



MINUTES OF A REGULAR MEETING

OKLAHOMA FUNERAL BOARD
3700 N. Classen, Suite 175
Oklahoma City, Oklahoma 73118

October 13, 2022

BOARD MEMBERS

Tom Coble
Darin Corbett
Joe Highberger
Brent Matherly
Jim Roberts
Mike Sanders
Chad Vice

STAFF

Rochelle Covington
Tyler Stiles
Dustin Watters
Kylie Cooper, AAG
Liz Stevens, AAG

MEETING PLACE: MEETING PLACE: Videoconference at <https://oklahomafuneralboard.my.webex.com/meet/Funeralboard>
If calling in by telephone please call 1-408-418-9388; Access Code 1260612143.
If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on October 10, 2022 at 10:30AM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

Continuing Education credit was not provided for this meeting if attended via videoconference or telephone.

President Roberts called the meeting to order at 10:00AM. Members Corbett, Highberger, Matherly, Roberts, Sanders, and Vice were present. Member Coble was not present. A quorum was always present

Motion by Highberger second by Sanders to approve the September 8, 2022 Regular Board meeting minutes. The motion passed unanimously.

Dustin Pierce with OKFDA provided the following update: Certified Celebrant Training-November 9-11 at the Aloft Hotel. Please see the OKFDA website for more details. Last Call CE-December 4th and 5th at Barnes Friederich Funeral Home. 6 hours of CE Each day. OKFDA launched their new website and management software. OKFDA.com

OID provided the following update: OID will have a meeting regarding statute changes on Nov. 8 that is open to the public.

Motion by Highberger second by Roberts to dismiss complaint 23-02 regarding Next of Kin Issues. The motion passed unanimously.

Motion by Highberger second by Matherly to find probable cause on complaint 23-03 regarding Missing Items. The motion passed unanimously.

Motion by Highberger second by Roberts to dismiss complaint 23-06 regarding Rude Funeral Director. The motion passed unanimously.

Motion by Highberger second by Matherly to find probable cause on complaint 23-08 regarding Body Intake Log Issues. The motion passed unanimously.

Motion by Highberger second by Matherly to dismiss complaint 23-09 regarding Next of Kin Issues. The motion passed unanimously.

Motion by Highberger second by Matherly to dismiss complaint 23-10 regarding Overcharging. The motion passed unanimously.

Motion by Highberger second by Matherly to dismiss complaint 23-11 regarding Missing Items. The motion passed unanimously.

Motion by Highberger second by Matherly to dismiss complaint 23-12 regarding Next of Kin Issues. The motion passed unanimously.

Regarding the matters for consideration: Consent Order or Scheduling Order: Complaint 22-41 Watts Funeral Home, Establishment, Kingston; Watts Funeral Home, LLC, Owner, Madill; Charles Watts, FDIC, Madill. Respondents did not appear. The prosecution was represented by Kylie Cooper, AAG. Liz Stevens, AAG, was the Board's legal advisor. Members Highberger, Matherly, Roberts, Sanders, and Vice heard the case. Member Corbett was recused from the case and he left the room.

After the presentation of the agreed upon Consent Order, motion by Highberger second by Roberts to accept the Consent Order. The consent order consisted of the following: The agreed violations were: failing to have visible retail prices on caskets, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Jointly pay Administrative Penalty of \$2,000, and jointly pay Costs of \$500. The motion passed unanimously.

Regarding the matters for consideration: Consent Order or Scheduling Order: Complaint 22-42 Flanagan-Watts Funeral Home & Cremation Services, Establishment, Marietta; Flanagan-Watts Funeral Home, Inc., Owner, Marietta; David Brown, FDIC, Thackerville. Respondents did not appear. The prosecution was represented by Kylie Cooper, AAG. Liz Stevens, AAG, was the Board's legal advisor. Members Highberger, Matherly, Roberts, Sanders, and Vice heard the case. Member Corbett was recused from the case and he was already out of the room.

After the presentation of the agreed upon Consent Order, motion by Highberger second by Sanders to accept the Consent Order. The consent order consisted of the following: The agreed violations were: failing to have a complete and up-to-date Body Intake Log, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Jointly pay Administrative Penalty of \$250, and jointly pay Costs of \$250. The motion passed unanimously.

