

OKLAHOMA FUNERAL BOARD  
3700 North Classen Blvd, Suite 175  
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Videoconference at

<https://oklahomafuneralboard.my.webex.com/meet/Funeralboard>

We ask that only the Respondents in a complaint use the video camera function. If calling in by telephone please call 1-408-418-9388; Access Code 1260612143. If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23<sup>rd</sup> Street Conference Room 1<sup>st</sup> Floor Oklahoma City, OK 73105.

DATE & TIME: August 11, 2022 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on August 8, 2022 at 1:30PM. A copy of this agenda is available on the Funeral Board website at [www.ok.gov/funeral](http://www.ok.gov/funeral)

If attending via videoconference or via telephone, Continuing Education credit will not be provided for this meeting. If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to [info@funeral.ok.gov](mailto:info@funeral.ok.gov).

\*\*\* This symbol denotes the application and/or applicant is not in compliance with 235:1-1-2 (c) (14 day Rule)

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call
2. Approval of the July 14, 2022 Regular Board meeting minutes
3. Oklahoma Funeral Director Association Update from a Representative of OKFDA
4. Oklahoma Insurance Department Update from a Representative of OID

## 5. Review complaints with possible vote for probable cause or other action

21-55 Misleading Advertising

22-40 Non-Payment of Vendor

22-41 No Prices on Caskets

22-42 Body Intake Log Issues

22-43 DC Issues

22-47 Body Intake Log Issues

22-49 Rude Employee

23-01 No Prices on Caskets

## 6. Matters for consideration: Consent Order or Scheduling Order

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

**6A. Complaint 21-27 Kentrell Brown, licensed funeral director and embalmer, OKC. Member Roberts needs to be recused**

6B. Complaint 22-26 Brown-Thomas Funeral Home, Establishment, Chickasha; Ricky A. Brown, Owner, Chickasha; Ricky A. Brown, FDIC, Chickasha. Member Matherly needs to be recused

7. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)

1. Zachary Pruett, Lawton, Whinery-Huddleston, Lawton (FD Only)
2. Kammi Robinson-Snodgrass, Lone Grove, Craddock FH, Ardmore
3. Jonathan Broce, Bethany, Memorial Park, OKC
4. Brennon Goforth, Edmond, Crawford Family, Edmond
5. Stephanie White, Fletcher, Fletcher FH, Fletcher
6. Kylee Vaughan, OKC, Roberts, Reed and Culver, Stillwell
7. Ashli Sweeney, OKC, John Ireland FH, Moore

B. Apprenticeship (2nd extension)

1. Chad Austin, Boswell, Miller & Miller FH, Hugo
2. Raylee Tarrant, OKC, Oklahoma Mortuary Service, OKC

C. Apprenticeship (3rd extension)

1. Stephen Smith, OKC, Ford, Midwest City

D. Funeral Director and/or Embalmer (Reciprocal)

1. Ronnie Dunn, Texas

E. Funeral Director and/or Embalmer (Original)

1. Carrie Davis, Owasso (FD Only)
2. Shayna Nicely, Newkirk
3. Brian Saunders, Grove (EM Only)
4. Domonique Bruner, OKC (FD Only)

#### F. Establishments

1. Advantage Funeral & Cremation Serv.-South, request to change FDIC from Samuel Flores to Jeremy Sparks
  2. Baggerley FH, Edmond, request to change FDIC from Matthew Boydstun to Samuel Flores
  3. Smith FH, Sapulpa, request to change FDIC from Deena Nickerson to Cynthia Ross
  4. Green Country Cremation Center, Sapulpa, request to change FDIC from Deena Nickerson to Cynthia Ross
  5. Parks Brothers Funeral Service Prague, request to close establishment
  6. Parks Brothers Funeral Service Prague, Prague, New Establishment, Prague SGO LLC, Owner, Jerel Johnson, FDIC
  7. Dighton-Moore FS, Owasso, request for temporary change of FDIC, with exemption of FDIC requirements, from John Irby to Preston McCurtain
8. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.
9. **Executive Director's Report**
- A. Agency Financial Update
  - B. Outside legal counsel update

10. Discussion and possible action regarding 2022 Interim Study HSP2077, questions or concerns compiled after July Board meeting, and representatives selected from Board and Staff to attend Interim Study
11. Discussion and possible action regarding change of Board Statutes or Board Rules limited to the following:
  - A. Change of the age requirement for licensure in statute
  - B. Change of the age and education requirement for apprenticeship in statute
  - C. Removal of the additional education requirement in Board Rule, OAC 235:10-3-1(5)(B) and (6).

12. Adjournment

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Tyler Stiles, MBA  
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held:  
September 8, 2022. Office of Chief Medical Examiner –OKC 921 N.E. 23<sup>rd</sup> Street  
Conference Room – 1<sup>st</sup> Floor Oklahoma City, OK 73105.