

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTES OF A SPECIAL MEETING

MEETING PLACE: **Videoconference on Uber Conference**
www.uberconference.com/okfuneralboard
No physical location was provided

DATE & TIME: April 9, 2020 10:00AM

A Board virtual meeting of the Oklahoma Funeral Board was held on April 9, 2020 at 10:00 a.m. via videoconference in accordance with the Administrative Procedures Act, and the Open Meeting Act as amended by HB 661 signed into law by Governor Stitt on March 18, 2020. Members of the public may attend the meeting via Videoconference on Uber Conference at (www.uberconference.com/okfuneralboard). Appearing remotely via videoconference for the meeting will be Board members; Tom Coble, Joe Highberger, Todd Martin, Jim Roberts, and Chad Vice. J. Cooper appeared via teleconference. Board staff Chris Ferguson, Tyler Stiles and AAG Martha Kulmacz, will also appeared remotely via videoconference.

This notice of meeting and agenda was posted on our web site (www.ok.gov/funeral) on April 3, 2020 at 5:45PM

Continuing Education credit was not provided for this meeting.

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

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1. **Roll Call-** Coble, Highberger, Martin, Roberts, and Vice appeared via videoconference; Cooper appeared via teleconference. Longanacre was absent.
 2. **Message from Board President Vice regarding COVID-19 in Oklahoma-** Mr. Vice updated the Board on the letters that have been previously released to the funeral industry. These letters are on the Board's home page and are dated, April 3, April 9, April 10, and April 13, 2020.

3. Reading of the Oklahoma Funeral Board mission statement

The mission of the Oklahoma Funeral Board is to act in the public interest and for the protection of the public within the powers vested in the Board by the State of Oklahoma for the regulation and education of the funeral service profession.

4. **Approval of the August 20, 2019 Special Board meeting minutes-**Approved

5. **Approval of the September 12, 2019 Regular Board meeting minutes-Approved**
6. **Approval of the January 9, 2020 Regular Board meeting minutes-Approved**
7. **Approval of the February 13, 2020 Regular Board meeting minutes-Approved**
8. **Approval of the March 12, 2020 Regular Board meeting minutes-Approved**
9. **Review complaints with possible vote for probable cause or other action**

19-63- Next of Kin Issues-**Tabled**

20-36- CE Issues-**Dismiss with a letter of concern**

20-38- 24 Hour Embalming Issue-**Found Probable Cause**

20-39- Misleading advertising Issue-**Found Probable Cause**

10. **Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action**

A. **Apprenticeship (Original)-All Approved**

1. Amberlyn Campbell, Chandler, Parks Brothers FH, Prague
2. Valerie Hamilton, Edmond, Matthews FH, Edmond
3. Darian Foor, OKC, John M. Ireland FH, Moore

B. **Apprenticeship (1st extension)-All Approved**

1. Christy Ingram, Yukon, Ingram Smith & Turner FH, Yukon, (enrolled at UCO)
2. Nicole Winters, Okmulgee, McClendon-Winters FH, Okmulgee, (enrolled at Dallas)
3. Randy Brice, Muskogee, Lescher-Millsap FH, Muskogee. (Grad of Commonwealth)

C. **Funeral Director and/or Embalmer (Original)**

1. Deidre Williamson, OKC-**Approved**
2. Rubith Lujan, Edmond-**Tabled**

3. Kristi Hamilton, Spencer-**Approved**
4. Josie Albright, Edmond, (FD only) –**Tabled**

D. Establishments-All Approved

1. Davis Family Funeral Home-Walker Brown Chapel request to change name from Davis Family Funeral Home-Walker Brown Chapel to Davis Family Funeral Home & Crematory- Walker Brown Chapel
2. Ellis Family FH, Gove, request to change name from Ellis Family Funeral Home to Worley-Ellis Funeral Home

E. Crematory-All Approved

1. AAA Davis Family Funeral Home & Crematory, Bartlesville, New Crematory; Davis Family Funeral Home & Cremation Options, LLC Owner; Cater Davis, FDIC

11. Oklahoma Funeral Director Association Update by a representative of OKFDA-Gordon Welch updated the Board on the legislature House and Senate bills, these bills have no new movement; he also updated on the July 2020 OKFDA convention and a new web page that they have.

12. Executive Director's Report

- A. Agency Financial update **Mr. Ferguson reported gross receipts for March 2020 to be \$3,146.00 with \$174.00 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$36,711.97 and net income after expenses totaled -\$33,565.97**
- B. 2020 Legislative Report-HB4041-**No Report**

13. Adjournment-10:28AM

Chris Ferguson
Executive Director