

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Videoconference at

<https://oklahomafuneralboard.my.webex.com/meet/Funeralboard>

We ask that only the Respondents in a complaint use the video camera function. If calling in by telephone please call 1-408-418-9388; Access Code 1260612143. If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.

DATE & TIME: June 9, 2022 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on June 3, 2022 at 1:30PM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

If attending via videoconference or via telephone, Continuing Education credit will not be provided for this meeting. If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

*** This symbol denotes the application and/or applicant is not in compliance with 235:1-1-2 (c) (14 day Rule)

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call-Members Coble, Cooper, Highberger, Matherly, Roberts, Sanders, and Vice were present. A quorum was always present.

2. Reading of the Oklahoma Funeral Board mission statement

The mission of the Oklahoma Funeral Board is to act in the public interest and for the protection of the public within the powers vested in the Board by the State of Oklahoma for the regulation and education of the funeral service profession.

3. Approval of the May 12, 2022 Regular Board meeting minutes -Approved
4. Oklahoma Funeral Director Association Update from a Representative of OKFDA-No update
5. Oklahoma Insurance Department Update from a Representative of OID-No update
6. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)-**All approved**

1. Douglas Bevill, Cleveland, Chapman-Black FH, Cleveland
2. Joshua King, Okmulgee, Integrity FS, Henryetta
3. Abby Jones, Norman, Primrose FS, Norman
4. Shaylee Murphree, Durant, Brown's FS, Durant
5. Tamela Cheadle-Lewis, Ardmore, Harvey-Douglas FH, Ardmore
6. Alannah Hill, MWC, Barnes Friederich FH, MWC
7. Shinita Anderson, Spencer, Bill Eisenhower, OKC
8. Daniel Ramirez, Duncan, Whitt FH, Duncan

B. Apprenticeship (1st extension)-**1 and 2 were tabled. 3 through 5 were approved**

1. Gatlin Scott, Bartlesville, Cremation Society, Tulsa
2. Elvis Keel, Elgin, Comanche Nation, Lawton
3. Rulon Davis, Edmond, Resthaven, OKC
4. Nickolas Zyzak, OKC, Williamson-Spradlin, Wetumka
5. Kristen Wajda, Moore, Ingram Smith & Turner, Yukon

C. Apprenticeship (2nd extension)-**Approved**

1. Jonathan Riley, Enid, Ladusau-Evans, Enid

D. Funeral Director and/or Embalmer (Reciprocal)-**1 and 2 were tabled, 3 was approved**

1. Ronnie Dunn, Texas
2. Paul Thompson, Texas
3. Kendra Soley, Mississippi

E. Funeral Director and/or Embalmer (Original) **1, 3 through 9 were approved, 2 and 10 were tabled.**

1. Becky Shupe, Tonkawa (FD Only)
2. Carrie Davis, Owasso (FD Only)
3. Michael Mosier, OKC
4. Daniel Collier, Claremore
5. Brian Saunders, Grove (FD Only)
6. Dakota Jones, Ada
7. Disney Cain, Wilburton
8. Elizabeth Wulf, Midwest City
9. Monica Lam, Shawnee
10. Sherry Gray, Wilson (FD Only)

F. Establishments- **Approved**

1. Howard-Harris FH, OKC, request to change FDIC from Audrey Howard-Harris to Thelma Stevens

G. Crematories- **Approved**

1. Ray Fransisco Embalming Service and Crematory, Tulsa, New Crematory, Southern Heritage Mortuary and Cremation Services, LLC, Owner, Ray Fransisco, FDIC

7. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.-**No new business**

8. **Administrative Assistant's Report**
 - A. Thentia Database Update-Rochelle Covington reported that the agency is now live with the online portal. There has been some bugs but for the most part those have been worked out. We have already had one applicant at the time of this report where someone was able to go through the entire application and pay online.

9. **Executive Director's Report**
 - A. Agency Financial Update- Mr. Stiles reported gross receipts for May 2022 to be \$10,410.00 with \$736.00 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$42,572.51 and net income after expenses totaled - \$32,898.51

10. **Adjournment -10:12AM**

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **July 14, 2022. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street Conference Room – 1st Floor Oklahoma City, OK 73105.**