

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street
Conference Room 1st Floor Oklahoma City, OK 73105.

DATE & TIME: April 13, 2023 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on April 10, 2023 at 12:30PM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

*** This symbol denotes the application and/or applicant is not in compliance with 235:1-1-2 (c) (14 day Rule)

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call
2. Approval of the March 9, 2023 Regular Board meeting minutes
3. Oklahoma Funeral Director Association Update from a Representative of OKFDA
4. Oklahoma Insurance Department Update from a Representative of OID
5. Review complaints with possible vote for probable cause or other action

22-44 Body Issues

23-30 Non-Payment Vendor

23-31 Non-Payment Vendor

23-36 Death Certificate Issues

23-37 Next of Kin Issues

23-38 Body Intake Log

23-39 Harassment

23-41 Unsatisfactory Service

23-42 Next of Kin Issues

23-43 Body Intake Log

6. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)

1. Alexandria Nimsey, Lexington, Alpha and Omega, OKC
2. Jackie Burch, Antlers, Serenity FS, Antlers (FD Only)
3. Yesenia Martinez, OKC, Resthaven, OKC
4. Jillian Krieger, Noble, Corbett, OKC
5. Dena Cassell, Chattanooga, Lawton Ritter Gray, Lawton
6. Reagan Crenshaw, Edmond, Baggerley FH, Edmond
7. Ruth Ewing, MWC, Smith and Kernke, OKC
8. Troy Wells, (FD Only), Sand Springs, Dillon FS, Sand Springs
9. Chris Main, McAlester, Brumley Mills, McAlester

B. Apprenticeship (1st extension)

1. Lorna Schofield, Stillwater, Green Country FH, Tahlequah
2. Hilda Rubio, Moore, John Ireland, Moore

3. Holland Dugdale, Glenpool, McClendon Winters, Okmulgee

C. Funeral Director and/or Embalmer (Reciprocal)

1. Stuart Thompson, Texas

2. James Williams, Kansas

3. Mark Mead, Texas

D. Funeral Director and/or Embalmer (Original)

1. Chad Austin, Boswell

2. Addison Ray, Clinton (FD Only)

3. Haley Ireland, Moore (EM Only)

4. Jessica Ramirez, Purcell (FD Only)

5. Madisyn Tolle, Purcell

E. Establishments

1. Hart Funeral Home, Stilwell, request to change FDIC from Brian Kester to John Keath

2. Hart Funeral Home, Tahlequah, request to change FDIC from Brian Kester to John Keath

3. Affordable Cremation Service-West, Sayre, New Establishment, Affordable, Inc., Owner, Christopher Whinery, FDIC

7. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.

8. **Executive Director's Report**

A. Agency Financial Update

B. New Funeral Board Website

C. 2023 Legislation Update: HB 1074, HB2240, HB2807, SB128,
SB161, SB707, SB722

9. Adjournment

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: May 11, 2023. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street Conference Room – 1st Floor Oklahoma City, OK 73105.



MINUTES OF A REGULAR MEETING

OKLAHOMA FUNERAL BOARD
3700 N. Classen, Suite 175
Oklahoma City, Oklahoma 73118

March 9, 2023

BOARD MEMBERS

Tom Coble
Darin Corbett
Joe Highberger
Brent Matherly
Jim Roberts
Mike Sanders
Chad Vice

STAFF

Rochelle Covington
Tyler Stiles
Dustin Watters
Kylie Cooper, AAG
Liz Stevens, AAG

MEETING PLACE: MEETING PLACE:

If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on March 6, 2023 at 10:30AM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

Acting Chairman Highberger called the meeting to order at 10:00AM. Members Coble, Corbett, Highberger, and Sanders were present. Members Matherly, Roberts, and Vice was absent. A quorum was always present

Motion by Coble second by Sanders to approve the February 9, 2023 Regular Board meeting minutes. The motion passed unanimously.

Dustin Pierce with OKFDA provided the following update: OKFDA Convention mailers were mailed out. Convention is April 23- April 25, 2023

OID did not provide an update.

Motion by Coble second by Sanders to table complaints 23-30 and 23-31 regarding non-payment of vendor. The motion passed unanimously.

Motion by Coble second by Sanders to find probable cause on complaint 23-40 regarding Misleading Advertising. The motion passed unanimously.

Regarding the matters for consideration: Consent Order or Scheduling Order: Complaint 22-43 Keith D. Biglow Funeral Directors, Inc., Establishment, Muskogee, Keith D. Biglow Funeral Directors, Inc, Owner, Tristan Wilson, FDIC, Muskogee. Respondents did not appear. The prosecution was represented by Kylie Cooper, AAG. Liz Stevens, AAG, was the Board's legal advisor. Members Coble, Corbett, Highberger, and Sanders heard the case. Member Roberts was recused from the case and he was not present for the meeting.

