



MINUTES OF A REGULAR MEETING

OKLAHOMA FUNERAL BOARD

3700 N. Classen, Suite 175
Oklahoma City, Oklahoma 73118

March 12, 2020

BOARD MEMBERS

Tom Coble
Jim Roberts
Chad Vice

STAFF

Chris Ferguson
Karol Shepherd
Tyler Stiles

Meeting Location: **Office of Chief Medical Examiner –OKC
921 N.E. 23rd Street Conference Room – 1st Floor
Oklahoma City, OK 73105.**

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on March 6, 2020 at 2:30PM

A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

President Vice called the meeting to order at 10:00AM. Board Members Coble, Roberts, and Vice were present. Members Cooper, Highberger, Longanacre, and Martin were absent. A quorum was at all times present.

Approximately 13 people attended the meeting excluding Board Members and Staff.

Reading of the Oklahoma Funeral Board mission statement-The mission of the Oklahoma Funeral Board is to act in the public interest and for the protection of the public within the powers vested in the Board by the State of Oklahoma for the regulation and education of the funeral service profession.

Motion by Roberts second by Coble to approve the following: December 12, 2019 Regular Board meeting minutes. The motion passed unanimously.

No action regarding approval of the January 9, 2020 Regular Board meeting minutes.

Motion by Roberts second by Coble to approve the following: January 30, 2020 Special Board meeting minutes. The motion passed unanimously.

No action regarding approval of the February 13, 2020 Regular Board meeting minutes.

Motion by Coble second by Vice to dismiss complaint 20-17 with a letter of concern regarding overcharging. The motion passed unanimously.

Motion by Vice second by Coble to find probable cause on complaint 20-26 regarding unlicensed practice. The motion passed unanimously.

Motion by Coble second by Vice to dismiss with a letter of concern complaint 20-29 regarding misleading advertising. The motion passed unanimously.

Motion by Coble second by Roberts to dismiss complaint 20-31 regarding missing jewelry. The motion passed unanimously.

Motion by Vice second by Coble to find probable cause on complaint 20-32 regarding misleading advertising. The motion passed unanimously.

Motion by Coble second by Roberts to find probable cause on complaint 20-33 regarding body intake log issues. The motion passed unanimously.

Motion by Coble second by Roberts to find probable cause on complaint 20-37 regarding body intake log issues. The motion passed unanimously.

Regarding Matters for consideration: Continuance: No action regarding; Complaint 20-27 Bradley Family Funeral Home & Cremation Service, Establishment, Muskogee; A.Z.E. Enterprises, LLC, Owner; Curtis Mike Brown, FDIC, Sallisaw, Michael Hart, Licensee, Muskogee, or Complaint 20-30 Kyle Humphries, Licensee, Moore.

Regarding Matters for consideration: Consent Order. No action regarding; Complaint 20-23 Palmer Marler Funeral Home, Establishment, Cushing; Ironwood Funeral Group, LLC., Owner; Riley Castor, FDIC, Agra; Complaint 20-27 Bradley Family Funeral Home & Cremation Service, Establishment, Muskogee; A.Z.E. Enterprises, LLC, Owner; Curtis Mike Brown, FDIC, Sallisaw, Michael Hart, Licensee, Muskogee.; or Complaint 20-30 Kyle Humphries, Licensee, Moore.

Motion by Coble second by Vice to approve the following: Apprenticeship (Original) Shanna Wilkie, Coweta, Rice FS, Claremore and Benjamin Pollock, Broken Bow, Brumley FH, Broken Bow. The motion passed unanimously.

Motion by Coble second by Vice to deny the following: Apprenticeship (1st extension) Ashley Oliver, Hugo, Prater-Lampton-Mills & Coffey FH, Hugo (not enrolled in Mortuary College). The motion passed unanimously.

Motion by Coble second by Vice to approve the following: Apprenticeship (1st extension) Staci Hartwell-Helm, Tishomingo, Tishomingo FH, Tishomingo (Grad of Dallas); Josh Linn, Muskogee, Cornerstone, Muskogee (enrolled at Dallas); and Domonique Bruner, OKC, Chapel Hill, OKC (enrolled at UCO). The motion passed unanimously.

Motion by Coble second by Vice to table the following: Apprenticeship (1st extension) Jennifer Ragland, Luther, Lehman FH, Wellston (not enrolled in Mort College). The motion passed unanimously.

Motion by Coble second by Vice to deny the following: Apprenticeship (2nd extension) Rachel Fast, Mannford, Mannford FH, (not enrolled in Mortuary College). The motion passed unanimously.

Motion by Coble second by Vice to approve the following: Apprenticeship (2nd extension) Brandon Watters, Nowata, Benjamin FH, Nowata (enrolled at Dallas) and Daniel Collier, Broken Arrow, Broken Arrow FH, Broken Arrow (enrolled at Northeast Texas). The motion passed unanimously.

Motion by Coble second by Vice to approve the following: Apprenticeship (3rd extension) Jackie Burch, Antlers, Serenity FS, Antlers (enrolled at Northeast Texas). The motion passed unanimously.

