



MINUTES OF A REGULAR MEETING

OKLAHOMA FUNERAL BOARD
3700 N. Classen, Suite 175
Oklahoma City, Oklahoma 73118

January 13, 2022

BOARD MEMBERS

Tom Coble
J. Cooper
Joe Highberger
Brent Matherly
Jim Roberts
Mike Sanders
Chad Vice

STAFF

Shayne Melton
Ashton Poarch, AAG
Rochelle Robinson
Tyler Stiles

MEETING PLACE: MEETING PLACE: Videoconference at <https://oklahomafuneralboard.my.webex.com/meet/Funeralboard>
If calling in by telephone please call 1-408-418-9388; Access Code 1260612143.
If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on December 7, 2021 at 9:30AM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

Continuing Education credit was not provided for this meeting if attended via videoconference or telephone.

President Highberger called the meeting to order at 10:00AM. Board Members Cooper, Matherly, Highberger, and Sanders were present. Members

Coble, Roberts, and Vice were not present for roll call. A quorum was always present.

Reading of the Oklahoma Funeral Board mission statement:

The mission of the Oklahoma Funeral Board is to act in the public interest and for the protection of the public within the powers vested in the Board by the State of Oklahoma for the regulation and education of the funeral service profession.

Motion by Highberger second by Sanders to approve the December 9, 2021 Regular Board meeting minutes with a correction to the date. The motion passed unanimously.

Dustin Pierce was not present but asked Mr. Stiles to provide the following update for OKFDA. OKFDA finished our membership drive for 2022 very strong. We grew our membership by 3% over the previous year and gained a handful of new firm memberships as well as 27 new individual memberships. We have set the dates for our Spring District Meetings. District I-February 15, 2022-Ted's Oklahoma City, OK

District V & VI-February 17, 2022-Roots Café-Durant, OK

Districts III & IV-February 22, 2022-Wagg's BBQ Woodward, OK

District II-February 24, 2022-Rachel's Kitchen Choteau, OK. There will be 1 hour of CE presented with each meeting. The meetings are a few weeks early this year because Convention will be the first week of April.

Convention-Embassy Suites Hotel & Conference Center-Norman, OK. April 3-5, 2022. We will have 11 hours of CE presented.

Phillip Hart will represent the association on the education committee.

OKFDA is looking forward to a successful 2022 and look forward to working the Funeral Board on making Funeral Service better in Oklahoma.

There was no update from the Oklahoma Insurance Department.

Motion by Highberger second by Sanders to dismiss complaint 21-02 regarding non-payment over 90 days. The motion passed unanimously.

Motion by Highberger second by Cooper to dismiss complaint 22-09 regarding cremation issues. The motion passed unanimously.

Motion by Highberger second by Sanders to find probable cause on complaint 22-12 regarding unlicensed practice/selling caskets/misleading advertising. The motion passed unanimously.

Motion by Highberger second by Sanders to dismiss complaint 22-16 regarding overcharging/death certificates. The motion passed unanimously.

Motion by Highberger second by Sanders to find probable cause on complaint 22-18 regarding unlicensed practice. The motion passed unanimously.

Regarding the matters for consideration: Consent Order or Scheduling Order: Complaint 22-14 Andrea Landrum. Respondents appeared via videoconference. The prosecution was represented by Ashton Poarch, AAG. Thomas Schneider, AAG, was the Board's legal advisor. Members Cooper, Highberger, Sanders heard the case. Member Matherly was recused from the case and he left the room.

After the presentation of the agreed upon Consent Order, motion by Highberger second by Sanders to accept the Consent Order. The consent order consisted of the following: The agreed violations were: material misrepresentation, forgery, violation of the ethics rules violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Landrum's Apprenticeship is canceled and she must extend her apprenticeship in February, Landrum must complete 3 quarters of apprenticeship and perform 22 additional embalmings and 16 additional funerals, 1 year of probation after becoming licensed, and Costs of \$500 to be paid in 2 months. Motion passed unanimously.

Regarding the matters for consideration: Consent Order or Scheduling Order: Complaint 22-15 Michael Overton, Funeral Director, Melvin Blagg, Apprentice. The respondents appeared on Videoconference. The prosecution was represented by Ashton Poarch, AAG. Thomas Schneider, AAG, was the Board's legal advisor. Members Cooper, Highberger, Sanders heard the case. Member Matherly was recused from the case and he was already out of the room.

After the presentation of the agreed upon Consent Order, motion by Cooper second by Highberger to accept the Consent Order. The consent order consisted of the following: material misrepresentation, forgery, violation of the ethics rules violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: The terms consisted of the following: Administrative Penalty of \$500, Overton shall not be approved to supervise apprentices, Blagg will be on probation for 1 year after becoming licensed, and Costs of \$500. The motion passed unanimously.

Member Matherly reentered the room.

Motion by Matherly second by Highberger to approve the following: Apprenticeship (Original) Whitney Horne, Mena, Bunch-Singleton FH, Broken Bow; Benjamin Wilbourn, Lindsay, Wilbourn Family FH, Lindsay; Nickolas Zyzak, OKC, Alpha and Omega, OKC; Rachael Ohlrich, Broken Arrow, Schaudt FS, Tulsa. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Apprenticeship (1st Extension) Ashley King, Edmond, Chapel Hill, OKC; Wacee Kerr, El Reno, Wilson FH, El Reno; Perry Simpson, Noble, McMahans FH, Noble; Chad Austin, Idabel, Miller and Miller, Hugo. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Apprenticeship (2nd extension) William Swanson, Choctaw, Crawford Family, OKC. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Apprenticeship (3rd extension) Monica Lam, Shawnee, Smith-Parks FS, Harrah; Edward Eschiti, Walters, Southern Plains Mortuary, Walters. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Apprenticeship (FD Only)(Original) Madisyn Tolle, Purcell, Wilson Little FH, Purcell; Hellen Yosef, OKC, Crawford, Edmond; Lance Yanda, Yukon, Yanda & Son FH, Yukon. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Apprenticeship (FD Only)(1st Extension) Michael Frazier, Sr., Hugo, Mt. Olive, Hugo. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Funeral Director and/or Embalmer (Reciprocal), Aaron Brown, Texas. The motion passed unanimously.

