

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: **Videoconference at**
<https://oklahomafuneralboard.my.webex.com/meet/Funeralboard>

We ask that only the Respondents in a complaint use the video camera function. If calling in by telephone please call 1-408-418-9388; Access Code 1260612143. If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.

DATE & TIME: September 8, 2022 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on September 2, 2022 at 1:15PM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

If attending via videoconference or via telephone, Continuing Education credit will not be provided for this meeting. If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

*** This symbol denotes the application and/or applicant is not in compliance with 235:1-1-2 (c) (14 day Rule)

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. **Roll Call-** Members Corbett, Highberger, Matherly, Roberts, Sanders, and Vice were present. Member Coble was not present.
2. **Approval of the August 11, 2022 Regular Board meeting minutes -Approved**
3. **Oklahoma Funeral Director Association Update from a Representative of OKFDA** Dustin Pierce with OKFDA provided the following update: OKFDA is working on a new website. Fall district meetings have been scheduled District I-September 20th: Iron Star BBQ Oklahoma City
District II: September 22nd: El Patron Cocina Mexicana 41st and Yale Tulsa, OK
District III & IV: September 27th: White Dog Hill Clinton, OK
District V & VI: September 29th: Fish Tales Tishomingo, OK
We will provide 1 hour of CE cost will be \$30/person
RSVP by emailing info@okfda.com, text 405-843-0730, or call 405-843-0730.

4. **Oklahoma Insurance Department Update from a Representative of OID-** OID provided no update
5. **Introduction of new Board Investigator Dustin Watters-** Mr. Stiles updated the Board that Mr. Watters is the new Board Investigator and has been training Mr. Watter over the past 2 weeks.

6. Review complaints with possible vote for probable cause or other action

20-14- Misleading Advertising - **Found Probable Cause**

20-16- Misleading Advertising - **Found Probable Cause**

21-30- Desecration/ Ethics issues - **Found Probable Cause**

22-25- Unlicensed Practice - **Found Probable Cause**

22-30- Cremation Issues/Death Certificate Issues - **Found Probable Cause**

22-38- Unlicensed Practice - **Found Probable Cause**

22-46- Overcharging/Not releasing body to Next of Kin - **Found Probable Cause**

23-05- Misleading Advertising – **Found Probable Cause**

7. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)-All Approved

1. Randi Reeves, Sapulpa, Moore FH, Tulsa
2. Courtney Maine, Pauls Valley, Wooster FH, Pauls Valley
3. Deanna Evans, Dewey, Davis FH, Dewey (FD Only)
4. Marlin Giles, Skiatook, Chapman Black, Cleveland (FD Only)
5. Emily Eastman, Broken Arrow, Floral Haven, Broken Arrow
6. Alpha Alex, Edmond, Ingram, Smith & Turner, Yukon
7. Tabitha Brown, Stillwater, Strode, Stillwater

8. Rose Smith, Ada, Mercer-Adams, Bethany

9. Matthew Bowser, Broken Bow, Affordable Cremation, OKC

B. Apprenticeship (1st extension)- 1 and 3 **Approved, 2 tabled**

1. Thomas Applegate, Wagoner, Mallet FH, Wagoner

2. Catharine Babb, Edmond, Ford FS, Del City

3. Mercedes Castro, OKC, Yanda & Son, Yukon

C. Apprenticeship (2nd extension)- **Approved**

1. Brighton Potter, Tulsa, Add'Vantage FS, Tulsa

D. Apprenticeship (3rd extension)- **Approved**

1. Tyler Harrell, Sallisaw, Forever Memories, Sallisaw

E. Funeral Director and/or Embalmer (Reciprocal)-**Both Tabled**

1. Kyle Dungan, Texas

2. Richard Kelley-Dixon, North Carolina (EM Only)

F. Funeral Director and/or Embalmer (Original)-**1 and 4 tabled, 2,3, and 5 approved**

1. Carrie Davis, Owasso (FD Only)

2. Domonique Bruner, OKC (FD Only)

3. Gracie Goodwin, Morris

4. Cadyn Brice, Enid

5. Jasmine Hatton, Ada

G. Establishments- **1-8 approved, 9 denied**

1. Butler Stumpff & Dyer, Tulsa, request to change FDIC from Jennifer Beaty to Cassandra Carter

2. Cremation Society of Oklahoma, Tulsa, request to change FDIC from Jennifer Beaty to Cassandra Carter
3. Cremation Care+, Tulsa, request to close establishment
4. Rose Chapel FS, Sayre, request to close establishment
5. Rose Chapel FS, Cheyenne, request to close establishment
6. Whinery Savage FS, Elk City, request to close establishment
7. Martin Dugger Funeral Home, Cheyenne, New Establishment, Dugger Funeral Services, Inc, Owner, Tammy Dugger, FDIC
8. Martin Dugger Funeral Home, Sayre, New Establishment, Dugger Funeral Services, Inc, Owner, Tammy Dugger, FDIC
9. Whinery-Huddleston Funeral Service, Lawton, New Establishment, Beacon Funeral Partners (Oklahoma) LLC, Christian Corl, FDIC

H. Commercial Embalming Establishments- **Approved**

1. Oklahoma Mortuary Service Tulsa, Tulsa, New Establishment, Oklahoma Mortuary & Cremation Service Tulsa LLC, Owner, Floyd Richardson Jr., FDIC

I. Crematories- **Approved**

1. Regional Cremation Service, Tulsa, request to change FDIC from Jennifer Beaty to Cassandra Carter

8. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.-**No New Business**

9. **Executive Director's Report**

A. Agency Financial Update- **Mr. Stiles reported gross receipts for August 2022 to be \$13,447.50 with \$980.75 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$23,390.67 and net income after expenses totaled -\$10,923.92**

10. Discussion and possible action regarding change of Board Statutes or Board Rules:

- A. Change of the age requirement for licensure in statute
- B. Change of the age and education requirement for apprenticeship in statute
- C. Removal of the additional education requirement in Board Rule, OAC 235:10-3-1(5)(B) and (6).

D. Public Comment limited to 2 minutes per person and limited to proposed statute or rule changes- Mr. Roberts asked Board staff to compile a list of all recommendations regarding statute or rule changes. The list will be sent to Board members and members will rank the recommendations by priority. If these changes are not made this year, the list will be used for next year.

Age requirement changes

Crematory operator license

60-mile limit from residence to location for FDIC

Disclosures: sub-contractors

Require certain disclosures be made via telephone, in person, in writing & online

Additional prohibitions on commercial embalming establishments

Require license verification for intrastate & interstate trade calls

Require use of cremation container

Require all-inclusive pricing for direct cremation

Administrative penalties & sanctions schedule

11. Adjournment -11:25AM

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **October 13, 2022. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street Conference Room – 1st Floor Oklahoma City, OK 73105.**