After the presentation of the agreed upon Consent Order, motion by Highberger second by Sanders to accept the Consent Order. The consent order consisted of the following: The terms consisted of the following: failure to failure to file a death certificate in a timely manner, Failure to comply with FTC Funeral Rules, violation of the Funeral Service Licensing Act, and Rules of the Board. Administrative Penalty of \$5,000, restitution in the amount of \$1,595, 6 additional hours of CE, Costs of \$500. The motion passed unanimously.

Regarding the matters for consideration: Consent Order or Scheduling Order: Complaint 23-07 Whinery-Huddleston Funeral Service, Establishment, Lawton, Beacon Funeral Partners (Oklahoma) LLC, Owner, Christian Corl, Funeral Director, Lawton. The prosecution was represented by Kylie Cooper, AAG. Liz Stevens, AAG, was the Board's legal advisor. Members Coble, Corbett, Highberger, and Sanders heard the case. Member Roberts was recused from the case and he was not present for the meeting.

After the presentation of the agreed upon Consent Order, motion by Highberger second by Coble to accept the consent order. The consent order consisted of the following: The agreed violations were: violation of the ethics rules, Fraud in obtaining a license, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following:

Administrative Penalty of \$750, 6 additional hours of CE, Costs of \$500. The motion passed unanimously.

Regarding the matters for consideration: Consent Order or Scheduling Order: Complaint 23-24 Michael's Funeral Home, Inc, Establishment, Drumright, Michael's Funeral Home, Inc, Owner, Michael Davis, FDIC, Drumright. The prosecution was represented by Kylie Cooper, AAG. Liz Stevens, AAG, was the Board's legal advisor. Members Coble, Corbett, Highberger, and Sanders heard the case. Member Roberts was recused from the case and he was not present for the meeting.

After the presentation of the agreed upon Consent Order, motion by Highberger second by Coble to accept the consent order. The consent order consisted of the following: The agreed violations were: failure to have a completed Body Intake Log, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Administrative Penalty of \$500, Costs of \$250. The motion passed unanimously.

Regarding the matters for consideration: Consent Order or Scheduling Order: Complaint 23-25 Jack's Chapel Inc., Establishment, Tulsa, Jack's Chapel Inc, Owner, George Riley, FDIC Tulsa. The prosecution was represented by Kylie Cooper, AAG. Liz Stevens, AAG, was the Board's legal advisor. Members Coble, Highberger, and Sanders heard the case. Member Corbett was recused from the case and he left the room.

After the presentation of the agreed upon Consent Order, motion by Highberger second by Coble to accept the consent order. The consent order consisted of the following: The agreed violations were: failure to have a clean and sanitary preparation room, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Administrative Penalty of \$750, Costs of \$250. The motion passed unanimously.

Member Corbett reentered the room.

Regarding the matters for consideration: Administrative Hearing: Complaint 19-35, Oscar Ron Savage, licensed funeral director and embalmer. Although being duly served with notice, Mr. Savage did not appear. The prosecution was represented by Kylie Cooper, AAG. Liz Stevens, AAG, was the Board's legal advisor. Members Coble, Corbett, Highberger, and Sanders heard the case. Member Roberts was recused and was not present at the meeting.

After the presentation of the complaint was made and admission into evidence of exhibits and the testimony of witnesses, motion by Highberger

second by Corbett to enter executive session. The motion passed unanimously.

Motion by Highberger second by Sanders to exit executive session. While in executive session, only this case was discussed and no votes were taken.

Motion by Highberger second by Sanders to revoke Oscar Ron Savages' funeral director and embalmer licenses. The violations were: Conviction of a felony, violation of Funeral Services Licensing Act, and violation of Board Rules. The motion passed unanimously.

Motion by Highberger second by Coble to approve the following: Apprenticeship (Original) Ty Astle, OKC, Oklahoma Mortuary Service, OKC (EM Only); Samuel Hild, OKC, OK Cremation, OKC; William Watkins, Lawton, Whitt FH, Duncan; Shealyn Wilds, Stillwell, Roberts-Reed-Culver FH, Stillwell; Taylor Reich, OKC, Sunny Lane FH, Del City; Zachary Graves, Stillwell, Roberts-Reed-Culver FH, Stillwell; Quade Varner, OKC, Alternatives C&FS, OKC; Amy Borazjani, Mustang, Tribute Memorial Care SW, Tuttle; Lauren Sloan, Sapulpa, Smith FH, Sapulpa; Sonya Hamilton, OKC, Vondel Smith Mortuary, OKC; Shawn Duke, Tulsa, Keith Biglow FD, Tulsa; Shayla King, Okmulgee, Integrity FS, Henryetta. The motion passed unanimously.

