

**OKLAHOMA FUNERAL BOARD**  
3700 North Classen Blvd, Suite 175  
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: **Videoconference at**

**<https://oklahomafuneralboard.my.webex.com/meet/Funeralboard>**

**We ask that only Board Members, Staff, and Respondents use the video camera function. If calling in by telephone please call 1-408-418-9388; Access Code 1260612143. If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23<sup>rd</sup> Street Conference Room 1<sup>st</sup> Floor Oklahoma City, OK 73105. Face masks are required to be worn if attending in person.**

DATE & TIME: November 12, 2020 10:00AM

A Board meeting of the Oklahoma Funeral Board will be held on November 12, 2020 at 10:00 a.m. which may be attended via videoconference in accordance with the Administrative Procedures Act, and the Open Meeting Act as amended by HB 661 signed into law by Governor Stitt on March 18, 2020. Members of the public may attend the meeting via Videoconference on

**<https://oklahomafuneralboard.my.webex.com/meet/Funeralboard>**

**We ask that only Board Members, Staff, and Respondents use the video camera function.** If attending in person the physical location is: Office of Chief Medical Examiner OKC 921 N.E. 23<sup>rd</sup> Street Conference Room 1<sup>st</sup> Floor Oklahoma City, OK 73105.

The following Board members will appear in person: J. Cooper, Joe Highberger, Brent Matherly, Jim Roberts, and Chad Vice. Board staff: Amanda Everett, AAG, Chris Ferguson, Thomas Grossnicklaus, AAG, Thomas Schneider, AAG, Karol Shepherd, and Tyler Stiles, will also appear in person; Board member Tom Coble and Martha Kulmacz, AAG, will be appearing remotely via videoconference and/or telephone.

This Board meeting notice and agenda was posted on our web site ([www.ok.gov/funeral](http://www.ok.gov/funeral)) on November 9, 2020 at 9:45AM

If attending via videoconference or via telephone Continuing Education credit will not be provided for this meeting.

If any video and/or telephone connection is lost during the meeting on November 12, 2020, and if there is an inability to restore that connection during the 30 minutes thereafter, and which loss of connection results in the loss of a quorum, the meeting will automatically be stopped and reconvened on Friday, November 13, 2020 at 10:00am at the same physical location and using the same web ex conference web site and telephone number listed above. Please direct all questions to [info@funeral.ok.gov](mailto:info@funeral.ok.gov)

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

**1. Roll Call**

**2. Reading of the Oklahoma Funeral Board mission statement**

The mission of the Oklahoma Funeral Board is to act in the public interest and for the protection of the public within the powers vested in the Board by the State of Oklahoma for the regulation and education of the funeral service profession.

**3. Oklahoma Funeral Director Association Update by a representative of OKFDA**

**4. Review complaints with possible vote for probable cause or other action**

20-47- Unlicensed Practice/ Cremated Remains Issues

21-02- Not Paying Vendor

21-09- Rude Funeral Home Employees

21-11- Pre-Need Issues

21-12- Advertising Issues

21-16- Preneed Issues

21-21- Next of Kin Issues

**5. Matters for consideration: Consent Order**

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;

- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

- 5A. Complaint 20-11 Kenneth Anglin Jr., Funeral Director and Embalmer, Watonga. Member Cooper needs to be recused.**
- 5B. Complaint 20-26 Kenneth Anglin Jr., Funeral Director and Embalmer, Watonga. Member Cooper needs to be recused.**
- 5C. Complaint 20-32 Kenneth Anglin Jr., Funeral Director and Embalmer, Watonga. Member Cooper needs to be recused.**
- 5D. Complaint 20-35 Burkhart Funeral Service, Establishment, Antlers; Burkhart Funeral Service, LLC, Owner, Antlers; Thomas Burkhart, FDIC, Antlers. Member Cooper needs to be recused.**
- 5E. Complaint 20-44 Burkhart Funeral Service, Establishment, Antlers; Burkhart Funeral Service, LLC, Owner, Antlers; Thomas Burkhart, FDIC, Antlers. Member Cooper needs to be recused.**
- 5F. Complaint 20-39 Amy Stittsworth Funeral Service and Cremation Directors, Establishment, Enid; Amy Stittsworth Funeral Service and Cremation Directors, Inc., Owner, Enid; William Stittsworth Jr., FDIC, Enid. Member Vice needs to be recused.**

**5G. Complaint 20-40 Pollard Funeral Home, Inc-OKC, Establishment, OKC; Pollard Funeral Home Inc., Owner; Charles Pollard II, FDIC, OKC. Member Highberger needs to be recused.**

