

Office of the Oklahoma State Fire Marshal

P.O. Box 36690
Oklahoma City, Oklahoma 73136-2690
(405) 522-5005 Fax: (405) 522-5028

CERTIFICATE OF COMPLETION – FINAL STATEMENT OF COMPLIANCE FORM

Please list all projects pertaining to the currently scheduled final inspection of the project. Project type refers to the applicable Architectural (Building), Fire Alarm, Kitchen Hood/Alternative Suppression, Fire Sprinkler, Access Control, Carbon Dioxide, Smoke Control, Storm Shelter. Building shall include Foundation, Structural, Mechanical, Electrical, and Plumbing as applicable to the project. All acceptance test forms for fire protection and or monitoring agreements are still required to be provided separately.

OKSFM Project File Number	Project Type	Contractor Signature and Oklahoma Trade License #

To arrange for a final inspection of the project, please contact our office a minimum of 7 days in advance. The OKSFM color stamped copy of the approved plans and permit issued by this office must be available on the job site at the time of final inspection. This Certificate of Completion must be provided to the OKSFM Agent at final inspection in accordance with requirements by the OKSFM, the Oklahoma Building Code and or Oklahoma Fire Code.

This is to certify the project herein identified below:

Project Title From Application/OKSFM Permit #		
Project Address		
City	County	Zip Code

was periodically observed by me, by my consultants, and/or by others under my employment and or contract during construction and, to the best of my knowledge, information and belief, has been completed in accordance with all minimum Oklahoma codes and or the fire/life safety provisions which were shown in the plans and specifications previously reviewed by the State Fire Marshal. Additionally, I have utilized licensed Oklahoma contractors where required by law.

UNDER PENALTY OF LAW FOR FALSE STATEMENTS, I

(NAME OF ARCHITECT/ENGINEER RESPONSIBLE IF REQUIRED, OTHERWISE OWNER)

Check One: ☐ Architect ☐ Engineer ☐ Owner ☐ Owner's Representative

Oklahoma Architect/Engineer License Number or Seal: _____

Print Name: _____ Signature: _____ Date: _____

CERTIFY ALL STATEMENTS CONTAINED HEREIN ARE, TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, TRUE AND CORRECT.

OBSERVATION OF CONSTRUCTION – STATEMENT OF COMPLIANCE

- For a building or structure which by law may only be constructed with plans prepared and sealed by an Oklahoma licensed architect and or engineer in accordance with the requirements set forth for such registered design professionals, it shall be the duty of the registered design professional in responsible charge or owner of such a structure to provide for periodic observation of the construction of the structure to determine if the work is proceeding in accordance with the plans and specifications as approved by the State Fire Marshal. The observations shall be performed by an Oklahoma registered architect and or an Oklahoma registered engineer as applicable to said project and where required.
- Upon completion of such work, where the law or rules required the project to be designed and sealed in accordance with the requirements set forth by the Oklahoma Board of Architects and or Oklahoma Board of Engineers thus requiring the owner to engage an architect or registered engineer, the owner shall furnish to the State Fire Marshal this certificate signed by the registered design professional of record stating that the periodic observations have been made and that to the best of the architect's or engineer's knowledge, information and belief, all work was completed in accordance with those codes, fire safety standards and regulations stipulated in the plans and specifications previously approved by the State Fire Marshal. **Review by the Oklahoma State Fire Marshal's Office shall not relieve the applicant of the responsibility of compliance with all applicable codes and standards.** When the owner has not engaged an architect or registered engineer, and the same is not required by law or by the Oklahoma Architectural and or Oklahoma Engineering Act(s) and or rules, the owner must submit this certificate of completion when appropriate, but always under his signature.
- Occupancy or use of a building or structure prior to furnishing this form to the State Fire Marshal as required under his regulation is expressly forbidden by the State Fire Marshal, unless and until a satisfactory inspection has been made by the State Fire Marshal or his certified representative.
- In order to comply with the OKSFM requirements and before a Certificate of Occupancy is issued, the owner must submit to the State Fire Marshal this certificate completed by the architect, engineer, or, if neither is required by law, the owner.

Use additional pages if needed for all trades applicable to this project.