



MINUTES OF A SPECIAL MEETING

OKLAHOMA FUNERAL BOARD

3700 N. Classen, Suite 175
Oklahoma City, Oklahoma 73118

July 24, 2020

BOARD MEMBERS

Tom Coble
J. Cooper
Joe Highberger
Jim Roberts
Chad Vice

STAFF

Chris Ferguson
Martha Kulmacz, AAG
Karol Shepherd
Tyler Stiles

MEETING PLACE: **Videoconference at**

<https://oklahomafuneralboard.my.webex.com/meet/Funeralboard>

An alternative dial in number was 1-408-418-9388; Access Code 1260612143

A virtual Board meeting of the Oklahoma Funeral Board was held on July 24, 2020 at 1:00 p.m. via videoconference in accordance with the Administrative Procedures Act, and the Open Meeting Act as amended by HB 661 signed into law by Governor Stitt on March 18, 2020. Members of the public attended the meeting via Videoconference on

<https://oklahomafuneralboard.my.webex.com/meet/Funeralboard>

An alternative dial in number was 1-408-418-9388; Access Code 1260612143.

Appearing remotely via videoconference for the meeting were Board members; Tom Coble, J. Cooper, Joe Highberger, Jim Roberts, and Chad Vice. Board staff Chris Ferguson, AAG Martha Kulmacz, and Tyler Stiles also appeared remotely via videoconference. Karol Shepherd, attended via telephone.

This virtual Board meeting notice and agenda was posted on our web site (www.ok.gov/funeral) on July 22, 2020 at 12:15pm

Continuing Education credit was not provided for this meeting.

Vice President Vice called the meeting to order at 1:00PM. Board Members Coble, Cooper, Highberger, Roberts, and Vice were present. Members Longanacre and Martin were absent. A quorum was at all times present.

Motion by Vice to eliminate the six hours of continuing education for the 2021 license renewal period due to the COVID-19 pandemic. Cooper seconded the motion but with an amendment that any licensee that earned continuing education credit during 2020 would be permitted to carry over those hours to the 2022 license renewal time period. Because the Agenda did not permit action beyond the scope of the listed Agenda item, member Cooper withdrew his proposed amendment.

Member Vice clarified his motion as follows to add the following subsection and language to OAC 235:10-13-12 (e): Because of the COVID-19 pandemic, licensees shall be exempt from continuing education requirements for the 2021 renewal of their Funeral Director and Embalmer licenses. Members Coble and Cooper voted yes, Highberger and Roberts voted no. Member Vice lost internet connectivity and was unable to vote and unable to reconnect to return to the meeting. The motion failed.

Motion by Highberger second by Roberts to adjourn the meeting at 1:24pm. Coble, Highberger and Roberts voted yes, Cooper voted no. The motion passed.

Chad Vice
Funeral Board President