

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: **Office of Chief Medical Examiner – OKC**
921 N.E. 23rd Street Conference Room – 1st Floor
Oklahoma City, OK 73105.

DATE & TIME: February 13, 2020 10:00AM

*** This symbol denotes the application and/or applicant is not in compliance with
235:1-1-2 (c) (14 day Rule)

A copy of this notice of meeting and agenda has been posted in a prominent location at
the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175,
Oklahoma City, Oklahoma, on February 10, 2020 at 8:00AM

A copy of this agenda is available on the Funeral Board website at
www.ok.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a
rough estimate of the length of time Board staff estimates the meeting might last, please
email your request to info@funeral.ok.gov.

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove,
vote to table, change the sequence of any agenda item, or decide not to discuss any
item on the agenda.

1. Roll Call

2. Approval of the November 14, 2019 Regular Board meeting minutes

3. Review complaints with possible vote for probable cause or other action

20-17- Overcharging

20-22- Pre-need Contract Issues

20-23- Less than five Caskets; no Prices; License not Displayed

20-24- Material Misrepresentation; Forgery; Insufficient Checks

20-27- Overcharging

20-28- Missing Jewelry

20-30- Continuing Education violation

4. Matters for consideration: Consent Order

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

**4A. Complaint 20-13 Craig Owens, Ardmore,
Licensed Funeral Director & Embalmer.
Member Roberts needs to be recused.**

5. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)

1. Tammy Marshall, Cordell, Ray & Martha's FH, Cordell
2. Stephen Smith, OKC, Ford FS, Midwest City
3. Amari Knuckles, Lawton, Howard-Harris FS, Lawton

B. Apprenticeship (1st extension)

1. Dalton Dowdy, OKC Alpha & Omega and OK Cremation, OKC (enrolled at UCO)
2. Ashley Oliver, Hugo Prater-Lampton-Mills & Coffey FH, Hugo (not enrolled in Mortuary College)

3. Edward Eschiti, Walters, Comanche Nation FH, Lawton & Southern Plains Mortuary, Walters (enrolled at Dallas)
4. Kaley Tyson, Yukon, Vondel Smith FH, OKC (not enrolled in Mortuary College)

C. Apprenticeship (2nd extension)

1. Rachel Fast, Mannford, Mannford FH, (not enrolled in Mortuary College)
2. Katie Clanton, Edmond, Hahn Cook-Street & Draper, FH, OKC (enrolled at UCO)

D. Funeral Director and/or Embalmer (Reciprocal)

1. Lisa Roberts, Arkansas (FD Only)
2. Christian Corl, Texas (FD only)

E. Funeral Director and/or Embalmer (Original)

1. Gabrielle Gray, Ponca City
2. Rubith Lujan, Edmond
3. Kaleigh Eastwood, Hugo (FD only)
4. Candice Smith, Atoka
5. Alec Dyer, OKC (FD only)

F. Establishments

1. Simplicity Natural Burial & Cremation Co., Tulsa, New Establishment, Schaudt's Glenpool Funeral Service, Inc. Owner; Jason Mayes, FDIC
2. Kirk and Owens FH, Ardmore, request to close location
3. Kirk FH, Ardmore, New Establishment, Willie L. Kirk, Owner; Brandon Reid, FDIC
4. Parks Brothers FS, Prague request to change FDIC from Donald Tramel to Jerel Johnson

5. Parks Brothers FS, Stroud, request to change FDIC from Roger McElyea to Erin Bradley
6. Parks Brothers FS, Chandler, request to change FDIC from Roger McElyea to Mike McElyea
7. Foster-Petering FH, Muskogee, request to close location
8. Bradley Family Funeral & Cremation Service, Muskogee, request to change name from Bradley Family Funeral & Cremation Service to Bradley-Foster-Petering Funeral & Cremation Service.
9. Rose Hill Funeral Home, Tulsa request to change FDIC form Karyn Ezzell to Shane Borum
10. Advantage Funeral & Cremation Services, OKC request to change FDIC from John Davenport to Jeremy Sparks
11. Millsap FS, Webbers Falls, request to close location.
12. Cooper FH, Tecumseh, request to close location
13. Cooper FH, LLC, Tecumseh, New Establishment, Cooper Funeral Home, LLC, Owner; J. Cooper, FDIC
14. Cooper Chapel-Wanette, Wanette, request to close location
15. Cooper FH, LLC, Wanette, New Establishment, Cooper Funeral Home, LLC, Owner; J. Cooper, FDIC
16. Guardian Funeral Homes West Chapel, OKC request to close location
17. Huckleberry FS, Idabel, request to close establishment
18. Affordable Cremation Service-West, Elk City, New Establishment, Affordable, Inc., Owner; Christopher Whinery, FDIC

G. Crematories

1. Parks Brothers Cremation Center of Oklahoma request to change FDIC from Donald Tramel to Jerel Johnson

6. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.

7. Legal Update

- A. Possible vote to enter into executive session pursuant to 25 O.S. Section 307(B)(4) for confidential communication between the Funeral Board and its attorney concerning pending litigation in Wagoner County District Court, Case Number CV-2019-122, Oklahoma Funeral Board vs. Michael Hopkins, when with the advice of its attorney, the Funeral Board determines that disclosure would seriously impair the ability of the Funeral Board to process or conduct or defend its claim in the pending litigation
- B. Vote to enter open session.
- C. Possible vote on matters discussed in executive session.

8. Oklahoma Funeral Director Association Update by a representative of OKFDA

9. Executive Director's Report

- A. Agency Financial update
- B. OMES Computer project update
- C. 2020 Legislative Report-HB1254; HB2830; HB4041; HB3544; and HB3743

10. Adjournment

Chris Ferguson
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **March 12, 2020**
Office of Chief Medical Examiner – OKC 921 N.E. 23rd Street Conference Room
1st Floor Oklahoma City, OK 73105.