

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Videoconference at

<https://oklahomafuneralboard.my.webex.com/meet/Funeralboard>

We ask that only the Respondents in a complaint use the video camera function. If calling in by telephone please call 1-408-418-9388; Access Code 1260612143. If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.

DATE & TIME: August 11, 2022 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on August 8, 2022 at 1:30PM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

If attending via videoconference or via telephone, Continuing Education credit will not be provided for this meeting. If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

*** This symbol denotes the application and/or applicant is not in compliance with 235:1-1-2 (c) (14 day Rule)

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call

2. Approval of the July 14, 2022 Regular Board meeting minutes -Approved

**3. Oklahoma Funeral Director Association Update from a Representative of OKFDA-Dustin Pierce with OKFDA provided the following update: OKFDA is working on a new website. Fall district meetings have been scheduled District I-September 20th: Iron Star BBQ Oklahoma City
District II: September 22nd: El Patron Cocina Mexicana 41st and Yale Tulsa, OK**

District III & IV: September 27th: White Dog Hill Clinton, OK

District V & VI: September 29th: Fish Tales Tishomingo, OK

We will provide 1 hour of CE cost will be \$30/person

RSVP by emailing info@okfda.com, text 405-843-0730, or call 405-843-0730.

**4. Oklahoma Insurance Department Update from a Representative of OID-
No update**

5. Review complaints with possible vote for probable cause or other action

21-55 Misleading Advertising -Found Probable Cause

22-40 Non-Payment of Vendor- Found Probable Cause

22-41 No Prices on Caskets- Found Probable Cause

22-42 Body Intake Log Issues- Found Probable Cause

22-43 DC Issues- Found Probable Cause

22-47 Body Intake Log Issues- Found Probable Cause

22-49 Rude Employee-Dismissed

23-01 No Prices on Caskets- Found Probable Cause

6. Matters for consideration: Consent Order or Scheduling Order

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and

iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

6A. Complaint 21-27 Kentrell Brown, licensed funeral director and embalmer, OKC. Member Roberts needs to be recused The Board accepted a consent order on this case. The consent order consisted of the following: The agreed violations were: gross malpractice or gross incompetency, criminal actions, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Embalmer license is suspended for 1 year, Administrative Penalty of \$3,000 payable at \$500 per month, show proof of cognitive behavior therapy for 1 year, prohibited from performing removals for 1 year, prohibited from performing cremations for 1 year, after EM license is reinstated, both FD and EM license is on probation for 5 years, and Costs of \$500.

6B. Complaint 22-26 Brown-Thomas Funeral Home, Establishment, Chickasha; Ricky A. Brown, Owner, Chickasha; Ricky A. Brown, FDIC, Chickasha. Member Matherly needs to be recused The Board accepted a consent order on this case. The consent order consisted of the following: The agreed violations were: failure to maintain an up-to-date body intake log, not having the FDIC reflected on the Body Intake Log, failure to attach a non-detachable bracelet on human remains, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms

consisted of the following:
Administrative Penalty of \$750 and
Costs of \$250.

7. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)- All Approved

1. Zachary Pruett, Lawton, Whinery-Huddleston, Lawton (FD Only)
2. Kammi Robinson-Snodgrass, Lone Grove, Craddock FH, Ardmore
3. Jonathan Broce, Bethany, Memorial Park, OKC
4. Brennon Goforth, Edmond, Crawford Family, Edmond
5. Stephanie White, Fletcher, Fletcher FH, Fletcher
6. Kylee Vaughan, OKC, Roberts, Reed and Culver, Stillwell
7. Ashli Sweeney, OKC, John Ireland FH, Moore