**5H. Complaint 21-04 Integrity Funeral Service, Establishment, Henryetta; Integrity Funeral Service, LLC, Owner; David Vanmeter, FDIC Weleetka. Member Roberts needs to be recused.**

**6. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action**

**A. Apprenticeship (Original)**

1. Stephanie Blankenship, Lindsey, Boydston-Wilbourn FH, Lindsey
2. Chezney Nielsen, Weatherford, R.L. Lockstone FH, Weatherford
3. Akeah Aschmeller, Edmond, Ford FS, Midwest City

**B. Apprenticeship (1st extension)**

1. Williams Swanson, Choctaw, Chapel Hill FH, OKC (enrolled at UCO)
2. Mikala Lea, Crescent, Resthaven FH, Shawnee (enrolled at UCO)
3. Dakota Jones, Ada, Estes-Phillips FH, Ada (enrolled at UCO)
4. Nathan Rice, Pryor, Stephens-Key FH, Pryor (not enrolled in mortuary school)

**C. Apprenticeship (2nd extension)**

1. Paul Bruns, Edmond, OKC Cremation, OKC (not enrolled in mortuary school)
2. Randy Brice, Muskogee, Lescher-Millsap FH, Muskogee (graduate of Commonwealth)
3. Leslie Sheppard, OKC, Chapel Hill, OKC (enrolled at UCO)

D. Apprenticeship (4<sup>th</sup> extension)

1. Rachel Norman, Broken Arrow, Moore Eastlawn FH, Tulsa (graduate of Northeast Texas)

E. Apprenticeship (FD only)

1. Brent Patterson, Tuttle, Ingram Smith & Turner Mortuary, Yukon
2. Alysha Minniear, Tulsa, Butler-Stumpff & Dyer FH, Tulsa

F. Funeral Director and/or Embalmer (Reciprocal)

1. Colin Boldien, Texas

G. Funeral Director and/or Embalmer (Original)

1. Gary White, Tulsa (FD only)

H. Establishments

1. Dighton-Moore FS, Owasso, request to change FDIC from Ronnie Dighton to John Irby
2. Don Grantham FH, Duncan, request to close location
3. Rice FH, Claremore, request to change FDIC from Rondall Gammon to Jackie Shurden
4. Rice FH, Catoosa, request to change FDIC from Rondall Gammon to Jackie Shurden
5. Broken Arrow FH, Broken Arrow, request to change FDIC from Jackie Shurden to Rondall Gammon.
6. Kennedy-Midtown FH, Tulsa request to change FDIC from Jackie Shurden to Rondall Gammon.
7. Kennedy-Midtown Funeral & Cremation Service, Tulsa request to change name from Kennedy-Midtown Funeral & Cremation Service to Cremation Care +
8. Miller-Stahl Funeral Service, Newkirk, New Establishment, Legacy Funeral Holding Of Oklahoma, LLC. Owner; Craig Schatz, FDIC

9. Ingram Smith & Turner Mortuary, Yukon request to change FDIC from Tim Ingram to Calvin Chaffin

I. Crematories

1. Southpointe Cremation Center, Bixby, New Establishment, Bixby Funeral & Cremation LLC. Owner; Christopher Teel, FDIC.
2. Brown Winters Crematory, Miami, request to change FDIC from Brian Buchanan to Mike Doner

7. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.
8. **Discussion and possible action on adoption of meeting dates for calendar year 2021 and suggested meeting locations.**
9. **Review, discussion by the Board members, and possible action regarding proposed changes to the Oklahoma Funeral Board Rules**
10. **Review, discussion by the Board members, and possible action regarding proposed changes to the Oklahoma Funeral Board Statutes**
11. **Investigator's Report**
  - A. Funeral Board Complaint data regarding FY20 & FY21
  - B. State of Oklahoma New Branding Logo
  - C. North American Death Care Regulators Assoc. Training Report
12. **Executive Director's Report**
  - A. Agency Financial update
  - B. International Conference of Funeral Service Examining Boards-Regulatory Essentials: Board Training Report
  - C. 2021 License Renewal open renewal period
  - D. Medical Examiner Update
  - E. Occupational Licensing Advisory Commission meeting
  - F. Department of Health Update

### 13. Adjournment

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Chris Ferguson  
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **December 10, 2020, at the Office of the Oklahoma Chief Medical Examiner, 921 N.E. 21<sup>st</sup> Street, Oklahoma City, Oklahoma, however, the public may watch the meeting virtually at the virtual address and/or telephone number listed above.**