Member Corbett reentered the room.

Regarding the matters for consideration: Consent Order or Scheduling Order: Complaint 22-47 Integrity Funeral Service, Establishment, Henryetta; Integrity Funeral Service, LLC, Owner, Henryetta; David Vanmeter, FDIC, Weleetka. Respondents did not appear. The prosecution was represented by Kylie Cooper, AAG. Liz Stevens, AAG, was the Board's legal advisor. Members Corbett, Highberger, Matherly, Sanders, and Vice heard the case. Member Roberts was recused from the case and he left the room.

After the presentation of the agreed upon Consent Order, motion by Highberger second by Sanders to accept the Consent Order. The consent order consisted of the following: The agreed violations were: failing to have a complete and up-to-date Body Intake Log, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Jointly pay Administrative Penalty of \$500, and jointly pay Costs of \$250. The motion passed unanimously.

Regarding the matters for consideration: Consent Order or Scheduling Order: Complaint 23-01 Wilson-Little Funeral Home, Inc., Establishment, Newcastle; Wilson-Little Funeral Home, Inc., Owner, Purcell; Michael Tolle, FDIC, Purcell. Respondents did not appear. The prosecution was represented by Kylie Cooper, AAG. Liz Stevens, AAG, was the Board's legal advisor. Members Corbett, Highberger, Matherly, Sanders, and Vice heard the case. Member Roberts was recused from the case and he was already out of the room.

After the presentation of the agreed upon Consent Order, motion by Highberger second by Sanders to accept the Consent Order. The consent order consisted of the following: The agreed violations were: failing to have visible retail prices on caskets, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Jointly pay Administrative Penalty of \$2,000, and jointly pay Costs of \$500. The motion passed unanimously.

Member Roberts reentered the room.

Motion by Highberger second by Roberts to approve the following: Apprenticeship (Original) Joshua Eastham, Tulsa, Gary Kelley's Add'vantage, Tulsa. The motion passed unanimously.

Motion by Highberger second by Roberts to approve the following: Apprenticeship (Original) Davis Quiroz, Edmond, Matthews FH, Edmond; Michael Bartgis, Pryor, Shipman's, Pryor (EM Only); Caitlin Dale, Pryor, Shipman's, Pryor (FD Only); Joe Lambert, Tulsa, Bixby South Tulsa FS, Bixby; Kenslie Villoni, Tulsa, Floral Haven, Broken Arrow; Serena Torres, OKC, McKay Davis, OKC; Riley Caple, (FD Only), Catoosa, Butler Stumpff Dyer, Tulsa; Karley Page, Edmond, Hahn-Cook, OKC; Dennis Baker, Kingfisher, Sanders, Kingfisher; Caitlin Bailey, Wellston, Boydston Bailey FH, Luther; Tierrika Hutton, OKC, Smith and Kernke, OKC; Colin Kirk, Vinita, Luginbuel, Vinita (FD Only). The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Apprenticeship (1st Extension) Catharine Babb, Edmond, Ford FS, Del City;

Benjamin Wilbourn, Lindsay, Wilbourn Family FH, Lindsay; Taylor Harris, Edmond, Buchanan, OKC; Jessie Hopkins, Hugo, Prater-Lampton-Mills-Coffey, Hugo; Jared Williams, Stratford, DeArman, Stratford; Nicholas Holdeman, Ames, Lanman, Helena; Lewis Robinson III, OKC, McKay Davis, OKC; Mathew Burch, Antlers, Serenity, Antlers. The motion passed unanimously.

Motion by Matherly second by Roberts to table the following: Apprenticeship (1st Extension). Jeffery Wright, Spencer, McKay Davis, OKC. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Apprenticeship (1st Extension) Tyler Johnson, Commerce, Brown Winters, Miami; Graciela Guillen, Woodward, Billings FH, Woodward; Jordyn Coulson, Stillwater, Strode, Stillwater; John Davis, Hugo, Miller and Miller, Hugo; Samantha Davis, Swink, Miller and Miller, Hugo. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Apprenticeship (3rd Extension) Daysha Ross, Stillwell, Reed Culver, Tahlequah. The motion passed unanimously.

Motion by Matherly second by Roberts to table the following: Funeral Director and/or Embalmer (Reciprocal), Kyle Dungan, Texas; Richard Kelley-Dixon, North Carolina (EM Only); Stuart Thompson, Texas. The motion passed unanimously.

