

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTES OF SPECIAL MEETING

MEETING PLACE: **Videoconference on Go to Meeting**
<https://www.gotomeeting.com/meeting/join-meeting>
Meeting ID number: 731864109

We ask that only Board Members, Staff, and Respondents use the video camera function. No physical location will be provided. An alternative dial in number is 1-786-535-3211; Access Code 731-864-109#

DATE & TIME: May 7, 2020 10:00AM

A virtual Special Board meeting of the Oklahoma Funeral Board was held on May 7, 2020 at 10:00 a.m. via videoconference in accordance with the Administrative Procedures Act, and the Open Meeting Act as amended by HB 661 signed into law by Governor Stitt on March 18, 2020. Members of the public may attend the meeting via Videoconference on Go to Meeting at <https://www.gotomeeting.com/meeting/join-meeting> and the Meeting ID is 731864109

We ask that only Board Members, Staff, and Respondents use the video camera function. No physical location will be provided. An alternative dial in number is 1-786-535-3211; Access Code 731-864-109#. Appearing remotely via videoconference for the meeting will be Pro Tem Board members; Tom Coble, Chris Craddock, Scott Smith, and Carson Vanzant. Board staff Chris Ferguson, Tyler Stiles, and AAG Martha Kulmacz, AAG Thomas Schneider will also appear remotely via videoconference.

This notice of this special meeting and agenda was posted on our web site (www.ok.gov/funeral) on May 5, 2020 at 8:30AM

Continuing Education credit will not be provided for this meeting.

If the connection is lost during the special meeting on May 7, 2020, and if there is an inability to restore the connection 30 minutes thereafter, the meeting will automatically be stopped and reconvened on Friday, May 8, 2020 at 10:00am using the same go to meeting conference web site listed above. Please direct all questions to info@funeral.ok.gov

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

- 1. Swearing in of the three new Pro Tem Board Members-** Chris Craddock, Scott Smith, and Carson Vanzant were sworn in as Pro Tem Board Members.

2. Roll Call- Tom Coble, Chris Craddock, Scott Smith, and Carson Vanzant.

3. Reading of the Oklahoma Funeral Board mission statement

The mission of the Oklahoma Funeral Board is to act in the public interest and for the protection of the public within the powers vested in the Board by the State of Oklahoma for the regulation and education of the funeral service profession.

4. Matters for consideration: Consent Order

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

4A. Complaint 19-15 (includes Complaint 19-57) Agent Mallory Martin Funeral Service Inc., Establishment, Sallisaw; Agent Mallory Martin Funeral Service, Inc. Owner; Todd Martin, Funeral Director & Embalmer and FDIC, Sallisaw; Mark Baldwin, Funeral Director & Embalmer, Sallisaw; and Tad Rhodes, Funeral Director & Embalmer, Sallisaw. The Board accepted a consent order on complaint 19-15. The agreed violations were: Next of kin violation, FTC violation, body intake violation, violation of the Funeral Service Licensing Act; and Rules of the Board. The terms consisted of the following; Administrative penalty of \$500.00; three letters of concern; each funeral director must get 3 additional hours of Continuing Education; and court cost of \$2,500.00.

5. Adjournment-10:40AM

Chris Ferguson
Executive Director