



# OKLAHOMA ETHICS COMMISSION

PHONE: (405) 521-3451 • FAX: (405) 521-4905 • WEBSITE: [WWW.OK.GOV/ETHICS](http://WWW.OK.GOV/ETHICS)

## Request for Rule Waiver

Requester's Name:

E-Mail Address

State Agency:

Phone Number:

Title/Position:

Mailing Address:

City, State, Zip:

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Name of individual you are seeking a waiver for:

Type of waiver (Vendor/Lobbyist):

Describe the preexisting relationship and reason for request:

Additional comments you would like submitted to the Commission:

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Signature

Date

## Instructions

This form is provided by the Oklahoma Ethics Commission to assist you in applying for a waiver of the Rules for a preexisting relationship under Rule 5.25 for a relationship with a lobbyist or lobbyist principal and/or Rule 4.22 for a relationship with a vendor or vendor's agent.

Oklahoma Ethics Rules allow for any state officer or employee to apply to the Commission for a waiver of the Ethics Rules based on a preexisting relationship between the state officer and employee and a person whose status restricts or prohibits certain activities under the Rules. This may include a preexisting relationship with lobbyists, lobbyist principals, vendors, and vendors' agents.

The Commission has exclusive authority and discretion to grant a waiver on a case-by-case basis, based upon the totality of the circumstances. In addition, the waiver will only be granted upon a finding by the Commission that the purposes of the Rules will not be impeded or hindered by the waiver.

**A waiver shall have prospective application only.** The Commission may request whatever information it deems appropriate from an applicant, including but not limited to verified statements by the applicant and/or the person with whom a preexisting relationship is claimed.

Please fill out the form in its entirety, sign it, and return it to the Oklahoma Ethics Commission in the following manner:

- Email: [ethics@ethics.ok.gov](mailto:ethics@ethics.ok.gov)
  
- Mail or in person: Oklahoma Ethics Commission  
Oklahoma State Capitol  
2300 N. Lincoln Blvd., Room B-5  
Oklahoma City, OK 73105
  
- Fax: (405) 521-4905

If you have any questions, please email the Ethics Commission at [ethics@ethics.ok.gov](mailto:ethics@ethics.ok.gov) or call (405) 521-3451.