Motion by Highberger second by Coble to approve the following: Apprenticeship (1st Extension). Zoe Nichols, OKC, OK Cremation FH, OKC; Darin Haddox, Claremore, MMS Payne FH, Claremore; DaiDrian Brown, Tulsa, Butler-Stumpff & Dyer, Tulsa; Madelyn Holuby, Henryetta, Integrity FS, Henryetta; Erin Riley, Shawnee, Walker FS&C, Shawnee (FD Only). The motion passed unanimously.

Motion by Highberger second by Sanders to table the following: Apprenticeship (1st Extension). Lorna Schofield, Stillwater, Green Country FH, Tahlequah. The motion passed unanimously.

Motion by Highberger second by Coble to deny the following: Apprenticeship (2nd Extension). Jared Johnson II, Wagoner, Shipman FH, Wagoner. The motion passed unanimously.

Motion by Highberger second by Sanders to approve the following: Funeral Director and/or Embalmer (Reciprocal), Kyle Dungan, Texas; April Bellotte, Texas. The motion passed unanimously.

Motion by Highberger second by Coble to table the following: Funeral Director and/or Embalmer (Reciprocal), Stuart Thompson, Texas. The motion passed unanimously.

Motion by Highberger second by Sanders to deny the following: Funeral Director and/or Embalmer (Reciprocal), Desirae Davis, Iowa (EM Only). The motion passed unanimously.

Motion by Highberger second by Coble to approve the following: Funeral Director and/or Embalmer (Original) Paige Goodman, OKC; Jonathan Bland, Yukon; Conner Brown, Wellston; Tyler Harrell, Sallisaw. The motion passed unanimously.

Motion by Highberger second by Sanders to table the following: Funeral Director and/or Embalmer (Original), Chad Austin, Boswell. The motion passed unanimously.

Motion by Highberger second by Coble to approve the following: Establishments, Stephens-Key Funeral & Cremation Care, Pryor, request to change FDIC from Clarissa Yates to Chris Highsmith; Ninde Funeral Directors, Inc-Mosaic Memorial, Tulsa, request to change name to Ninde Funeral Directors, Inc. ; Clifford D Garrett Family Funeral Home and Crematory, Muskogee, New Establishment, Garrett Funeral Home LLC, Owner, Clifford D Garrett, FDIC; Forever Memories Funeral Service, Sallisaw, request to change FDIC from Kari Harrell to Tyler Harrell. The motion passed unanimously.

Motion by Highberger second by Sanders to approve the following: Crematories, Clifford D Garrett Family Funeral Home and Crematory, Muskogee, New Crematory, Garrett Funeral Home LLC, Owner, Clifford D Garrett, FDIC. The motion passed unanimously.

There was no new business.

Agency Financial update- Mr. Stiles reported gross receipts for February 2023 to be \$12,780.00 with \$937.00 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$40,048.08 and net income after expenses totaled -\$28,205.08.

Mr. Stiles provided the following update on legislation for 2023:

HB 1074, by Rep. Smith, allows for unlicensed individuals to sell caskets.

Passed out of committee and will watch to see if it makes it to the House Floor.

HB 1234, by Speaker McCall, Shell Bill that Creates the Oklahoma Cemeteries Act. Dormant pursuant to Rules.

HB1235, by Speaker McCall, Shell Bill that Creates the Oklahoma Cemeteries Act. Dormant pursuant to Rules.

HB2240, by Rep. Dobrinski, lowers the age of licensure from 20 to 18. Passed out of committee and will watch to see if it makes it to the House Floor.

HB2642, by Rep. Lepak, Shell Bill that creates the Cremations Approval Process Reform Act Dormant pursuant to Rules.

HB2671, by Rep. Lepak, Shell Bill that creates the Funerals Act. Dormant pursuant to Rules.

HB2807, by Rep. Kendrix, extends the sunset of the Funeral Board for 5 years.- Language was changed to remove the sunset. Passed out of House and is now in the Senate.

SB128, by Sen. Rogers and Sen. Sims, adjusts provisions of Cemetery Merchandise Trust Act

SB161, by Sen. Daniels, extends the sunset of the Funeral Board for 1 year.- Passed out of the Senate and is now in the House.

SB356, by Sen. Daniels, requires funeral establishments to provide notice and identifying information of subcontractors. Dormant pursuant to Rules.

SB599, by Sen. Montgomery, extends the time for medical certification to 14 days and gives authority for prosecution for noncompliance by medical professionals.

SB722, by Sen. Stewart, prohibits first responders and funeral home staff from transmitting photo or video of collisions or crime scenes. Passed out of committee and will watch to see if it makes it to the Senate Floor.

SB957 by Sen. Jett, removes the requirement of accreditation by the American Board of Funeral Service Education for licensure. Dormant pursuant to Rules.

Motion by Coble second by Corbett to adjourn the meeting at 10:42AM. The motion passed unanimously.

Jim Roberts
Oklahoma Funeral Board President