

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Videoconference at

<https://oklahomafuneralboard.my.webex.com/meet/Funeralboard>

We ask that only the Respondents in a complaint use the video camera function. If calling in by telephone please call 1-408-418-9388; Access Code 1260612143. If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.

DATE & TIME: November 10, 2022 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on November 7, 2022 at 1:30PM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

If attending via videoconference or via telephone, Continuing Education credit will not be provided for this meeting. If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

*** This symbol denotes the application and/or applicant is not in compliance with 235:1-1-2 (c) (14 day Rule)

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call
2. Approval of the October 13, 2022 Regular Board meeting minutes
3. Oklahoma Funeral Director Association Update from a Representative of OKFDA
4. Oklahoma Insurance Department Update from a Representative of OID

5. Review complaints with possible vote for probable cause or other action

23-14 – No Pricing on Caskets

23-15 – Not Paying Vendor

23-17 – Preneed Issues

23-19 – Not Paying Vendor

23-20 – Next of Kin Issues

23-21 – Preneed Issues

23-22 – Next of Kin Issues

6. Matters for consideration: Consent Order or Scheduling Order

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

6A. Complaint 19-36 Amy Stittsworth
Funeral Serv. & Cremation
Directors, Inc., Establishment, Enid;
Amy Stittsworth Funeral Serv. &
Cremation Directors, Inc, Owner,
Enid; William Stittsworth Jr. , FDIC,

Enid. Member Vice needs to be recused.

- 6B. Complaint 20-14 Schaudt's Glenpool Funeral Serv. & Cremation Care, Establishment, Glenpool; Cremation Care Centers, Crematory, Glenpool; Schaudt's Glenpool Funeral Service Inc., Owner, Glenpool; Daniel Schaudt and Stephen Schaudt, FDIC, Glenpool. Member Vice needs to be recused.
- 6C. Complaint 20-16 Schaudt's Glenpool Funeral Serv. & Cremation Care, Establishment, Glenpool; Cremation Care Centers, Crematory, Glenpool; Schaudt's Glenpool Funeral Service Inc., Owner, Glenpool; Daniel Schaudt and Stephen Schaudt, FDIC, Glenpool. Member Vice needs to be recused.
- 6D. Complaint 20-39 Amy Stittsworth Funeral Serv. & Cremation Directors, Inc., Establishment, Enid; Amy Stittsworth Funeral Serv. & Cremation Directors, Inc, Owner, Enid; William Stittsworth Jr. , FDIC, Enid. Member Vice needs to be recused.
- 6E. Complaint 21-55 Amy Stittsworth Funeral Serv. & Cremation Directors, Inc., Establishment, Enid; Amy Stittsworth Funeral Serv. & Cremation Directors, Inc, Owner, Enid; William Stittsworth Jr. , FDIC, Enid. Member Vice needs to be recused.

- 6F. Complaint 22-25 Alternatives Cremation & Funeral Service, Establishment, Cordell; Varner Professional Services LLC, Owner, Cordell; Richard Varner , FDIC, Cordell. Member Matherly needs to be recused.
- 6G. Complaint 22-38 Oklahoma Mortuary Trade Service, Establishment, OKC; Oklahoma Mortuary Trade Service LLC, Owner, OKC; John Astle, FDIC, Mustang; Mackenzie Parks, OKC. Member Matherly needs to be recused.
- 6H. Complaint 23-05 Oklahoma Cremation Centers, Crematory, Glenpool; Schaudt's Family Funeral Service LLC, Owner, Glenpool; Lane Pilkington, FDIC, Okmulgee; Member Vice needs to be recused.

7. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)

- 1. Trysta Kershner, Anadarko, Ray & Marthas FH Anadarko
- 2. Patricia Smith, Mounds, Lawton-Ritter-Gray FH, Lawton
- 3. Jessica Brewer, Holdenville, Williamson-Spradlin, Wetumka
- 4. Patrick Griffin, Broken Arrow, Hayhurst FH, Broken Arrow
- 5. Abigail Kuhlman, Stillwater, Brown Dugger FH, Perry
- 6. Samantha Jacoben, OKC, Buchanan FS, OKC
- 7. Blake Frost, Checotah, Garrett Family FH, Checotah

B. Apprenticeship (1st extension)

1. Jeffery Wright, Spencer, McKay Davis, OKC
2. Matthew Taylor, Bartlesville, Davis Family FH, Bartlesville
3. Landis Thompson, Broken Arrow, Palmer Marler FH, Cushing
4. Amy Kinsey, Pryor, Rice FS, Claremore
5. Rachel Harris, Edmond, Barnes Friederich FH, MWC
6. Sarah Blank, Edmond, Corbett, OKC

C. Funeral Director and/or Embalmer (Reciprocal)

1. Kyle Dungan, Texas
2. Richard Kelley-Dixon, North Carolina (EM Only)
3. Stuart Thompson, Texas
4. Desirae Davis, Iowa (EM Only)

D. Funeral Director and/or Embalmer (Original)

1. Cadyn Brice, Enid
2. Amberlyn Campbell, Chandler
3. Paige Goodman, OKC
4. Kelsie Drake, Bixby(EM Only)

E. Establishments

1. Don Smith FH, Drumright, request to close establishment.
2. Shipman's Funeral & Cremation, Pryor, request to change FDIC from Steve Shipman to Christina Shipman

3. Trout Funeral Home, Blackwell, request to close establishment
4. Dighton Moore FS, Owasso, request for additional 90 days for temporary FDIC change from John Irby to Preston McCurtain

F. Crematories

1. McElyea and Owens Funeral Group Cremation Center, New Crematory, Shawnee, McElyea-Owens Funeral Group LLC, Owner, Michael McElyea, FDIC
2. Shipman's Crematory, Pryor, request to change FDIC from Steve Shipman to Christina Shipman

8. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.

9. **Executive Director's Report**

- A. 2023 License Renewals
- B. Agency Financial Update

10. **Adoption of proposed language regarding the following Statute or Board Rule change:**

- A. Change of age requirement for licensure as FD and/or EM from 20 to 18 in Statute
- B. Change of Education requirement for licensure in Board Rules
- C. Change of FDIC mileage from 60 miles to 90 miles in Board Rules

11. **Discussion and possible action regarding request for interpretation of Board Rule OAC 235:10-3-3, request by David Stumpff**

12. **Adjournment**

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held:
**December 8, 2022. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street
Conference Room – 1st Floor Oklahoma City, OK 73105.**