

OKLAHOMA FUNERAL BOARD  
3700 North Classen Blvd, Suite 175  
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Videoconference at

<https://oklahomafuneralboard.my.webex.com/meet/Funeralboard>

We ask that only the Respondents in a complaint use the video camera function. If calling in by telephone please call 1-408-418-9388; Access Code 1260612143. If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23<sup>rd</sup> Street Conference Room 1<sup>st</sup> Floor Oklahoma City, OK 73105.

DATE & TIME: October 13, 2022 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on October 10, 2022 at 10:30AM. A copy of this agenda is available on the Funeral Board website at [www.ok.gov/funeral](http://www.ok.gov/funeral)

If attending via videoconference or via telephone, Continuing Education credit will not be provided for this meeting. If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to [info@funeral.ok.gov](mailto:info@funeral.ok.gov).

\*\*\* This symbol denotes the application and/or applicant is not in compliance with 235:1-1-2 (c) (14 day Rule)

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

- 1. Roll Call-** Members Corbett, Highberger, Matherly, Roberts, Sanders, and Vice were present. Member Coble was not present.
- 2. Approval of the September 8, 2022 Regular Board meeting minutes -**  
Approved
- 3. Oklahoma Funeral Director Association Update from a Representative of OKFDA-** Mr. Pierce provided the following update: Certified Celebrant Training-November 9-11 at the Aloft Hotel. Please see the OKFDA

website for more details. Last Call CE-December 4<sup>th</sup> and 5<sup>th</sup> at Barnes Friederich Funeral Home. 6 hours of CE Each day. OKFDA launched their new website and management software. OKFDA.com

4. **Oklahoma Insurance Department Update from a Representative of OI**- OI will have a meeting regarding statute changes on Nov. 8 that is open to the public.

5. **Review complaints with possible vote for probable cause or other action**

23-02 Next of Kin Issue- **Dismissed**

23-03 Missing Items-**Found PC**

23-06 Rude Funeral Director- **Dismissed**

23-08 Body Intake Log Issues-**Found PC**

23-09 Next of Kin Issue- **Dismissed**

23-10 Overcharging - **Dismissed**

23-11 Missing Items - **Dismissed**

23-12 Next of Kin Issue- **Dismissed**

6. **Matters for consideration: Consent Order or Scheduling Order**

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and

iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

**6A. Complaint 22-41 Watts Funeral Home, Establishment, Kingston; Watts Funeral Home, LLC, Owner, Madill; Charles Watts, FDIC, Madill. Member Corbett needs to be recused.** The Board accepted a consent order on this case. The consent order consisted of the following: The agreed violations were: failing to have visible retail prices on caskets, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Jointly pay Administrative Penalty of \$2,000, and jointly pay Costs of \$500

**6B. Complaint 22-42 Flanagan-Watts Funeral Home & Cremation Services, Establishment, Marietta; Flanagan-Watts Funeral Home, Inc., Owner, Marietta; David Brown, FDIC, Thackerville. Member Corbett needs to be recused.** The Board accepted a consent order on this case. The consent order consisted of the following: The agreed violations were: failing to have a complete and up-to-date Body Intake Log, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Jointly pay Administrative Penalty of \$250, and jointly pay Costs of \$250

**6C. Complaint 22-47 Integrity Funeral Service, Establishment, Henryetta; Integrity Funeral Service, LLC,**

**Owner, Henryetta; David Vanmeter, FDIC, Weleetka. Member Roberts needs to be recused.** The Board accepted a consent order on this case. The consent order consisted of the following: The agreed violations were: failing to have a complete and up-to-date Body Intake Log, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Jointly pay Administrative Penalty of \$500, and jointly pay Costs of \$250

**6D. Complaint 23-01 Wilson-Little Funeral Home, Inc., Establishment, Newcastle; Wilson-Little Funeral Home, Inc., Owner, Purcell; Michael Tolle, FDIC, Purcell. Member Roberts needs to be recused.** The Board accepted a consent order on this case. The consent order consisted of the following: The agreed violations were: failing to have visible retail prices on caskets, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Jointly pay Administrative Penalty of \$2,000, and jointly pay Costs of \$500

**7. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action**

**A. Apprenticeship (Original)-All Approved**

1. Joshua Eastham, Tulsa, Gary Kelley's Add'vantage, Tulsa
2. Davis Quiroz, Edmond, Matthews FH, Edmond
3. Michael Bartgis, Pryor, Shipman's, Pryor (EM Only)

4. Caitlin Dale, Pryor, Shipman's, Pryor (FD Only)
5. Joe Lambert, Tulsa, Bixby South Tulsa FS, Bixby
6. Kenslie Villoni, Tulsa, Floral Haven, Broken Arrow
7. Serena Torres, OKC, McKay Davis, OKC
8. Riley Caple, (FD Only), Catoosa, Butler Stumpff Dyer, Tulsa
9. Karley Page, Edmond, Hahn-Cook, OKC
10. Dennis Baker, Kingfisher, Sanders, Kingfisher
11. Caitlin Bailey, Wellston, Boydston Bailey FH, Luther
12. Tierrika Hutton, OKC, Smith and Kernke, OKC
13. Colin Kirk, Vinita, Luginbuel, Vinita (FD Only)