Motion by Matherly second by Highberger to table the following: Funeral Director and/or Embalmer (Reciprocal) Sheila Brisendine, Texas; Danilo Gatón, California; Ronnie Dunn, Texas; Tristan McAuliff, Arkansas. The motion passed unanimously.

Motion by Matherly second by Sanders to table the following: Funeral Director and/or Embalmer (Original), Leslie Sheppard, OKC. The motion passed unanimously.

Motion by Matherly second by Cooper to approve the following: Funeral Director and/or Embalmer (Original) James Groesbeck, Sand Springs (FD Only); Stephanie Blankenship, Lindsay. The motion passed unanimously.

Motion by Matherly second by Cooper to table the following: Funeral Director and/or Embalmer (Original), Che'Lynn Jackson, Tulsa. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Establishments, Howard-Harris FH, Lawton, request to change FDIC from Joe Harris to Audrey Howard-Harris with an exemption of the 60 mile rule for 90 days; DeArman-Pickard Funeral Home of Stratford, Inc., Stratford, request to change name to DeArman Funeral Home of Stratford; Mobley-Groesbeck, Sand Springs, request to change FDIC from Fred Waldrop to Denise Adamson; Atoka Funeral Home, Atoka, request to close establishment; Atoka Funeral Home, Atoka; New Establishment, Brown's Funeral Service, Inc. Owner; William Stephens FDIC; Holmes-Coffey-Murray, Durant, request to change FDIC from Curtis Vaughn to Merle Soltis; Prater-Lampton-Mills & Coffey, Hugo, request to change FDIC from Brent Shain to Alan Cowley; Mt. Olive FH, Hugo, request to change FDIC from Brent Shain to Alan Cowley; Cremation Society, Tulsa, request to change name of Establishment to Cremation Society of Oklahoma. The motion passed unanimously.

Motion by Matherly second by Highberger to table the following: Establishments, Arnold Moore & Neekamp Funeral Home & Cremation, Bartlesville, request to change name to Arnold Moore & Neekamp Funeral Home. The motion passed unanimously.

Motion by Matherly second by Cooper to approve the following: Establishments, Roberts-Reed Culver FH, Stilwell request to change FDIC from David Roberts to Gabrielle Gray; Roberts & Hart FH, Westville request to change FDIC from David Roberts to Gabrielle Gray; Schaudt's Okmulgee FS & Cremation Care, Okmulgee, request to change FDIC from Stephen Schaudt to Lan Pilkington; Schaudt's Tulsa FS & Cremation Care, Tulsa, request to change FDIC from Daniel Schaudt to Alan Hall; John M. Ireland & Son, OKC, request to change FDIC from Josie Cleveland to Rubith Lujan. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Crematory, SPS Crematorium, Hugo, request to change FDIC from Brent Shain to Alan Cowley; Oklahoma Cremation Centers, Okmulgee, request to change FDIC from Stephen Schaudt to Lane Pilkington. The motion passed unanimously.

No New Business was discussed

Executive Director's Report- Agency Financial update- Mr. Stiles reported gross receipts for December 2021 to be \$239,897.00 with \$23,709.70 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$33,525.49 and net income after expenses totaled \$182,661.81.

Review, discussion by the Board members, and possible action regarding proposed changes to the Oklahoma Funeral Board Statutes: Mr. Highberger provided an update regarding a committee that he has created. The committee will meet next week and will continue to discuss the education requirements to become licensed. The committee members are: Joe Highberger, Board Member; Brent Matherly, Board Member; Tyler Stiles, Executive Director Funeral Board; Shawn Bates, Locus Grove Owner; Bart Watkins, Vici Owner; Marcus Crawford OKC Owner; John Williams MAYSVILLE Owner; Chris Ferguson CHICKASHA Employee; John Fritch UCO; North East Texas Mort School Rep; Dallas Rep; OKFDA REP Philip Hart President Elect

Regarding the matters for consideration: Consent Order or Scheduling Order: Complaint 22-05 Complaint 22-05 Adamscrest Funeral Service, Tulsa; Adams-Crest Funeral Home and Cremation Center, LLC, Tulsa; Nick Reynolds, FDIC, Tulsa. The respondents did not appear. The prosecution was represented by Ashton Poarch, AAG. Thomas Schneider, AAG, was the Board's legal advisor. Members Cooper, Highberger, Sanders heard the case. Member Matherly was recused from the case and he left the room.

After the presentation of the agreed upon Consent Order, motion by Highberger second by Sanders to accept the Consent Order. The consent order consisted of the following: failure to comply with the Funeral Rules of the FTC, failure to provide an accurate statement of goods, overcharging, forgery, violation of the ethics rules, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Restitution to the Victim's Compensation Fund of \$3,447, 1 year of probation, and Costs of \$1,000. The motion passed unanimously.

Member Matherly returned to the meeting.

Motion by Highberger second by Matherly to adjourn the meeting at 10:33AM. The motion passed unanimously.

Joe Highberger
Oklahoma Funeral Board President