

**OKLAHOMA ETHICS COMMISSION
DECEMBER 1, 2023, MINUTES FOR SPECIAL MEETING**

1. Call to Order.

Upon notice, with the agenda being properly posted at the Commission office at least twenty-four (24) hours prior to the commencement of the meeting and notice being filed at least forty-eight (48) hours in advance with the Office of the Secretary of State, a special meeting of the Ethics Commission of the State of Oklahoma ["Commission"] was called to order on Friday, December 1, 2023, at 10:00 a.m. Chair Jarred Brejcha ["Brejcha"] opened the meeting, which was held in Room G-3 of the State Capitol Building, Oklahoma City, Oklahoma.

Determination of Quorum.

Roll was called to determine the existence of a quorum for the transaction of business. Commissioners answering present were Justin Meek ["Meek"], Eddie Fields ["Fields"], Howard Johnson ["Johnson"] Gregg Engle ["Engle"], and Brejcha. A quorum of members was declared.

Staff & Visitors.

Commission staff members present at all, or part of the meeting were Ashley Kemp ["Kemp"], Stephanie McCord ["McCord"], and Katie Stagner.

Observing all or part of the meeting in person: Charles Outlaw, LegisOK, Michael McNutt, Non Doc, and Thomas Schneider, Attorney.

2. Open Meeting Act Compliance.

Chair Brejcha reviewed the *Affidavit of Posting* of the Agenda for the meeting prepared by the staff and affirmed the meeting and Agenda complied with the Oklahoma Open Meeting Act.

3. Introductions and Announcements.

None.

4. Disqualification & Recusal for Executive Session.

None.

5. Minutes

Motion: Commissioner Engle moved to approve the minutes for the Regular Meeting and executive session held November 17, 2023.

Second: Commissioner Johnson

Roll call vote: Engle- yes, Johnson- yes, Meek- yes, Fields- yes Brejcha- yes

Motion carried.

6. Determination to enter Executive Session.

Consideration, discussion, and possible action on entering closed/executive session as authorized and required by Title 25 O.S. § 307 (B)(1) of the Oklahoma Open Meeting Act **for the purpose of** “discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee”, specifically as identified in agenda item 7; and to discuss a possible claim against a vendor related to contractual issues pursuant to Title 25 O.S. § 307(B)(4), consistent with 2005 OK AG 29.

Motion: Commissioner Fields moved for Commissioners and the Executive Director to enter executive session in the Ethics Commission Office, Room G-27 to discuss the matters listed for agenda item 7 with regard to Title 25 O.S. §311 (B)(4) item, and further move the Commissioners and Director to interview applicants 6, 8 & 10 and to include the General Counsel for all or part of the general counsel item.

Second: Commissioner Johnson.

Roll Call vote: Fields- yes, Johnson- yes, Meek- yes, Engle- yes, Brejcha - yes.

Motion carried to go into Executive/Closed session at 10:03 a.m.

7. Executive Session to discuss matters identified in agenda item 7

8. Action to return to Open Session.

Motion: Commissioner Fields moved to reconvene in Open Session at 2:57 p.m.

Second: Commissioner Johnson.

Roll call vote: Fields – yes, Johnson– yes, Meek - yes, Engle – yes, Brejcha- yes.

Motion carried.

9. Disqualification & Recusal for Executive Session.

None.

10. Consideration, discussion, and possible action on the following items considered in executive session.

Motion: Commissioner Engle moved to offer the position of executive director to applicant #8 and authorize Director Kemp to negotiate the terms of employment as discussed in executive session.

Second: Commissioner Johnson.

Roll call vote: Engle – yes, Johnson- yes, Meek – yes, Fields – yes, Brejcha – yes

Motion carried.

11. Consideration, discussion, and possible action on dates, times, and locations for meetings of regularly scheduled Commission meetings for calendar year 2024 in accordance with Title 25 O.S. §311.

Motion: Commissioner Fields moved to set 2024 meetings of the Oklahoma Ethics Commission as set forth on this agenda with the meetings here in the Capitol at 10:00 a.m. and for the Director to cause the meeting dates to be provided to the Secretary of State's office by December 15 as required in the Open Meeting Act.

Second: Commissioner Meek

Roll call vote: Fields – yes, Meek – yes, Johnson – yes, Engle – yes, Brejcha - yes.

Motion carried.

12. Executive Director's Report.

Director Kemp stated the financial summaries are in the packet along with the full set of financial statements for October which are in box for review. FY 25 budget request has been submitted to OMES with exception of a power point presentation for the budget hearings.

Lobbyist registrations for 2024 started today. We sent out a reminder this morning for all lobbyists through gov delivery on what to do. Our website has the lobbyist guide and steps for renewing.

The Commission is preparing for January 4Q reports and prepping for candidate filing in April and will try to get more of this completed in next couple of weeks.

General Counsel McCord and Director Kemp will leave tomorrow for COGEL (Council on

Government Ethics Laws) annual conference.

13. Adjournment.

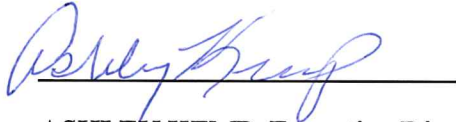
Motion: Commissioner Engle moved to adjourn the meeting.

Second: Commissioner Fields.

Roll call vote: Engle – yes, Fields – yes, Meek – yes, Johnson – yes, Brejcha - yes.

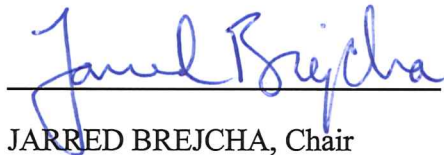
Motion carried.

Meeting ended at 3:07 p.m.



ASHLEY KEMP, Executive Director

Approved on behalf of the Commission:



JARRED BREJCHA, Chair