

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: **Videoconference at**

<https://oklahomafuneralboard.my.webex.com/meet/Funeralboard>

We ask that only the Respondents in a complaint use the video camera function. If calling in by telephone please call 1-408-418-9388; Access Code 1260612143. If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.

Pursuant to Executive Order 2020-20 7th Amended version, commencing November 17, 2020, all Funeral Board Members, Funeral Board Staff, and visitors who wish to attend the Funeral Board's monthly Board meetings must wear a facial covering or mask over the mouth and nose at all times.

DATE & TIME: December 10, 2020 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on December 4, 2020 at 2:00PM.

A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

If attending via videoconference or via telephone Continuing Education credit will not be provided for this meeting. If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

The in person continuing education credit is not required for your 2021 license renewal.

*** This symbol denotes the application and/or applicant is not in compliance with 235:1-1-2 (c) (14 day Rule)

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call

2. Reading of the Oklahoma Funeral Board mission statement

The mission of the Oklahoma Funeral Board is to act in the public interest and for the protection of the public within the powers vested in the Board by the State of Oklahoma for the regulation and education of the funeral service profession.

- 3. Approval of the October 8, 2020 Regular Board meeting minutes**
- 4. Approval of the November 4, 2020 Special Board meeting minutes**
- 5. Approval of the November 12, 2020 Regular Board meeting minutes**
- 6. Oklahoma Funeral Director Association Update by a representative of OKFDA**
- 7. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action**
 - A. Apprenticeship (Original)
 1. Kesha Conn, Beggs, McClendon-Winters FH, Okmulgee
 2. Ashley King, Edmond, Chapel Hill FH, Edmond
 3. Lindsay McClain, South Coffeyville, Stumpff FH, Bartlesville (EM Only)
 - B. Apprenticeship (1st extension)
 1. Williams Swanson, Choctaw, Chapel Hill FH, OKC (enrolled at UCO)
 2. Nathan Rice, Pryor, Stephens-Key FH, Pryor (not enrolled in mortuary school)
 3. Rebekah Crockett, Edmond, Matthews FH, Edmond (enrolled at UCO)
 4. Andrew Ousley, Edmond, Hahn-Cook Street & Draper, OKC (enrolled at UCO)
 5. Jennifer Pointer, Durant, Holmes-Coffey-Murray FH, Durant (enrolled at Northeast Texas)
 6. Autumn Spurgin, Blanchard, Eisenhower FH, Blanchard (enrolled at UCO)
 7. Jasmin Mesner, Edmond, Bill Eisenhower FH, OKC (grad at UCO)
 - C. Apprenticeship (2nd extension)

1. Domonique Bruner, OKC, Chapel Hill FH, OKC (enrolled at UCO)

D. Apprenticeship (FD only)

1. Michael Frazier, Sr., Hugo, Mt. Olive FH, Hugo

E. Funeral Director and/or Embalmer (Original)

1. Gary White, Tulsa (FD only)
2. Daysha Ross, Stillwell (FD only)
3. Miri Bergeron, Wagoner (FD only)

F. Establishments

1. Groves-McNeil FS, Piedmont, request to close establishment
2. Huckleberry FS, Valliant, request to close establishment
- ***3. Rivercrest Cremation, Bixby, New Establishment, Bixby Funeral and Cremation LLC, Owner; Christopher Teel, FDIC.
- ***4. Asa Smith Parks Brothers FH, Harrah, request to change FDIC from Matthew Leeper to Jerel Johnson
- ***5. Miller-Stahl FS, Newkirk, New Establishment, Legacy Funeral Holding Of Oklahoma, LLC. Owner; Craig Schatz, FDIC
- ***6. Vondel L. Smith Mortuary, OKC, request to change FDIC from Jason Hodge to Joseph Baxter
- ***7. Wilbourn Family FH, Alex, New Establishment, Boydston-Wilbourn FH, Inc. Owner; J. Scott Wilbourn, FDIC

G. Crematories

- ***1. Oklahoma Cremation Service, OKC, request to change FDIC from Stephen Hopkins to Margie Bone
- ***2. Oklahoma Cremation Service, OKC, request to change FDIC from Jason Hodge to Joseph Baxter

H. Mortuary Schools

1. Amarillo Mortuary College, Amarillo, Texas

8. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.
9. **Review, discussion by the Board members, and possible action regarding proposed changes to the Oklahoma Funeral Board Rules**
10. **Review, discussion by the Board members, and possible action regarding proposed changes to the Oklahoma Funeral Board Statutes**
11. **Executive Director's Report**
 - A. Agency Financial update
 - B. 2021 License Renewal open renewal period update
 - C. Gov Stitt signed emergency rules related to COVID-19 update
12. **Adjournment**

Chris Ferguson
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **January 14, 2021. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street Conference Room – 1st Floor Oklahoma City, OK 73105.**