

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.

DATE & TIME: December 8, 2022 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on December 6, 2022 at 9:30AM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

*** This symbol denotes the application and/or applicant is not in compliance with 235:1-1-2 (c) (14 day Rule)

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call
2. Approval of the November 10, 2022 Regular Board meeting minutes
3. Oklahoma Funeral Director Association Update from a Representative of OKFDA
4. Oklahoma Insurance Department Update from a Representative of OID
5. Review complaints with possible vote for probable cause or other action

23-04 – Next of Kin Issues

23-07 – Providing False Information to the Board

23-13 – Pre-Need and DC Issues

23-18 – Next of Kin and DC Issues

23-23 – Body Intake Log issues

23-25 – Messy Prep Room

6. Matters for consideration: Consent Order or Scheduling Order

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

6A. Complaint 19-36 Amy Stittsworth Funeral Serv. & Cremation Directors, Inc., Establishment, Enid; Amy Stittsworth Funeral Serv. & Cremation Directors, Inc, Owner, Enid; William Stittsworth Jr. , FDIC, Enid. Member Vice needs to be recused.

6B. Complaint 20-39 Amy Stittsworth Funeral Serv. & Cremation Directors, Inc., Establishment, Enid; Amy Stittsworth Funeral Serv. & Cremation Directors, Inc, Owner, Enid; William Stittsworth Jr. , FDIC,

Enid. Member Vice needs to be recused.

- 6C. Complaint 21-55 Amy Stittsworth Funeral Serv. & Cremation Directors, Inc., Establishment, Enid; Amy Stittsworth Funeral Serv. & Cremation Directors, Inc, Owner, Enid; William Stittsworth Jr. , FDIC, Enid. Member Vice needs to be recused.

7. Matters for consideration: Motion to Dismiss

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

- 7A. Complaint 20-14 Schaudt's Glenpool Funeral Serv. & Cremation Care, Establishment, Glenpool; Cremation Care Centers, Crematory, Glenpool; Schaudt's Glenpool Funeral Service Inc., Owner, Glenpool; Daniel Schaudt and Stephen Schaudt, FDIC, Glenpool. Member Vice needs to be recused.

7B. Complaint 20-16 Schaudt's Glenpool Funeral Serv. & Cremation Care, Establishment, Glenpool; Cremation Care Centers, Crematory, Glenpool; Schaudt's Glenpool Funeral Service Inc., Owner, Glenpool; Daniel Schaudt and Stephen Schaudt, FDIC, Glenpool. Member Vice needs to be recused.

7C. Complaint 23-05 Oklahoma Cremation Centers, Crematory, Glenpool; Schaudt's Family Funeral Service LLC, Owner, Glenpool; Lane Pilkington, FDIC, Okmulgee; Member Vice needs to be recused.

8. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)

1. Jessica Ramirez, Purcell, Wadley FS, Purcell
2. Madison Brock, Pryor, Smith & Kernke, OKC
3. Sarah Brown, Bartlesville, Stumpff FH, Bartlesville
4. Benjamin Young, Purcell, Wilson-Little FH, Purcell

B. Apprenticeship (1st extension)

1. Matthew Taylor, Bartlesville, Davis Family FH, Bartlesville
2. Chad Kaminski, Ada, Criswell FH, Ada
3. Yobana Cordoba, Edmond, Advantage FH, OKC
4. Mackenzie Parks, (EM Only), OKC, OMS, OKC
5. Jonathan Bland, Yukon, McNeils, Mustang

C. Apprenticeship (2nd extension)

1. Andrew Haire, Vinita, Highsmith FH, Vinita

D. Funeral Director and/or Embalmer (Reciprocal)

1. Kyle Dungan, Texas
2. Richard Kelley Dixon, North Carolina (EM Only)
3. Stuart Thompson, Texas
4. Desirae Davis, Iowa (EM Only)
5. April Bellotte, Texas (EM Only)

E. Funeral Director and/or Embalmer (Original)

1. Cadyn Brice, Enid
2. Paige Goodman, OKC
3. Sean DeNike, McAlester (FD Only)
4. Edward Eschiti, Walters (FD Only)
5. Rulon Davis Sr, Edmond (FD Only)
6. Jennifer Pointer, Durant (FD Only)

F. Establishments

1. Ladusau-Evans Funeral Home, Enid request name change to Ladusau-Evans Funeral Home and Crematory

G. Crematories

1. McElyea & Owens Cremation Services, New Crematory, Shawnee, McElyea-Owens Funeral Group LLC, Owner, Michael McElyea, FDIC
2. Crematory of Enid, New Crematory, Enid, Crematory of Enid, LLC, Owner, Joe Highberger, FDIC

9. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.
10. **Executive Director's Report**
 - A. Agency Financial Update
11. **Discussion and possible action regarding request for interpretation of Board Rule**
12. **Adjournment**

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held:
**January 12, 2023. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street
Conference Room – 1st Floor Oklahoma City, OK 73105.**