

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Videoconference at

<https://oklahomafuneralboard.my.webex.com/meet/Funeralboard>

We ask that only the Respondents in a complaint use the video camera function. If calling in by telephone, please call 1-408-418-9388; Access Code 1260612143. If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.

DATE & TIME: January 13, 2022 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on January 7, 2022 at 2:30PM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

If attending via videoconference or via telephone Continuing Education credit will not be provided for this meeting. If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

*** This symbol denotes the application and/or applicant is not in compliance with 235:1-1-2 (c) (14 day Rule)

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call

2. Reading of the Oklahoma Funeral Board mission statement

The mission of the Oklahoma Funeral Board is to act in the public interest and for the protection of the public within the powers vested in the Board by the State of Oklahoma for the regulation and education of the funeral service profession.

3. Approval of the December 9, 2021 Regular Board meeting minutes
4. Oklahoma Funeral Director Association Update from a Representative of OKFDA
5. Oklahoma Insurance Department Update from a Representative of OID
6. Review complaints with possible vote for probable cause or other action

21-02 Non-payment Over 90 Days

22-09 Cremation Issues

22-12 Unlicensed Practice/Selling Caskets/Misleading Advertising

22-16 Overcharging/Death Certificates

22-18 Unlicensed Practice

7. Matters for consideration: Consent Order or Scheduling Order

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

7A. Complaint 22-05 Adamscrest Funeral Service, Tulsa; Adams-Crest Funeral Home and Cremation Center, LLC, Tulsa; Nick

Reynolds, FDIC, Tulsa. Member Matherly needs to be recused.

7B. Complaint 22-14 Andrea Landrum, Apprentice. Member Matherly needs to be recused.

7C. Complaint 22-15 Michael Overton, Funeral Director and Embalmer, Melvin Blagg, Apprentice. Member Matherly needs to be recused.

8. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)

1. Whitney Horne, Mena, Bunch-Singleton FH, Broken Bow
2. Benjamin Wilbourn, Lindsay, Wilbourn Family FH, Lindsay
3. Nickolas Zyzak, OKC, Alpha and Omega, OKC
4. Rachael Ohlrich, Broken Arrow, Schaudt FS, Tulsa

B. Apprenticeship (1st extension)

1. Ashley King, Edmond, Chapel Hill, OKC
2. Wacee Kerr, El Reno, Wilson FH, El Reno
3. Perry Simpson, Noble, McMahan's FH, Noble
4. Chad Austin, Idabel, Miller and Miller, Hugo

C. Apprenticeship (2nd extension)

1. William Swanson, Choctaw, Crawford Family, OKC

D. Apprenticeship (3rd extension)

1. Monica Lam, Shawnee, Smith-Parks FS, Harrah
2. Edward Eschiti, Walters, Southern Plains Mortuary, Walters

E. Apprenticeship (FD only) (Original)

1. Madisyn Tolle, Purcell, Wilson Little FH, Purcell
2. Hellen Yosef, OKC, Crawford, Edmond
3. Lance Yanda, Yukon, Yanda & Son FH, Yukon

F. Apprenticeship (FD only) (1st extension)

1. Michael Frazier, Sr., Hugo, Mt. Olive, Hugo

G. Funeral Director and/or Embalmer (Reciprocal)

1. Aaron Brown, Texas
2. Sheila Brisendine, Texas
3. Danilo Gatón, California
4. Ronnie Dunn, Texas
5. Tristan McAuliff, Arkansas

H. Funeral Director and/or Embalmer (Original)

1. Leslie Sheppard, OKC
2. James Groesbeck, Sand Springs (FD Only)
3. Stephanie Blankenship, Lindsay
4. Che'Lynn Jackson, Tulsa

I. Establishments

1. Howard-Harris FH, Lawton, request to change FDIC from Joe Harris to Audrey Howard-Harris
2. DeArman-Pickard Funeral Home of Stratford, Inc., Stratford, request to change name to DeArman Funeral Home of Stratford
3. Mobley-Groesbeck, Sand Springs, request to change FDIC from Fred Waldrop to Denise Adamson
4. Atoka Funeral Home, Atoka, request to close establishment
5. Atoka Funeral Home, Atoka; New Establishment, Brown's Funeral Service, Inc. Owner; William Stephens FDIC
6. Holmes-Coffey-Murray, Durant, request to change FDIC from Curtis Vaughn to Merle Soltis
7. Prater-Lampton-Mills & Coffey, Hugo, request to change FDIC from Brent Shain to Alan Cowley
8. Mt. Olive FH, Hugo, request to change FDIC from Brent Shain to Alan Cowley
9. Cremation Society, Tulsa, request to change name of Establishment to Cremation Society of Oklahoma
10. Arnold Moore & Neekamp Funeral Home & Cremation, Bartlesville, request to change name to Arnold Moore & Neekamp Funeral Home.
11. Roberts-Reed Culver FH, Stilwell request to change FDIC from David Roberts to Gabrielle Gray
12. Roberts & Hart FH, Westville request to change FDIC from David Roberts to Gabrielle Gray
13. Schaudt's Okmulgee FS & Cremation Care, Okmulgee, request to change FDIC from Stephen Schaudt to Lan Pilkington

14. Schaudt's Tulsa FS & Cremation Care, Tulsa, request to change FDIC from Daniel Schaudt to Alan Hall

15. John M. Ireland & Son, OKC, request to change FDIC from Josie Cleveland to Rubith Lujan

J. Crematory

1. SPS Crematorium, Hugo, request to change FDIC from Brent Shain to Alan Cowley

2. Oklahoma Cremation Centers, Okmulgee, request to change FDIC from Stephen Schaudt to Lane Pilkington

9. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.

10. **Executive Director's Report**

A. Agency Financial update

B. 2022 License Renewals update

11. **Review, discussion by the Board members, and possible action regarding proposed changes to the Oklahoma Funeral Board Statutes:**

A. Licensing education requirements update

B. FD Only additional hours requirement update

12. **Adjournment**

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held:
**February 10, 2022. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street
Conference Room – 1st Floor Oklahoma City, OK 73105.**