

Fire Department Insurance Program

Scope of Employment

DCAM-RISK MGMT P.O. BO	X 53364	OKLAHOMA	A CITY, OK 73	152 TEL:	405/521-4999, F	AX: 405/522-4442	2 EMAIL: fd	ip@omes.ok.gov
Incident Date		Time			Clai	m Number:		
Employee Name					Job T	Fitle:		
Fire Dept Name							Fire De	pt #
Division or Dept							Phone	
Address				City		State		
Type of Employment:	🗌 Full 1	Time	🗌 Te	mporary	U Voluntee	er [Contract	
Who Authorized This Specific Duty?								
Was employee aware of incident?								
Please describe in detail what specific duty was being performed at the time of the incident.								
Employee Signature					visor Signatu	re		

Employee Name Printed

Date

Supervisor Signature

Supervisor Name Printed

Date