**B. Apprenticeship (1st extension)- 1-8 and 10-14 were approved, 9 was tabled.**

1. Catharine Babb, Edmond, Ford FS, Del City
2. Benjamin Wilbourn, Lindsay, Wilbourn Family FH, Lindsay
3. Taylor Harris, Edmond, Buchanan, OKC
4. Jessie Hopkins, Hugo, Prater-Lampton-Mills-Coffey, Hugo
5. Jared Williams, Stratford, DeArman, Stratford
6. Nicholas Holdeman, Ames, Lanman, Helena
7. Lewis Robinson III, OKC, McKay Davis, OKC
8. Mathew Burch, Antlers, Serenity, Antlers
9. Jeffery Wright, Spencer, McKay Davis, OKC

10. Tyler Johnson, Commerce, Brown Winters, Miami
11. Graciela Guillen, Woodward, Billings FH, Woodward
12. Jordyn Coulson, Stillwater, Strode, Stillwater
13. John Davis, Hugo, Miller and Miller, Hugo
14. Samantha Davis, Swink, Miller and Miller, Hugo

C. Apprenticeship (3rd extension)-**Approved**

1. Daysha Ross, Stillwell, Reed Culver, Tahlequah

D. Funeral Director and/or Embalmer (Reciprocal)-**All Tabled**

1. Kyle Dungan, Texas
2. Richard Kelley-Dixon, North Carolina (EM Only)
3. Stuart Thompson, Texas

E. Funeral Director and/or Embalmer (Original) – **1 and 2 were tabled, 3-5 were approved**

1. Carrie Davis, Owasso (FD Only)
2. Cadyn Brice, Enid
3. Katlynn Chism, Midwest City (EM Only)
4. Akeah Aschmeller, Edmond (FD Only)
5. Tammy Marshall, Cordell (EM Only)

F. Establishments-**All Approved**

1. Whinery-Huddleston Funeral Service, Lawton, request to close establishment

2. Whinery-Huddleston Funeral Service, Lawton, New Establishment, Beacon Funeral Partners (Oklahoma) LLC, Amber Woommavovah, FDIC
3. County Cremation Service, Ponca City, request to change FDIC from Mike Phenix to Shayna Nicely
4. Marshall Funeral Home of Waynoka, request to close establishment
5. Marshall Funeral Home of Waynoka, Waynoka, New Establishment, E Labb Holdings, Inc., Owner, Linda Marshall-Hill, FDIC,
6. Marshall Funeral Home, Alva, request to close establishment
7. Marshall Funeral Home, Alva, New Establishment, E Labb Holdings, Inc., Owner, Linda Marshall-Hill, FDIC,
8. Stumpff-Skiatook Cremation and FH, request to change FDIC from Kristine Adams to Kendra Soley
9. Stumpff-Barnsdall FH, request to change FDIC from Scott Holz to Kendra Soley
10. Cremation Society of Oklahoma, Tulsa request to change FDIC from Cassandra Carter to Kristine Adams
11. Reynolds & Sons FS, Collinsville, request to close establishment
12. Hopkins-Reynolds Funeral Service, LLC, Collinsville, New Establishment, Hopkins-Reynolds Funeral Service, LLC, Owner, Harold Winton, FDIC
13. Forever Memories FS, Roland, request to close establishment
14. Schaudt's Glenpool-Bixby Funeral Service & Cremation Care Centers, Glenpool, New Establishment, Schaudt's Family Funeral Service, Inc., Owner, Daniel Schaudt, FDIC

15. Simplicity Natural Burial & Oklahoma Cremation Centers, Glenpool, New Establishment, Schaudt's Family Funeral Service, Inc., Owner, Jennifer Beaty, FDIC

#### G. Crematories-All Approved

1. Great Plains Cremation Service, Lawton, request to close crematory
  2. Great Plains Cremation Service, Lawton, New Crematory, Beacon Funeral Partners (Oklahoma) LLC, Amber Woommavovah, FDIC
  3. Parks Brothers Cremation Center of Oklahoma, Prague, request to close crematory
  4. Parks Brothers Cremation Center of Oklahoma, Prague, Prague SGO LLC, Owner, Jerel Johnson, FDIC
  5. Funeral Director's Cremation Service, Tulsa, request to close crematory
8. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.-**No New Business**
  9. **Executive Director's Report**
    - A. Agency Financial Update - **Mr. Stiles reported gross receipts for September 2022 to be \$10,965.00 with \$1,009.00 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$41,242.32 and net income after expenses totaled -\$31,286.32**
  10. Discussion and possible action on adoption of meeting dates for calendar year 2023 and approval of those meetings for CE. -Approved
  11. Discussion and possible action regarding change of Board Statutes or Board Rules from list of suggestions collected at the September 2022 meeting- Age requirement statute lowered from 20 to 18 and mileage for FDIC of multiple location changed from 60 to 90. Language will be on November agenda for adoption



## 12. Adjournment -

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Tyler Stiles, MBA  
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held:  
**November 10, 2022. Office of Chief Medical Examiner –OKC 921 N.E. 23<sup>rd</sup> Street  
Conference Room – 1<sup>st</sup> Floor Oklahoma City, OK 73105.**