

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF SPECIAL MEETING

MEETING PLACE: **Videoconference on Go to Meeting**
<https://www.gotomeeting.com/meeting/join-meeting>
Meeting ID number: 731864109

We ask that only Board Members, Staff, and Respondents use the video camera function. No physical location will be provided. An alternative dial in number is 1-786-535-3211; Access Code 731-864-109#

DATE & TIME: May 14, 2020 10:00AM

A special virtual Board meeting of the Oklahoma Funeral Board will be held on May 14, 2020 at 10:00 a.m. via videoconference in accordance with the Administrative Procedures Act, and the Open Meeting Act as amended by HB 661 signed into law by Governor Stitt on March 18, 2020. Members of the public may attend the meeting via **Videoconference on Go to Meeting** <https://www.gotomeeting.com/meeting/join-meeting> **Meeting ID number: 731864109** We ask that only Board Members, Staff, and Respondents use the video camera function. No physical location will be provided. An alternative dial in number is 1-786-535-3211; Access Code 731-864-109#. Appearing remotely via videoconference for the meeting will be Board members; Tom Coble, J. Cooper, Joe Highberger, Cindy Longanacre, Todd Martin, Jim Roberts, and Chad Vice. Board staff Chris Ferguson, , Karol Shepherd, and Tyler Stiles, and AAG Martha Kulmacz and AAG Thomas Schneider will also appear remotely via videoconference.

This virtual Board meeting notice and agenda was posted on our web site (www.ok.gov/funeral) on May 9, 2020 at 9:45AM

Continuing Education credit will not be provided for this meeting.

If the connection is lost during the special meeting on May 14, 2020, and if there is an inability to restore the connection 30 minutes thereafter, the meeting will automatically be stopped and reconvened on Friday, May 15, 2020 at 10:00am using the same Go to Meeting conference web site listed above. Please direct all questions to info@funeral.ok.gov

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call

2. Message from Board President Vice regarding COVID-19 in Oklahoma

3. Reading of the Oklahoma Funeral Board mission statement

The mission of the Oklahoma Funeral Board is to act in the public interest and for the protection of the public within the powers vested in the Board by the State of Oklahoma for the regulation and education of the funeral service profession.

4. Approval of the April 9, 2020 Special Board meeting minutes

5. Review complaints with possible vote for probable cause or other action

19-36- FTC Issues

19-63- Next of Kin Issues

6. Matters for consideration: Consent Order

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

**6A. Complaint 20-08 Kenneth Anglin Jr.,
Funeral Director and Embalmer, Watonga.
Member Cooper needs to be recused.**

**6B. Complaint 20-11 Kenneth Anglin Jr.,
Funeral Director and Embalmer, Watonga.
Member Cooper needs to be recused.**

- 6C. Complaint 20-23 Palmer Marler Funeral Home, Establishment, Cushing; Ironwood Funeral Group, LLC., Owner; Riley Castor, FDIC, Agra. Member Roberts needs to be recused.**
- 6D. Complaint 20-27 Bradley Family Funeral Home & Cremation Service, Establishment, Muskogee; A.Z.E. Enterprises, LLC, Owner; Curtis Mike Brown, FDIC, Sallisaw; Michael Hart, Licensee, Muskogee. Member Roberts needs to be recused.**
- 6E. Complaint 20-30 Kyle Humphries, Licensee, Moore. Member Roberts needs to be recused.**
- 6F. Complaint 20-33 Smith-Gallo Funeral Home, LLC, Establishment, Guthrie; Smith-Gallo Funeral Home, LLC, Owner; John B. Gallo, FDIC, Guthrie. Member Vice needs to be recused.**
- 6G. Complaint 20-37 Dudley Funeral Home-Waurika, Establishment, Waurika; Dudley Funeral Home, Inc. Owner; America Dudley, FDIC, Waurika. Member Vice needs to be recused.**

7. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)

- 1. Breanne Strawn, Yukon, Ingram, Smith & Turner Mortuary, Yukon
- 2. Naomi Kemper, Mustang, Corbett FH, OKC

B. Apprenticeship (1st extension)

- 1. Jennifer Ragland, Luther, Lehman FH, Wellston (not enrolled in Mort College)
- 2. Melanie Holcomb, Edmond, Bill Eisenhower FH, OKC (enrolled at UCO)

C. Apprenticeship (FD only)

1. Kimberly Clark, Tishomingo, DeArman-Clark FH, Tishomingo

D. Apprenticeship (FD only) (1st extension)

1. Kristen Hutchison, Guthrie, Hays FH, Guthrie, (enrolled at UCO)

E. Apprenticeship (FD only) (2nd extension)

1. Robert Stevens, Wheatland, Temple & Son FH, OKC (enrolled at UCO)

F. Funeral Director and/or Embalmer (Reciprocal)

1. Clifford Fitch, Texas

G. Funeral Director and/or Embalmer (Original)

1. Josie Albright, Edmond (FD only)
2. Rubith Lujan, Edmond
3. Gary White, Broken Arrow (FD only)
4. Joshua Linn, Muskogee
5. Debra Provaznik, Prague, (EM only)

H. Establishments

1. Checotah Funeral & CS, Checotah, request to change FDIC from Curtis Brown to Darell Buck
2. Don Grantham FH, Duncan, request to change FDIC from Billy Jackson Jr. to Linda Newsom
3. Cornerstone FH, Muskogee, request to change FDIC from Gary Cooper Jr. to Stacy Donelson
4. Vondel Smith & Son Mortuary South Lakes, OKC, request to change FDIC from Stephen Hopkins to Margie Bone.
5. Vondel Smith & Son Mortuary, OKC, request to change FDIC from Stephen Hopkins to Derek Czajkoski

- 8. Oklahoma Funeral Director Association Update by a representative of OKFDA**
- 9. Executive Director's Report**
 - A. Agency Financial update
- 10. Adjournment**

Chris Ferguson
Executive Director