Motion by Coble second by Vice to table the following: Funeral Director and/or Embalmer (Reciprocal) Ronald Spencer, Texas and Christian Corl, Texas (FD only). The motion passed unanimously.

Motion by Coble second by Vice to deny the following: Funeral Director and/or Embalmer (Reciprocal) Lisa Roberts, Arkansas (FD Only). The motion passed unanimously.

Motion by Coble second by Vice to approve the following: Funeral Director and/or Embalmer (Original) Sarah Bell, OKC (EM only); Candice Smith, Atoka; Alec Dyer, OKC (FD only); Catherine Hart, Edmond; Randi Trease, Wann. The motion passed unanimously.

Motion by Coble second by Vice to table the following: Deidre Williamson, OKC; Rubith Lujan, Edmond and Kristi Hamilton, Spencer. The motion passed unanimously.

Motion by Coble second by Vice to deny the following: Establishment, Simplicity Natural Burial & Cremation Co., Tulsa, New Establishment, Schaudt's Glenpool Funeral Service, Inc. Owner; Jason Mayes, FDIC. The motion passed unanimously.

Motion by Vice second by Coble to approve the following: Establishments; Wilson FH, El Reno, request to change FDIC from Glen Kortemeier to Kennedy McKeaigg; Chapel Hill FH, OKC, request to change FDIC from Kaylee Wilson to Christina Chao; Prater-Lampton-Mills & Coffey FH, Hugo, request to change FDIC from Candice Young to Brent Shain; Bradley-Foster-Petering Funeral & Cremation Service, Muskogee, request to change FDIC from Curtis Brown to Billy Cotton; Bill Eisenhower FH, Del City, request to change FIDC from Elizabeth Howell to Tina Perez; Bill Eisenhower FH, OKC, request to change FDIC from Autry Edwards to Tena Perez; and Sunnyslane FH, Del City, request to change FDIC from Tena Perez to Jeremy Sparks. The motion passed unanimously.

Motion by Vice second by Coble to deny the following: Establishments; Checotah Funeral & Cremation Service, Checotah, request to change FDIC from Curtis Brown to Billy Cotton and Beside Stillwaters FH & Cremation, OKC request to change name from Beside Stillwaters FH & Cremation to McKay-Davis-Tate Funeral Directors. The motion passed unanimously.

No new business was discussed.

No new legal update was discussed.

No Oklahoma Funeral Director Association Update was provided.

Regarding the investigator's report; Mr. Ferguson reported complaint statistics for FY18 a total of 69 complaints; 31 of those coming from consumers, 2 from other state agencies, 30 from Board Staff, 4 from other funeral homes, and 2 vendor complaints. 30 of these complaints were dismissed, 17 were given a letter of concern, and for 22 disciplinary action was taken. FY18 complaints resulted in restitution in the amount \$31,877.48. FY19 complaint statistics include a total of 64 complaints that are: 32 consumer complaints, 6 from other state agencies, 21 from Board staff, 2 from other funeral homes, and 3 from vendors. 27 of the FY19 total complaints were dismissed, 6 were given a letter of concern, 22 resulted in disciplinary action taken, and 9 are still active complaints. FY19 resulted in restitution in the amount of \$3,177.50.

Regarding the Executive Director's Report; Agency Financial update Mr. Ferguson reported gross receipts for February 2020 to be \$13,802.63 with \$928.60 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$35,353.52 and net income after expenses totaled -\$22,479.49.

No update was provided regarding the OMES Computer project update.

Regarding the 2020 Legislative Report-HB1254; HB2830; HB4041; HB3544; and HB3743; SB1891; Mr. Ferguson reported the following: HB1254 Rep. McBride- Funeral Board Reform Act. This Bill would supersede HB2830 and would end the Funeral Board. Dead pursuant to Rules; HB 2830 Rep. Gann-Sunset; Oklahoma Funeral Board; re-creating the Board; modifying termination date. Do Pass Amended to 1 Year; Passed House; Headed to Senate; HB4041 Rep. McCall-Public health; requiring release of certain records and information to funeral directors and embalmers. This Bill will require nursing homes, VA, Hospitals and all other entities to inform the Funeral Home before pick-up if the decedent has any communicable disease. Do Pass out of committee; Passed House; Headed to Senate; HB3544 Rep. Townley-Authorizing an advanced practice registered nurse to sign a death certificate. Passed out of Committee; Passed House; Headed to Senate; HB3743 Rep. Sims-An Act relating to vital records; amending 63 O.S. 2011, Section 1-324, which relates to certified copies of records; directing the State Commissioner of Health to contract with the Oklahoma Tax Commission; providing for issuance of certified death certificates at local tag agencies. Thus, allowing you to pick up Death Certificates at the Tag Agency. Passed out of Committee AMENDED – to include an \$8 fee to Tag Agency; Passed House, headed to Senate; and SB1891 Sen. Pugh, Bergstrom, and Allen-Occupations and professions; creating the Universal Occupational Licensing Recognition Act; authorizing state-to-state agreements. Agency. Passed out of Senate Committee and full Senate; Headed to the House.

Motion by Coble second by Roberts to adjourn the meeting at 10:23AM. The motion passed unanimously.

Chad Vice
Funeral Board President