



MINUTES OF A REGULAR MEETING

OKLAHOMA FUNERAL BOARD
3700 N. Classen, Suite 175
Oklahoma City, Oklahoma 73118

April 13, 2023

BOARD MEMBERS

Tom Coble
Darin Corbett
Joe Highberger
Brent Matherly
Jim Roberts
Chad Vice

STAFF

Rochelle Covington
Tyler Stiles
Dustin Watters
Kylie Cooper, AAG
Liz Stevens, AAG

MEETING PLACE: MEETING PLACE:

If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on April 10, 2023 at 12:30PM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

President Roberts called the meeting to order at 10:00AM. Members Highberger, Matherly, and Roberts were present. Members Coble, Corbett, and Vice was absent. A quorum was always present

Motion by Highberger second by Matherly to approve the March 9, 2023 Regular Board meeting minutes. The motion passed unanimously.

Dustin Pierce with OKFDA provided the following update: Dustin Pierce with OKFDA provided the following update: Convention will be April 23-25 at

Embassy Suites in Norman. 11 hours of CE is offered. Visit OKFDA's website for the details.

The Oklahoma Insurance Department provided the following update. Annual reports were due March 15. OID will review those soon.

Motion by Matherly second by Roberts to dismiss complaint 22-44 regarding body issues. The motion passed unanimously.

Motion by Highberger second by Roberts to dismiss complaint 23-30 with letter of concern regarding Non-Payment Vendor. The motion passed unanimously.

Motion by Highberger second by Matherly to dismiss complaint 23-31 with letter of concern regarding Non-Payment Vendor. The motion passed unanimously.

Motion by Roberts second by Highberger to dismiss complaint 23-36 regarding Death Certificate Issues. The motion passed unanimously.

Motion by Matherly second by Highberger to dismiss complaint 23-37 regarding Next of Kin Issues. The motion passed unanimously

Motion by Highberger second by Roberts to find probable cause on complaint 23-38 regarding Body Intake Log Issues. The motion passed unanimously

Motion by Roberts second by Highberger to dismiss complaint 23-39 regarding Harassment. The motion passed unanimously

Motion by Matherly second by Highberger to dismiss complaint 23-41 regarding Unsatisfactory Service. The motion passed unanimously

Motion by Highberger second by Roberts to dismiss complaint 23-42 regarding Next of Kin Issues. The motion passed unanimously

Motion by Matherly second by Highberger to find probable cause on complaint 23-43 regarding Body Intake Log Issues. The motion passed unanimously

Motion by Matherly second by Highberger to approve the following:
Apprenticeship (Original) Alexandria Nimsey, Lexington, Alpha and Omega, OKC; Jackie Burch, Antlers, Serenity FS, Antlers (FD Only); Yesenia Martinez, OKC, Resthaven, OKC; Jillian Krieger, Noble, Corbett, OKC; Dena Cassell,

Chattanooga, Lawton Ritter Gray, Lawton; Reagan Crenshaw, Edmond, Baggerley FH, Edmond; Ruth Ewing, MWC, Smith and Kernke, OKC; Troy Wells, (FD Only), Sand Springs, Dillon FS, Sand Springs; Chris Main, McAlester, Brumley Mills, McAlester. The motion passed unanimously.

Motion by Matherly second by Highberger to table the following: Apprenticeship (1st Extension). Lorna Schofield, Stillwater, Green Country FH, Tahlequah; Hilda Rubio, Moore, John Ireland, Moore. The motion passed unanimously

Motion by Matherly second by Roberts to approve the following: Apprenticeship (1st Extension). Holland Dugdale, Glenpool, McClendon Winters, Okmulgee. The motion passed unanimously.

Motion by Matherly second by Highberger to table the following: Funeral Director and/or Embalmer (Reciprocal), Stuart Thompson, Texas. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Funeral Director and/or Embalmer (Reciprocal), James Williams, Kansas (FD Only). The motion passed unanimously.

Motion by Matherly second by Roberts to table the following: Funeral Director and/or Embalmer (Reciprocal), Mark Mead, Texas. The motion passed unanimously.

Motion by Matherly second by Highberger to table the following: Funeral Director and/or Embalmer (Original), Chad Austin, Boswell. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Funeral Director and/or Embalmer (Original) Addison Ray, Clinton (FD Only); Haley Ireland, Moore (EM Only). The motion passed unanimously.

Motion by Matherly second by Roberts to table the following: Funeral Director and/or Embalmer (Original), Jessica Ramirez, Purcell (FD Only). The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Funeral Director and/or Embalmer (Original) Madisyn Tolle, Purcell. The motion passed unanimously.

Motion by Matherly second by Roberts to approve the following:
Establishments, Hart Funeral Home, Stilwell, request to change FDIC from Brian Kester to John Keath; Hart Funeral Home, Tahlequah, request to change FDIC from Brian Kester to John Keath; Affordable Cremation Service-West, Sayre, New Establishment, Affordable, Inc., Owner, Christopher Whinery, FDIC. The motion passed unanimously.

There was no new business.

Agency Financial update- Mr. Stiles reported gross receipts for March 2023 to be \$15,540.00 with \$544.50 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$37,769.59 and net income after expenses totaled -\$22,774.09.

Mr. Stiles provided the following update on legislation for 2023:

HB 1074, by Rep. Smith, allows for unlicensed individuals to sell caskets.

Passed out of committee and did not make it to the House Floor. This is dormant for this year.

HB2240, by Rep. Dobrinski, lowers the age of licensure from 20 to 18. Passed out of the House and already passed the Senate committee.

HB2807, by Rep. Kendrix, extends the sunset of the Funeral Board for 5 years.- Language was changed to remove the sunset. Passed out of House and is now in the Senate.

SB128, by Sen. Rogers and Sen. Sims, adjusts provisions of Cemetery Merchandise Trust Act. Dormant for this year.

SB161, by Sen. Daniels, extends the sunset of the Funeral Board for 1 year.-

Passed out of the Senate and is now in the House. This has passed out of House committee.

SB707 by Sen Rosino, extends the amount of time for a physician to complete the medical portion of the Death Certificate to 5 days after receipt of the partial certificate. This has passed the Senate and passed from House Committee

SB722, by Sen. Stewart, prohibits first responders and funeral home staff from transmitting photo or video of collisions or crime scenes. Passed out of the Senate and already passed the House committee.

Motion by Highberger second by Matherly to adjourn the meeting at 10:17AM. The motion passed unanimously.

Jim Roberts
Oklahoma Funeral Board President