

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

**MEETING PLACE: Office of Chief Medical Examiner – OKC
921 N.E. 23rd Street Conference Room – 1st Floor
Oklahoma City, OK 73105.**

DATE & TIME: March 12, 2020 10:00AM

*** This symbol denotes the application and/or applicant is not in compliance with
235:1-1-2 (c) (14 day Rule)

A copy of this notice of meeting and agenda has been posted in a prominent location at
the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175,
Oklahoma City, Oklahoma, on March 6, 2020 at 2:30PM

A copy of this agenda is available on the Funeral Board website at
www.ok.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a
rough estimate of the length of time Board staff estimates the meeting might last, please
email your request to info@funeral.ok.gov.

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove,
vote to table, change the sequence of any agenda item, or decide not to discuss any
item on the agenda.

1. Roll Call

2. Introductions of attendees

3. Reading of the Oklahoma Funeral Board mission statement

The mission of the Oklahoma Funeral Board is to act in the public interest and
for the protection of the public within the powers vested in the Board by the
State of Oklahoma for the regulation and education of the funeral service
profession.

4. Approval of the December 12, 2019 Regular Board meeting minutes

5. Approval of the January 9, 2020 Regular Board meeting minutes

6. Approval of the January 30, 2020 Special Board meeting minutes

7. Approval of the February 13, 2020 Regular Board meeting minutes

8. Review complaints with possible vote for probable cause or other action

20-17-Overcharging

20-26-Unlicensed Practice

20-29- Misleading Advertising

20-31-Missing Jewelry

20-32- Misleading Advertising

20-33-Body Intake Log Issues

20-37- Body Intake Log Issues

9. Matters for consideration: Continuance

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

9A. Complaint 20-27 Bradley Family Funeral Home & Cremation Service, Establishment, Muskogee; A.Z.E. Enterprises, LLC, Owner; Curtis Mike Brown, FDIC, Sallisaw, Michael Hart, Licensee, Muskogee. Member Roberts needs to be recused.

9B. Complaint 20-30 Kyle Humphries, Licensee, Moore. Member Roberts needs to be recused.

10. Matters for consideration: Consent Order

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

10A. Complaint 20-23 Palmer Marler Funeral Home, Establishment, Cushing; Ironwood Funeral Group, LLC., Owner; Riley Castor, FDIC, Agra. Member Roberts needs to be recused.

10B. Complaint 20-27 Bradley Family Funeral Home & Cremation Service, Establishment, Muskogee; A.Z.E. Enterprises, LLC, Owner; Curtis Mike Brown, FDIC, Sallisaw, Michael Hart, Licensee, Muskogee. Member Roberts needs to be recused.

10C. Complaint 20-30 Kyle Humphries, Licensee, Moore. Member Roberts needs to be recused.

11. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)

1. Shanna Wilkie, Coweta, Rice FS, Claremore
2. Benjamin Pollock, Broken Bow, Brumley FH, Broken Bow

B. Apprenticeship (1st extension)

1. Ashley Oliver, Hugo, Prater-Lampton-Mills & Coffey FH, Hugo (not enrolled in Mortuary College)
2. Staci Hartwell-Helm, Tishomingo, Tishomingo FH, Tishomingo (Grad of Dallas)
3. Jennifer Ragland, Luther, Lehman FH, Wellston (not enrolled in Mort College)
4. Josh Linn, Muskogee, Cornerstone, Muskogee (enrolled at Dallas)
5. Domonique Bruner, OKC, Chapel Hill, OKC (enrolled at UCO)

C. Apprenticeship (2nd extension)

1. Rachel Fast, Mannford, Mannford FH, (not enrolled in Mortuary College)
2. Brandon Watters, Nowata, Benjamin FH, Nowata (enrolled at Dallas)
3. Daniel Collier, Broken Arrow, Broken Arrow FH, Broken Arrow (enrolled at Northeast Texas)

D. Apprenticeship (3rd extension)

1. Jackie Burch, Antlers, Serenity FS, Antlers (enrolled at Northeast Texas)

E. Funeral Director and/or Embalmer (Reciprocal)

1. Ronald Spencer, Texas
2. Lisa Roberts, Arkansas (FD Only)

3. Christian Corl, Texas (FD only)

F. Funeral Director and/or Embalmer (Original)

1. Sarah Bell, OKC (EM only)
2. Deidre Williamson, OKC
3. Rubith Lujan, Edmond
4. Candice Smith, Atoka
5. Alec Dyer, OKC (FD only)
6. Catherine Hart, Edmond
7. Randi Trease, Wann
8. Kristi Hamilton, Spencer

G. Establishments

1. Simplicity Natural Burial & Cremation Co., Tulsa, New Establishment, Schaudt's Glenpool Funeral Service, Inc. Owner; Jason Mayes, FDIC
2. Wilson FH, El Reno, request to change FDIC from Glen Kortemeier to Kennedy McKeaigg
3. Chapel Hill FH, OKC, request to change FDIC from Kaylee Wilson to Christina Chao
4. Prater-Lampton-Mills & Coffey FH, Hugo, request to change FDIC from Candice Young to Brent Shain
5. Bradley-Foster-Petering Funeral & Cremation Service, Muskogee, request to change FDIC from Curtis Brown to Billy Cotton
6. Checotah Funeral & Cremation Service, Checotah, request to change FDIC from Curtis Brown to Billy Cotton
7. Beside Stillwaters FH & Cremation, OKC request to change name from Beside Stillwaters FH & Cremation to McKay-Davis-Tate Funeral Directors.

8. Bill Eisenhower FH, Del City, request to change FIDC from Elizabeth Howell to Tina Perez
9. Bill Eisenhower FH, OKC, request to change FDIC from Autry Edwards to Tena Perez
10. Sunnyslane FH, Del City, request to change FDIC from Tena Perez to Jeremy Sparks

12. New Business. Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.

13. Legal Update

- A. Possible vote to enter into executive session pursuant to 25 O.S. Section 307(B)(4) for confidential communication between the Funeral Board and its attorney concerning pending litigation in the case of Wagoner County Amended Petition For Enforcement of Administrative Order Case Number CV-2019-122 Oklahoma Funeral Board vs. Michael Hopkins, when with the advice of its attorney, the Funeral Board determines that disclosure would seriously impair the ability of the Funeral Board to process or conduct or defend its claim in the pending litigation.
- B. Vote to enter open session.
- C. Possible vote on matters discussed in executive session.

14. Oklahoma Funeral Director Association Update by a representative of OKFDA

15. Investigator's Report

- A. Funeral Board Complaint data regarding FY18 & FY19

16. Executive Director's Report

- A. Agency Financial update
- B. OMES Computer project update
- C. 2020 Legislative Report-HB1254; HB2830; HB4041; HB3544; and HB3743; SB1891

17. Adjournment

Chris Ferguson
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **April 9, 2020
Office of Chief Medical Examiner – OKC 921 N.E. 23rd Street Conference Room –
1st Floor Oklahoma City, OK 73105.**