

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Videoconference at

<https://oklahomafuneralboard.my.webex.com/meet/Funeralboard>

We ask that only the Respondents in a complaint use the video camera function. If calling in by telephone please call 1-408-418-9388; Access Code 1260612143. If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.

DATE & TIME: July 14, 2022 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on July 8, 2022 at 1:30PM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

If attending via videoconference or via telephone, Continuing Education credit will not be provided for this meeting. If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

*** This symbol denotes the application and/or applicant is not in compliance with 235:1-1-2 (c) (14 day Rule)

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. **Roll Call-** Members Coble, Corbett, Highberger, Matherly, Roberts, and Sanders were present. Mr. Vice was not present.
2. **Swearing in and oath of office for newly appointed Board Member Darin Corbett of Edmond**
3. **Reading of the Oklahoma Funeral Board mission statement**

The mission of the Oklahoma Funeral Board is to act in the public interest and for the protection of the public within the powers vested in

the Board by the State of Oklahoma for the regulation and education of the funeral service profession.

4. **Approval of the June 9, 2022 Regular Board meeting minutes -Approved**
5. **Oklahoma Funeral Director Association Update from a Representative of OKFDA-**Mr. Pierce asked Mr. Stiles to provide the following update regarding 2022 Fall District Meetings: We will be having Four District Meetings:
District I-September 20th: Iron Star BBQ Oklahoma City
District II: September 22nd: El Patron Cocina Mexicana 41st and Yale Tulsa, OK
District III & IV: September 27th: White Dog Hill Clinton, OK
District V & VI: September 29th: Fish Tales Tishomingo, OK
We will provide 1 hour of CE cost will be \$30/person
RSVP by emailing info@okfda.com, text 405-843-0730, or call 405-843-0730.
6. **Oklahoma Insurance Department Update from a Representative of OID-**
No Update
7. **Review complaints with possible vote for probable cause or other action**
 - 22-23 Stealing Pre-need Funds - Dismissed
 - 22-27 Advertisement Issues- Dismissed
 - 22-31 Statement of Goods/DC Issues- Dismissed
 - 22-32 Rude Employee- Dismissed
 - 22-33 DC Issues- Dismissed
 - 22-34 Overcharging/DC Issues- Dismissed
 - 22-35 Statement of Goods/DC Issues- Dismissed
 - 22-36 DC Issues- Dismissed
 - 22-37 Pre-Need Issues- Dismissed
 - 22-45 Not Releasing Cremated Remains- Dismissed
8. **Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action**

A. Apprenticeship (Original)-**1, 2, 4-13 were approved. 3 was denied**

1. Billy Henry, Lawton, Lawton Ritter-Gray
2. Kaitlin Hawkins, Stilwell, Hart FH, Tahlequah
3. Loran Taff, OKC, Ingram, Smith & Turner, Yukon
4. Gerald Thompson, Henryetta, Integrity FH, Henryetta (FD Only)
5. Carson Garrett, Ft. Gibson, Clifford D. Garrett Family FH, Ft. Gibson
6. Camryn Garrett, Muskogee, Clifford D. Garrett Family FH, Ft. Gibson
7. Amy Kinsey, Pryor, Rice FH, Claremore
8. Megan Person, Durant, Gordon FH, Durant
9. John Irby Jr., Skiatook, Ray Fransisco Embalming Serv., Tulsa
10. Alycia Rispoli, Edmond, Matthews FH, Edmond
11. Gage Hart, Geronimo, Hart-Wyatt FH, Walters
12. Carmen Garrett, Ft. Gibson, Clifford D. Garrett Family FH, Ft. Gibson (FD Only)
13. Rachel Harris, Edmond, Smith & Kernke, OKC

B. Apprenticeship (1st extension)-**1 was denied, 3-4 were approved**

1. Gatlin Scott, Bartlesville, Cremation Society, Tulsa
2. Elvis Keel, Elgin, Comanche Nation, Lawton

3. Melissa Delgado, Norman, Vondel Smith & Son Mortuary, OKC

4. Jared Johnson II, Wagoner, Shipman FH, Wagoner

C. Apprenticeship (3rd extension)-**Approved**

1. Brian Saunders, Grove, Worley-Luginbuel, Grove

D. Funeral Director and/or Embalmer (Reciprocal)- **1 was tabled, 2 and 3 were approved**

1. Ronnie Dunn, Texas

2. Paul Thompson, Texas (FD Only)

3. Kelsie Drake, Oregon (FD Only)

E. Funeral Director and/or Embalmer (Original)- **1 and 4 were tabled, 2 and 3 were approved**

1. Carrie Davis, Owasso (FD Only)

2. Sherry Gray, Wilson (FD Only)

3. Taylor James, OKC

4. Shayna Nicely, Newkirk

F. Establishments-**Approved**

1. Rice FS & Cremation Center, Claremore, request to change FDIC from Cynthia Ross to Daniel Collier

9. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.- **No new business**

10. **Executive Director's Report**

A. Agency Financial Update- Mr. Stiles reported gross receipts for June 2022 to be \$7,595.00 with \$759.50 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$33,275.99 and net income after expenses totaled - \$26,440.49

B. 2022 Interim Study HSP2077-Rep Smith filed an interim study regarding caskets designed and manufactured in Oklahoma.

11. Discussion and possible action regarding continuing education hours for tours of the Medical Examiner's Tulsa and OKC Offices in 2022-The Board approved 1 hour of CE. The dates are as follows: OKC office at 3:30PM: 8/17/22, 9/13/22, 10/20/22. Tulsa office at 4PM: 8/18/22, 8/24/22, 8/30/22, 9/12/22, 9/13/22
12. Discussion and possible action regarding seeking outside attorney and negotiate contract for outside attorney to handle Board Complaints and ending contract with Attorney General's office- Approved to begin the process on looking for an outside attorney.
13. Election of Board President for FY23-Mr. Roberts was elected as Board President.
14. Election of Board Vice-President for FY23- Mr. Matherly was elected as Board Vice-President.
15. Adjournment -10:45AM

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held:
August 11, 2022. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street
Conference Room – 1st Floor Oklahoma City, OK 73105.