Motion by Matherly second by Highberger to table the following: Funeral Director and/or Embalmer (Original), Carrie Davis, Owasso (FD Only); Cadyn Brice, Enid. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Funeral Director and/or Embalmer (Original) Katlynn Chism, Midwest City (EM Only); Akeah Aschmeller, Edmond (FD Only); Tammy Marshall, Cordell (EM Only). The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Establishments, Whinery-Huddleston Funeral Service, Lawton, request to close establishment; Whinery-Huddleston Funeral Service, Lawton, New Establishment, Beacon Funeral Partners (Oklahoma) LLC, Amber Woommavovah, FDIC; County Cremation Service, Ponca City, request to change FDIC from Mike Phenix to Shayna Nicely; Marshall Funeral Home of Waynoka, request to close establishment; Marshall Funeral Home of Waynoka, Waynoka, New Establishment, E Labb Holdings, Inc., Owner, Linda

Marshall-Hill, FDIC, ; Marshall Funeral Home, Alva, request to close establishment; Marshall Funeral Home, Alva, New Establishment, E Labb Holdings, Inc., Owner, Linda Marshall-Hill, FDIC,; Stumpff-Skiatook Cremation and FH, request to change FDIC from Kristine Adams to Kendra Soley; Stumpff-Barnsdall FH, request to change FDIC from Scott Holz to Kendra Soley; Cremation Society of Oklahoma, Tulsa request to change FDIC from Cassandra Carter to Kristine Adams; Reynolds & Sons FS, Collinsville, request to close establishment; Hopkins-Reynolds Funeral Service, LLC, Collinsville, New Establishment, Hopkins-Reynolds Funeral Service, LLC, Owner, Harold Winton, FDIC; Forever Memories FS, Roland, request to close establishment; Schaudt's Glenpool-Bixby Funeral Service & Cremation Care Centers, Glenpool, New Establishment, Schaudt's Family Funeral Service, Inc., Owner, Daniel Schaudt, FDIC; Simplicity Natural Burial & Oklahoma Cremation Centers, Glenpool, New Establishment, Schaudt's Family Funeral Service, Inc., Owner, Jennifer Beaty, FDIC. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Crematories, Great Plains Cremation Service, Lawton, request to close crematory; Great Plains Cremation Service, Lawton, New Crematory, Beacon Funeral Partners (Oklahoma) LLC, Amber Woommavovah, FDIC; Parks Brothers Cremation Center of Oklahoma, Prague, request to close crematory; Parks Brothers Cremation Center of Oklahoma, Prague, Prague SGO LLC, Owner, Jerel Johnson, FDIC; Funeral Director's Cremation Service, Tulsa, request to close crematory. The motion passed unanimously.

There was no New Business

Executive Director's Report- Agency Financial update- Mr. Stiles reported gross receipts for September 2022 to be \$10,965.00 with \$1,009.00 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$41,242.32 and net income after expenses totaled -\$31,286.32

Motion by Highberger second by Roberts to approve the schedule for Board meetings and CE for attendance for 2023. The motion passed unanimously.

Motion by Highberger second by Sanders to change the mileage requirement for FDIC of multiple locations from 60 to 90 miles. The motion passed unanimously.

Motion by Highberger second by Sanders to change the age requirement to become licensed as a funeral director and/or embalmer from 20 to 18 years old. The motion passed 4 to 2. Members Corbett, Highberger, Roberts and Sanders voted Aye. Members Matherly and Vice voted Nay.

Motion by Corbett to create a crematory operator license. Motion died for lack of a second.

Motion by Corbett to add rules to disclose subcontractors/commercial embalming services. Motion died for lack of a second.

Motion by Corbett to add rules to add prohibitions on commercial embalming establishments, prohibiting embalming establishments from providing ceremonies at their locations and prohibiting embalming services from meeting with the public either at their location or elsewhere to deliver personal items or cremated remains. Motion died for lack of a second.

Motion by Corbett to add rules to verify licensure of establishments from other states. Motion died for lack of a second.

Motion by Roberts second by Corbett to adjourn the meeting at 11:37AM. The motion passed unanimously.

Jim Roberts
Oklahoma Funeral Board President