

**OKLAHOMA FUNERAL BOARD**  
3700 North Classen Blvd, Suite 175  
Oklahoma City, Oklahoma 73118

NOTICE OF SPECIAL MEETING

MEETING PLACE: **Videoconference on Uber Conference**  
**[www.uberconference.com/okfuneralboard](http://www.uberconference.com/okfuneralboard)**  
**No physical location will be provided**

DATE & TIME: April 9, 2020 10:00AM

A Board virtual meeting of the Oklahoma Funeral Board will be held on April 9, 2020 at 10:00 a.m. via videoconference in accordance with the Administrative Procedures Act, and the Open Meeting Act as amended by HB 661 signed into law by Governor Stitt on March 18, 2020. Members of the public may attend the meeting via Videoconference on Uber Conference at ([www.uberconference.com/okfuneralboard](http://www.uberconference.com/okfuneralboard)). Appearing remotely via videoconference for the meeting will be Board members; Tom Coble, J. Cooper, Joe Highberger, Cindy Longanacre, Todd Martin, Jim Roberts, and Chad Vice. Board staff Chris Ferguson, Karol Shepherd, and Tyler Stiles and AAG Martha Kulmacz, will also appear remotely via videoconference..

This notice of meeting and agenda was posted on our web site ([www.ok.gov/funeral](http://www.ok.gov/funeral)) on April 3, 2020 at 5:45PM

Continuing Education credit will not be provided for this meeting.

If the connection is lost during the meeting on April 9, 2020, and if there is an inability to restore the connection 30 minutes thereafter, the meeting will automatically be stopped and reconvened on Friday, April 19, 2020 at 10:00am using the same uber conference web site listed above. Please direct all questions to [info@funeral.ok.gov](mailto:info@funeral.ok.gov)

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

---

**1. Roll Call**

**2. Message from Board President Vice regarding COVID-19 in Oklahoma**

**3. Reading of the Oklahoma Funeral Board mission statement**

The mission of the Oklahoma Funeral Board is to act in the public interest and for the protection of the public within the powers vested in the Board by the State of Oklahoma for the regulation and education of the funeral service profession.

- 4. Approval of the August 20, 2019 Special Board meeting minutes**
- 5. Approval of the September 12, 2019 Regular Board meeting minutes**
- 6. Approval of the January 9, 2020 Regular Board meeting minutes**
- 7. Approval of the February 13, 2020 Regular Board meeting minutes**
- 8. Approval of the March 12, 2020 Regular Board meeting minutes**
- 9. Review complaints with possible vote for probable cause or other action**

19-63- Next of Kin Issues

20-36- CE Issues

20-38- 24 Hour Embalming Issue

20-39- Misleading advertising Issue

- 10. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action**

A. Apprenticeship (Original)

1. Amberlyn Campbell, Chandler, Parks Brothers FH, Prague
2. Valerie Hamilton, Edmond, Matthews FH, Edmond
3. Darian Foor, OKC, John M. Ireland FH, Moore

B. Apprenticeship (1st extension)

1. Christy Ingram, Yukon, Ingram Smith & Turner FH, Yukon, (enrolled at UCO)
2. Nicole Winters, Okmulgee, McClendon-Winters FH, Okmulgee, (enrolled at Dallas)
3. Randy Brice, Muskogee, Lescher-Millsap FH, Muskogee. (Grad of Commonwealth)

C. Funeral Director and/or Embalmer (Original)

1. Deidre Williamson, OKC
2. Rubith Lujan, Edmond
3. Kristi Hamilton, Spencer
4. Josie Albright, Edmond, (FD only)

D. Establishments

1. Davis Family Funeral Home-Walker Brown Chapel request to change name from Davis Family Funeral Home-Walker Brown Chapel to Davis Family Funeral Home & Crematory- Walker Brown Chapel
2. Ellis Family FH, Gove, request to change name from Ellis Family Funeral Home to Worley-Ellis Funeral Home

E. Crematory

1. AAA Davis Family Funeral Home & Crematory, Bartlesville, New Crematory; Davis Family Funeral Home & Cremation Options, LLC Owner; Cater Davis, FDIC

**11. Oklahoma Funeral Director Association Update by a representative of OKFDA**

**12. Executive Director's Report**

- A. Agency Financial update
- B. 2020 Legislative Report-HB4041

**13. Adjournment**

---

Chris Ferguson  
Executive Director