

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: **Videoconference at**

<https://oklahomafuneralboard.my.webex.com/meet/Funeralboard>

We ask that only the Respondents in a complaint use the video camera function. If calling in by telephone please call 1-408-418-9388; Access Code 1260612143. If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.

Pursuant to Executive Order 2020-20 7th Amended version, commencing November 17, 2020, all Funeral Board Members, Funeral Board Staff, and visitors who wish to attend the Funeral Board's monthly Board meetings must wear a facial covering or mask over the mouth and nose at all times.

DATE & TIME: March 11, 2021 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on March 5, 2021 at 11:30AM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

A virtual videoconference special Board meeting of the Oklahoma Funeral Board will be held on March 11, 2021 at 10:00 a.m. in accordance with the Administrative Procedures Act, and the Open Meeting Act as amended by SB1031. Appearing remotely via videoconference for the meeting will be Board members; Tom Coble, J. Cooper, Chad Vice. Appearing in person for the meeting will be Board members, Joe Highberger, Brent Matherly, and Jim Roberts, and Board staff of AAG Amanda Everett, Chris Ferguson, AAG Thomas Grossnicklaus, AAG Thomas Schneider, Karol Shepherd, and Tyler Stiles.

If attending via videoconference or via telephone Continuing Education credit will not be provided for this meeting. If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

*** This symbol denotes the application and/or applicant is not in compliance with 235:1-1-2 (c) (14 day Rule)

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call

2. Reading of the Oklahoma Funeral Board mission statement

The mission of the Oklahoma Funeral Board is to act in the public interest and for the protection of the public within the powers vested in the Board by the State of Oklahoma for the regulation and education of the funeral service profession.

3. Approval of the February 18, 2021 Special Board meeting minutes

4. Review complaints with possible vote for probable cause or other action

21-29- Not Paying Vendor Issues

21-33- FTC Issues/FDIC not within 60 Miles

21-39- Death Certificate Issues

5. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)

1. Troy D. Wells, Sand Springs, Dillon FS, Sand Springs
2. Leah Calaway, Ada, Estes-Phillips FH, Ada
3. Peri Moore, Norman, Tribute Memorial Care, Norman
4. Lewis Robinson III, Guthrie, Pollard FH, Guthrie
5. Michael Turner, Blair, Kincannon FH, Altus

B. Apprenticeship (2nd extension)

1. Tammy Marshall, Cordell, Ray and Martha's FH, Cordell (enrolled at Dallas)

C. Apprenticeship (2nd extension)

1. Nathan Rice, Pryor, Rice FS, Claremore (enrolled at UCO)

D. Apprenticeship (3rd extension)

1. Daniel Collier, Claremore, Rice FS, Claremore (enrolled at North Texas)

E. Apprenticeship (FD only) (Original)

1. Kari Harrell, Sallisaw, Forever Memories FS, Sallisaw
2. Alan Hedden, Tulsa, Butler-Stumpff & Dyer FH, Tulsa (Grad of Dallas)

F. Apprenticeship (FD only) (1st extension)

1. Kimberly Clark, Tishomingo, DeArman-Clark FH, Tishomingo (enrolled at Dallas)

G. Funeral Director and/or Embalmer (Reciprocal)

1. Chester Beavers, Texas (FD only)
2. Joseph Campbell, Missouri

H. Funeral Director and/or Embalmer (Original)

1. Robert L. Stevens, Wheatland (FD only)
2. Patricia Gonzalez-Carter, Macomb
3. Lea Mikala, Shawnee
4. Staci Hartwell-Helm, Ardmore

I. Establishments

1. Neptune Society, Edmond, New Establishment, Neptune Management Corp., Owner; Angela Bynum, FDIC
2. Bixby FS, Bixby, request to change name from Bixby FS to Bixby-South Tulsa Funeral Service and Crematory

6. New Business. Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.

7. Legal Update

- A. Possible vote to enter into executive session pursuant to 25 O.S. Section 307(B)(4) for confidential communication between the Funeral Board and its attorney concerning pending litigation in Garfield County District Court, Case Number CJ-2020-284, *Amy Stittsworth Funeral Svc. & Cremation Directors, Inc., et al. v. State of Okla., ex rel. Oklahoma Funeral Board, et al.*, when with the advice of its attorney, the Funeral Board determines that disclosure would seriously impair the ability of the Funeral Board to process or conduct or defend its claim in the pending litigation
- B. Vote to exit executive session.
- C. Possible vote on matters discussed in executive session.
- D. Possible vote to enter into executive session pursuant to 25 O.S. Section 307(B)(4) for confidential communication between the Funeral Board and its attorney concerning pending litigation in Oklahoma County District Court, Case Number CV-2020-2297, *Neptune Management Corp. v. State of Okla., ex rel. Oklahoma Funeral Board, et al.*, when with the advice of its attorney, the Funeral Board determines that disclosure would seriously impair the ability of the Funeral Board to process or conduct or defend its claim in the pending litigation.
- E. Vote to exit executive session.
- F. Possible vote on matters discussed in executive session.

8. Review, discussion by the Board members, and possible action regarding the proposed permanent Oklahoma Funeral Board Rules.

9. Administrative Assistant Report

- A. Thentia Computer Software Project Update

10. Deputy Director's Report

- A. 2021 Legislative Update; HB1638; HB1742; HB2009; HB2072; HB2528; SB301, SB354, and SB970

11. Executive Director's Report

- A. Agency Financial update

12. Adjournment

Chris Ferguson
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **April 8, 2021.**
Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street Conference Room –
1st Floor Oklahoma City, OK 73105.