

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Videoconference at

<https://oklahomafuneralboard.my.webex.com/meet/Funeralboard>

We ask that only the Respondents in a complaint use the video camera function. If calling in by telephone please call 1-408-418-9388; Access Code 1260612143. If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.

DATE & TIME: July 8, 2021 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on July 2, 2021 at 2:00PM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

If attending via videoconference or via telephone Continuing Education credit will not be provided for this meeting. If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

*** This symbol denotes the application and/or applicant is not in compliance with 235:1-1-2 (c) (14 day Rule)

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call
2. Swearing in and oath of office for newly re-appointed Board Member Mike Sanders of Kingfisher

3. Reading of the Oklahoma Funeral Board mission statement

The mission of the Oklahoma Funeral Board is to act in the public interest and for the protection of the public within the powers vested in the Board by the State of Oklahoma for the regulation and education of the funeral service profession.

4. Approval of the June 10, 2021 Regular Board meeting minutes

5. Review complaints with possible vote for probable cause or other action

21-41- Death Certificate Issues

21-42- Death Certificate Issues

21-47- Not Releasing Cremated Remains

21-48- Body Intake Log Issues

21-52- Body Intake Log Issues

6. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)

1. Lily Blodgett, Edmond, Smith & Kernke FH, OKC
2. Shelby Hathaway, OKC, Buchanan FS, OKC
3. Jared Johnson II, Wagoner, Shipman FH, Wagoner
4. Melissa Delgado, Norman, Vondel Smith FH, OKC
5. Shayna Nicely, Newkirk, Trout FH, Ponca City
6. Jennifer Batres, OKC, Moore FH, Moore

B. Apprenticeship (1st extension)

1. Kaela Bratcher, Marlow, Whitt FH, Duncan
2. Jared Williams, Stratford, DeArman FH, Stratford

3. Justin Hartwell, Stillwater, Brown-Dugger FH, Perry

C. Apprenticeship (2nd extension)

1. Matthew Witten, Purcell, Wilson-Little FH, Purcell

D. Funeral Director and/or Embalmer (Reciprocal)

1. Joseph Campbell, Missouri
2. Wilburn Lawson, Texas
3. Christian Corl, Texas (FD Only)

E. Funeral Director and/or Embalmer (Original)

1. Hannah Marlow, OKC
2. Katelin Love-Clements, OKC (FD Only)
3. Cynthia Foster, Bixby (FD Only)

F. Establishments

1. Smith-Parks Brothers FS, Harrah, request to change FDIC from Jerel Johnson to Robert Ferris
2. CremationCare+, Tulsa, request to change FDIC from Rondall Gammon to Billy Cotton
3. Rice FS & CremationCare+, Catoosa, request to change FDIC from Rondall Gammon to Billy Cotton
4. Smith FH, Sand Springs, request to change FDIC from Billy Cotton to Cynthia Ross

G. Crematory

1. Green Country Cremation Center, Sand Springs, request to change FDIC from Billy Cotton to Cynthia Ross

7. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.

8. **Executive Director's Report**

- A. Agency Financial update
- B. Thentia Computer Software Project Update
- C. Funeral Board Staff update

9. **Matters for consideration: Executive Director**

- i. Discussion and possible action on the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of the Executive Director.
- ii. Vote on possible executive session pursuant to 25 O.S. 2011, Section 307 (B) (1) Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of the Executive Director.
- iii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iv. consider and vote on motion(s) to exit executive session and return to open meeting; and
- v. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

10. **Adjournment**

Chris Ferguson
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held:
**August 12, 2021. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street
Conference Room – 1st Floor Oklahoma City, OK 73105.**