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ok.gov/fire *Click on FD Reporting tab*

LOG IN

- The two email addresses provided to our office in March are listed as the department admins. If you are one of those, you can reset your temporary or permanent password directly on the NERIS site. Once anyone is logged in to the department's account, any amount of users can be added.
  - NERIS.FSRI.ORG
    - Select 'Sign In'
    - Select 'Forgot Password?'
- If your email is not recognized, please email FDreporting@fire.ok.gov with what email should be associated with the department account. All links and numerous resources are available at OK.GOV/FIRE, then click FD Reporting tab.

ONBOARDING – STEP 1

1

Updating Your Account

Fire departments can add/update attribute information after they activate their node in NERIS.

Update/confirm the information in your account (what they call a 'node'). To view/edit, go to 'My Account', then click on 'Edit' beside the department name. Note you can see your NERIS ID here as well.

You can add logo, website, & general email information, as well as update address info, response boundaries, services, staffing, and dispatch info.

Please verify the information, check the box at the bottom of the screen, and click 'Submit'.

Below the confirmation, station information can be edited. To add the unit/truck information for each station, select the 3 dots to the right of the station, highlighted below, and click 'Edit / View':

HB 1052 – Law goes into effect November 1ˢᵗ, 2025

- **NERIS required to be used for incident reporting**
- **Reports with fire-related burn injuries and/or deaths to be completed within 48 hours of the incident.**

ONBOARDING – STEP 2

2

Reporting

A) If using the NERIS collection app - submit when ready.

B) If using a third-party RMS – switch after your RMS is ready

Activate your reporting capability! When you are ready to report in NERIS, activate your reporting capability by following one of the two options below:

A. **FOR DIRECT ENTRY**: Click 'Helpdesk' in your menu (shown in yellow in image to the right). Scroll to the bottom of that page and select 'Request Direct Incident Logging in NERIS' (shown below). Once the NERIS team confirms the request, you will see the 'Log an Incident' button in your menu (shown in blue in image to the right).

> Report issues with the NERIS system or your NERIS account such as password reset.
>
> ⊞ Request Direct Incident Logging in NERIS
> If you want to use the NERIS platform to directly log incident responses (e.g. similar to

It will ask these questions:

- Email confirmation to: *Your email*
- NERIS Environment: *Production*
- Department NERIS ID: *Found in 'My Account'*
- Summary: *Direct Incident Logging*

B. **FOR CONNECTING AN RMS (3ʳᵈ party Records Management System)**: Click on 'Enrollments' in your menu (shown in red in image to the right). Copy and paste the Client ID you will need to obtain from your 3ʳᵈ party system and click 'Enroll Integration'.

NERIS
NATIONAL EMERGENCY RESPONSE INFORMATION SYSTEM

▦ Departments

Log an Incident ⌄

Account

⟁ My Account

⚇ Users

⇅ Enrollments

⤓ Sign out

Documentation

🗐 Data Dictionary

▤ Technical References

▤ User References

Support

⊘ FAQs

⟳ Helpdesk ↗

Integrations allow 3rd party systems to connect with NERIS.

Oklahoma State Training Fire Department, Oklahoma City, OK

Client ID

Your vendor will provide a Client ID for enrolling in their integration

Enroll Integration