B. Apprenticeship (2nd extension)- All Approved

1. Chad Austin, Boswell, Miller & Miller FH, Hugo
2. Raylee Tarrant, OKC, Oklahoma Mortuary Service, OKC

C. Apprenticeship (3rd extension)- Approved

1. Stephen Smith, OKC, Ford, Midwest City

D. Funeral Director and/or Embalmer (Reciprocal)-Denied

1. Ronnie Dunn, Texas

E. Funeral Director and/or Embalmer (Original)- 1 and 4 were tabled, 2 and 3 were approved

1. Carrie Davis, Owasso (FD Only)

2. Shayna Nicely, Newkirk
3. Brian Saunders, Grove (EM Only)
4. Domonique Bruner, OKC (FD Only)

F. Establishments- **All Approved**

1. Advantage Funeral & Cremation Serv.-South, request to change FDIC from Samuel Flores to Jeremy Sparks
 2. Baggerley FH, Edmond, request to change FDIC from Matthew Boydston to Samuel Flores
 3. Smith FH, Sapulpa, request to change FDIC from Deena Nickerson to Cynthia Ross
 4. Green Country Cremation Center, Sapulpa, request to change FDIC from Deena Nickerson to Cynthia Ross
 5. Parks Brothers Funeral Service Prague, request to close establishment
 6. Parks Brothers Funeral Service Prague, Prague, New Establishment, Prague SGO LLC, Owner, Jerel Johnson, FDIC
 7. Dighton-Moore FS, Owasso, request for temporary change of FDIC, with exemption of FDIC requirements, from John Irby to Preston McCurtain
8. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9. **Mr. Stiles reported that the Board's Investigator abruptly resigned and Mr. Stiles recruited and interviewed multiple individuals for the open position and extended the offer to someone that is expected to start August 22, 2022.**
9. **Executive Director's Report**
- A. Agency Financial Update **Mr. Stiles reported gross receipts for July 2022 to be \$6,830.30 with \$528.03 going to the State of Oklahoma**

general fund. The expenses for the same timeframe totaled \$38,901.29 and net income after expenses totaled -\$32,599.02

B. Outside legal counsel update- Mr. Stiles reported that he visited with multiple attorneys and one attorney appeared to be a good match to help prosecute complaints at the current rate of 20 average hours per month at \$200 per hour.

10. Discussion and possible action regarding 2022 Interim Study HSP2077, questions or concerns compiled after July Board meeting, and representatives selected from Board and Staff to attend Interim Study - The interim study was withdrawn.
11. Discussion and possible action regarding change of Board Statutes or Board Rules limited to the following:
 - A. Change of the age requirement for licensure in statute-**No action taken**
 - B. Change of the age and education requirement for apprenticeship in statute- **No action taken**
 - C. Removal of the additional education requirement in Board Rule, OAC 235:10-3-1(5)(B) and (6). -**Approved the following language**

235:10-3-1. Qualifications for licensing individuals To be licensed in Oklahoma as a funeral director, embalmer, or both, an individual must meet the following minimum requirements:

~~(5) The individual shall have completed the following educational requirements:~~

~~(A) The individual is a graduate of a program of mortuary science accredited by the American Board of Funeral Service Education.~~

~~(B) The individual shall have completed a total of sixty (60) college semester hours of credit at an accredited institution of higher education. (i) Such institution must be accredited by a regional accrediting agency and recognized by the U.S. Department of Education as a valid and legal accrediting agency. (ii) When the institution so accredited extends credit in quarter hours, each quarter hour shall equal 2/3rds of one semester hour. (iii) Courses applied to completing the accredited mortuary science program in excess of the minimum requirements for an accredited program by the American Board of Funeral Service Education may be applied to the (60) total~~

~~semester hours of college, provided such credits are earned at a regionally accredited institution.~~

~~(6) Individuals who have earned a bachelor degree in funeral service from a regionally accredited institution and American Board of Funeral Service Education accredited mortuary program shall be deemed to have met the educational requirements set for in sections (A) and (B).~~

~~(5) The individual shall have completed a program of mortuary science accredited by the American Board of Funeral Service Education.~~

12. Adjournment -11:15AM

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held:
**September 8, 2022. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street
Conference Room – 1st Floor Oklahoma City, OK 73105.**