsa, Bixby
2. Ariana Stevens-Mujica, Noble, Cruz Family FH, OKC
3. Molly Moore, Norman, OMS, OKC
4. Brittany Brown, OKC, Bill Eisenhour FH, OKC
5. Chelsea Raymond, Yukon, Hahn-Cook, OKC

B. Apprenticeship (1st extension)

1. Tara Cook, Tulsa, Dillon FS, Tulsa (FD Only)
2. Tamela Cheadle-Lewis, Ardmore, Harvey-Douglas FH, Ardmore
3. Kammi Robinson-Snodgrass, Lone Grove, Craddock, Ardmore
4. Jonathan Broce, Bethany, Memorial Park, OKC
5. Gage Hart, Geronimo, Hart-Wyatt FH, Walters

C. Apprenticeship (2nd extension)

1. Melissa Delgado, Norman, Havenbrook, Norman

D. Funeral Director and/or Embalmer (Reciprocal)

1. Stuart Thompson, Texas
2. Rodney Ford, Texas
3. Georgia Brasier, Texas

E. Funeral Director and/or Embalmer (Original)

1. Shelby Schrader, Broken Bow (FD Only)
2. Jordyn Coulson, Stillwater
3. Hillary Hatchett, OKC
4. Gerald Thompson, Henryetta (FD Only)
5. Landis Thompson, Cushing
6. Morghane Gonzalez, OKC
7. Carrie Davis, Owasso (FD Only)
8. Daysha Ross, Stilwell (EM Only)

F. Establishments

1. Stumpff-Barnsdall FH, Barnsdall, request to change FDIC from Kendra Soley to Paul Bruns
2. Stumpff-Nowata FH, Nowata, request to change FDIC from Scott Holz to Kendra Soley
3. Stumpff FH & Crematory, Bartlesville, request to change FDIC from Scott Holz to Kendra Soley
4. County Cremation Service, Ponca City, request to change FDIC from Shayna Coon to Brian Friend

#### G. Crematories

1. AE Cremation Services, Shawnee, New Crematory, AE Cremation Services LLC, Shawnee, Owner, Donald Tramel, Shawnee, FDIC
2. Regional Cremation Service Bartlesville, request to change FDIC from Scott Holz to Kendra Soley

10. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.

#### 11. Executive Director's Report

A. Agency Financial Update

B. International Conference National Exam Statistics Update

C. Licensing Statistics Update

12. Discussion and possible action regarding continuing education hours for tours of the Medical Examiner's Tulsa and OKC Offices in 2023

#### 13. Adjournment

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Tyler Stiles, MBA  
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **September 14, 2023. Office of Chief Medical Examiner –OKC 921 N.E. 23<sup>rd</sup> Street Conference Room – 1<sup>st</sup> Floor Oklahoma City, OK 73105.**