

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Videoconference at

<https://oklahomafuneralboard.my.webex.com/meet/Funeralboard>

We ask that only the Respondents in a complaint use the video camera function. If calling in by telephone please call 1-408-418-9388; Access Code 1260612143. If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.

DATE & TIME: November 10, 2021 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on November 5, 2021 at 11:30AM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

If attending via videoconference or via telephone Continuing Education credit will not be provided for this meeting. If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

*** This symbol denotes the application and/or applicant is not in compliance with 235:1-1-2 (c) (14 day Rule)

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call

2. Reading of the Oklahoma Funeral Board mission statement

The mission of the Oklahoma Funeral Board is to act in the public interest and for the protection of the public within the powers vested in the Board by the State of Oklahoma for the regulation and education of the funeral service profession.

3. Approval of the October 14, 2021 Regular Board meeting minutes
4. Oklahoma Funeral Director Association Update from a Representative of OKFDA
5. Review complaints with possible vote for probable cause or other action

22-05- Overcharging

22-09- Cremation Issues/ Overcharging/Death Certificate Issues

22-10- Embalming Issues

22-11- Body Intake Log Issues/No Licenses Displayed

22-13- Ethics Issues

22-14- Material Misrepresentation

6. Matters for consideration: Consent Order or Scheduling Order

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

6A. Complaint 21-49 Buchanan Funeral Service, Oklahoma City; Tak-N-Kar, LLC, Oklahoma City; Kenneth Buchanan II, FDIC, Oklahoma City.

Member Cooper needs to be recused.

6B. Complaint 21-54 Delozier Funeral Service, LLC, Chelsea; Delozier Funeral Service, LLC, Owner, Chelsea; Kenneth Delozier, FDIC, Chelsea. Member Cooper needs to be recused.

6C. Complaint 22-08 Dillon Funeral Service, LLC, Sand Springs; Dillon Funeral Service, LLC, Owner, Sand Springs; Preston McCurtain, FDIC, Sand Springs. Member Roberts needs to be recused.

7. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)

1. Aiden Richey, Edmond, Hahn-Cook, OKC
2. Chad Kaminski, Ada, Criswell FH, Ada
3. Allexia Ernest, Bartlesville, Stumpff FH, Bartlesville
4. Joseph Campbell, Talihina, McCarn FS, Talihina
5. Sarah Blank, Edmond, Corbett FH, OKC
6. Monty Danderson, Collinsville, Adamscrest, Tulsa
7. Whitney Phillips, Durant, Brown's FS, Durant
8. Steven Hodge, Chandler, Parks Brothers, Prague
9. Kristen Wajda, Moore, Ingram, Smith & Turner, Yukon
10. Jayden Anderson, Edmond, Ingram, Smith & Turner, Yukon

11. Macie Herndon, Edmond, Ingram, Smith & Turner, Yukon

B. Apprenticeship (1st extension)

1. Cadyn Brice, Edmond, Memorial Park, OKC
2. Akeah Aschmeller, Edmond, Ford FS, Midwest City
3. Amber Shelley, OKC, John Ireland, Moore

C. Apprenticeship (2nd extension)

1. Daysha Ross, Stilwell, Reed-Culver, Tahlequah
2. Paul Bruns, Edmond, OK Cremation, OKC
3. Jennifer Pointer, Durant, Holmes-Coffey-Murray, Durant

D. Apprenticeship Original (FD Only)

1. Gatlin Scott, Bartlesville, Cremation Society, Tulsa

E. Funeral Director and/or Embalmer (Reciprocal)

1. Kendra Soley, Mississippi

F. Establishments

1. Ray and Martha's FH, Anadarko, request to change FDIC from Kirsten Johnson to Jennice Jeter.
2. Tishomingo Funeral Home, Tishomingo, request to change name to Hartwell Funeral Home, Tishomingo
3. Forever Memories FS, Roland, request to change FDIC from David Hampton to Curtis Brown
4. Forever Memories FS, Sallisaw, request to change FDIC from David Hampton to Curtis Brown

8. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.

9. **Executive Director's Report**
 - A. Agency Financial update
 - B. 2022 License Renewals

10. **Review, discussion by the Board members, and possible action regarding proposed changes to the Oklahoma Funeral Board Statutes:**
 - A. Quorum Amount Change
 - B. FD/EM Licensing education requirements
 - C. FD Only additional hours requirement

11. **Adjournment**

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held:
**December 9, 2021. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street
Conference Room – 1st Floor Oklahoma City, OK 73105.**

