



MINUTES OF A REGULAR MEETING

OKLAHOMA FUNERAL BOARD
3700 N. Classen, Suite 175
Oklahoma City, Oklahoma 73118

September 8, 2022

BOARD MEMBERS

Tom Coble
Darin Corbett
Joe Highberger
Brent Matherly
Jim Roberts
Mike Sanders
Chad Vice

STAFF

Rochelle Covington
Tyler Stiles
Dustin Watters
Niki Batt, AAG

MEETING PLACE: MEETING PLACE: Videoconference at <https://oklahomafuneralboard.my.webex.com/meet/Funeralboard>
If calling in by telephone please call 1-408-418-9388; Access Code 1260612143.
If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on September 2, 2022 at 1:15PM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

Continuing Education credit was not provided for this meeting if attended via videoconference or telephone.

President Roberts called the meeting to order at 10:00AM. Members Corbett, Highberger, Matherly, Roberts, Sanders, and Vice were present. Member Coble was not present. A quorum was always present

Motion by Highberger second by Vice to approve the August 11, 2022 Regular Board meeting minutes. The motion passed unanimously.

Dustin Pierce with OKFDA provided the following update: OKFDA is working on a new website. Fall district meetings have been scheduled District I- September 20th: Iron Star BBQ Oklahoma City
District II: September 22nd: El Patron Cocina Mexicana 41st and Yale Tulsa, OK
District III & IV: September 27th: White Dog Hill Clinton, OK
District V & VI: September 29th: Fish Tales Tishomingo, OK
We will provide 1 hour of CE cost will be \$30/person
RSVP by emailing info@okfda.com, text 405-843-0730, or call 405-843-0730.

OID provided no update.

Mr. Stiles updated the Board that Mr. Watters is the new Board Investigator and has been training Mr. Watters over the past 2 weeks.

Motion by Vice second by Highberger to find probable cause on complaint 20-14 regarding misleading advertising. The motion passed unanimously with Corbett abstaining.

Motion by Vice second by Highberger to find probable cause on complaint 20-16 regarding misleading advertising. The motion passed unanimously with Corbett abstaining.

Motion by Highberger second by Vice to find probable cause on complaint 21-30 regarding Desecration/ Ethics issues. The motion passed unanimously.

Motion by Matherly second by Sanders to find probable cause on complaint 22-25 regarding Unlicensed Practice. The motion passed unanimously.

Motion by Matherly second by Highberger to find probable cause on complaint 22-30 regarding Cremation Issues/Death Certificate Issues. The motion passed unanimously.

Motion by Matherly second by Vice to find probable cause on complaint 22-38 regarding Unlicensed Practice. The motion passed unanimously.

Motion by Highberger second by Roberts to find probable cause on complaint 22-46 regarding Overcharging/Not releasing body to Next of Kin. The motion passed unanimously.

Motion by Vice second by Highberger to find probable cause on complaint 23-05 regarding misleading advertising. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Apprenticeship (Original) Randi Reeves, Sapulpa, Moore FH, Tulsa; Courtney Maine, Pauls Valley, Wooster FH, Pauls Valley; Deanna Evans, Dewey, Davis FH, Dewey (FD Only); Marlin Giles, Skiatook, Chapman Black, Cleveland (FD Only); Emily Eastman, Broken Arrow, Floral Haven, Broken Arrow; Alpha Alex, Edmond, Ingram, Smith & Turner, Yukon; Tabitha Brown, Stillwater, Strode, Stillwater; Rose Smith, Ada, Mercer-Adams, Bethany; Matthew Bowser, Broken Bow, Affordable Cremation, OKC. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Apprenticeship (1st Extension) Thomas Applegate, Wagoner, Mallet FH, Wagoner; Mercedes Castro, OKC, Yanda & Son, Yukon. The motion passed unanimously.

Motion by Matherly second by Highberger to table the following: Apprenticeship (1st Extension). Catharine Babb, Edmond, Ford FS, Del City. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Apprenticeship (2nd Extension) Brighton Potter, Tulsa, Add'Vantage FS, Tulsa. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Apprenticeship (3rd Extension) Tyler Harrell, Sallisaw, Forever Memories, Sallisaw. The motion passed unanimously.

Motion by Matherly second by Vice to table the following: Funeral Director and/or Embalmer (Reciprocal), Kyle Dungan, Texas; Richard Kelley-Dixon, North Carolina (EM Only). The motion passed unanimously.

Motion by Matherly second by Highberger to table the following: Funeral Director and/or Embalmer (Original), Carrie Davis, Owasso (FD Only); Cadyn Brice, Enid. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Funeral Director and/or Embalmer (Original) Domonique Bruner, OKC (FD Only); Gracie Goodwin, Morris; Jasmine Hatton, Ada. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Establishments, Butler Stumpff & Dyer, Tulsa, request to change FDIC from Jennifer Beaty to Cassandra Carter; Cremation Society of Oklahoma, Tulsa, request to change FDIC from Jennifer Beaty to Cassandra Carter; Cremation Care+, Tulsa, request to close establishment; Rose Chapel FS, Sayre, request to close establishment; Rose Chapel FS, Cheyenne, request to close establishment; Whinery Savage FS, Elk City, request to close establishment; Martin Dugger Funeral Home, Cheyenne, New Establishment, Dugger Funeral Services, Inc, Owner, Tammy Dugger, FDIC; Martin Dugger Funeral Home, Sayre, New Establishment, Dugger Funeral Services, Inc, Owner, Tammy Dugger, FDIC. The motion passed unanimously.

Motion by Matherly second by Highberger to deny the following: Establishments, Whinery-Huddleston Funeral Service, Lawton, New Establishment, Beacon Funeral Partners (Oklahoma) LLC, Christian Corl, FDIC. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Commercial Embalming Establishments, Oklahoma Mortuary Service Tulsa, Tulsa, New Establishment, Oklahoma Mortuary & Cremation Service Tulsa LLC, Owner, Floyd Richardson Jr., FDIC . The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Crematories, Regional Cremation Service, Tulsa, request to change FDIC from Jennifer Beaty to Cassandra Carter. The motion passed unanimously.

There was no New Business

Executive Director's Report- Agency Financial update- Mr. Stiles reported gross receipts for August 2022 to be \$13,447.50 with \$980.75 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$23,390.67 and net income after expenses totaled -\$10,923.92

No vote was taken on the following statute or rule changes: Change of the age requirement for licensure in statute; change of the age and education requirement for apprenticeship in statute; removal of the additional education requirement in Board Rule, OAC 235:10-3-1(5)(B) and (6).

Public Comment limited to 2 minutes per person and limited to proposed statute or rule changes- Mr. Roberts asked Board staff to compile a list of all recommendations regarding statute or rule changes. The list will be sent to Board members and members will rank the recommendations by priority. If these changes are not made this year, the list will be used for next year. The list that was discussed was:

Age requirement changes
Crematory operator license
60-mile limit from residence to location for FDIC
Disclosures: sub-contractors
Require certain disclosures be made via telephone, in person, in writing & online
Additional prohibitions on commercial embalming establishments
Require license verification for intrastate & interstate trade calls
Require use of cremation container
Require all-inclusive pricing for direct cremation
Administrative penalties & sanctions schedule

Motion by Highberger second by Vice to adjourn the meeting at 11:25AM. The motion passed unanimously.

Jim Roberts
Oklahoma Funeral Board President