



OKLAHOMA
Ethics Commission

QUICK GUIDE FOR THE LOCAL CAMPAIGN FINANCE TRANSPARENCY PORTAL

Access the [Local Campaign Finance Transparency Portal](https://localcampaignfilings.ok.gov/) via localcampaignfilings.ok.gov/

The Portal is a web-based, quick, secure, mobile-friendly, and designed for busy local candidates. Effective **November 1, 2025**, all local candidates — Counties, certain Municipalities, & School/Technology Center Boards — who raise or spend over **\$1,000** must register & file campaign finance reports through the Oklahoma Ethics Commission rather than the previously identified local repository (i.e., local county election board or school/city clerk). Candidates/Committees can upload documents in the Portal to ensure records are documented and public trust is maintained. This is a condensed step-by-step guide for the Portal.

The screenshot shows the top navigation bar with the Oklahoma Ethics Commission logo and the text "Local Campaign Finance Transparency Portal". Navigation links include "Home", "Search Filings", and "File a Report".

The main content area features the Oklahoma Ethics Commission logo and the text "Local Campaign Finance Transparency Portal". Below this is a paragraph explaining the OEC's role: "The Oklahoma Ethics Commission (OEC) is the state agency that promulgates and enforces rules on campaign finance, initiatives and referenda, lobbying, financial disclosures, as well as conflicts of interest for state officers and employees. This stems from Article XXIX of the Oklahoma Constitution (added by voter initiative in 1990). The Ethics Commission also has enforcement authority over Campaign Finance and Financial Disclosure for counties, certain municipalities, Independent School Districts and Technology Center Districts under 74 O.S. 54262, SB 1745 (2014). The Ethics Commission is using this interim solution to provide disclosure to citizens of Oklahoma of the submitted local campaign finance reports filed with the OEC until the permanent enhancements in the Guardian system are fully integrated."

Below the text are two buttons: "Search Public Filings" and "I'm a Filer".

The section "What You Can Do Here" includes the text "This portal serves the public, campaign filers, and OEC Staff." and three feature cards:

- Search Public Filings**: Look up a local candidate or committee. View registrations, contributions received, expenditures made, and financial summaries for all forms submitted in this portal. **Available now**
- Campaign Finance Dashboards**: Interactive charts and visualizations showing local campaign activity by race, top contributors and expenditure recipients, and other local candidate data during the transition. **Coming soon**
- File a Campaign Report**: Local Filers: upload your completed OEC PDF forms for digital processing, review, and final submission to the Ethics Commission. **Available now**



Are you a Candidate or an officer for a Political Subdivision/Local Campaign/Committee?

1. Visit localcampaignfilings.ok.gov/
2. Click the  in the top tab or the  on the main page
3. FORMS/Documents
 - a. Have your forms ready to upload? Jump to # 5
 - b. Need to download blank forms to upload? See #4
4. Scroll down to the section titled “**Official OEC Reporting Forms**” and select your appropriate “**JURISDICTION**” associated with your Campaign/Committee and select the appropriate “**COMMITTEE TYPE**”



Official OEC Reporting Forms
Download blank forms from Local Campaigns page on ethics.ok.gov. Complete the forms, then upload them to this portal.

PLEASE SELECT YOUR JURISDICTION:   

PLEASE SELECT YOUR COMMITTEE TYPE:  

REGISTRATION

-  **Statement of Organization**
Initial registration form for candidate committees seeking local office.

SUMMARY REPORT

-  **C&E Summary Report**
Summary report of all contributions received and expenditures made during the reporting period.

SCHEDULES

-  **Schedule A**
Itemized list of all monetary contributions received. Contributions of \$200+ must include donor name, address, occupation, and employer.
-  **Schedule B**
Non-monetary receipts including in-kind contributions, loans, interest, and other funds.
-  **Schedule C**
Details of all loans made to or by the committee, including terms and repayment status.
-  **Schedule D**
Goods or services donated to the campaign at no cost or below fair market value.
-  **Schedule E**
All expenditures made by or on behalf of the committee. Expenditures of \$200+ must be itemized.
-  **Schedule F**
Expenditures related to duties as a current officeholder, separate from campaign expenses.
-  **Schedule H**
Disposition of surplus campaign funds after the election or upon committee termination.
-  **Schedule J**
Outstanding debts and obligations of the committee and plan for resolution.

ADDITIONAL REPORTS

-  **Continuing Report**
Ongoing contribution report for candidate committees.

1. Select the appropriate JURISDICTION you are filing on behalf of

2. Select the appropriate COMMITTEE TYPE you are filing on behalf of

3. Click to Download the Forms you need to complete and upload.

- You will notice that the selection of tabs/links may change depending on the JURISDICTION and COMMITTEE TYPE selected.
- It is imperative that you download & complete the corresponding forms for the campaign Jurisdiction & Committee Type that you are filing on behalf of.

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- For Elected Officials that may need to download the **Personal Financial Disclosure** to fill out and upload; Scroll down to the following section & click the appropriate Jurisdiction for your elected office to download the corresponding form.

Financial Disclosures

The purpose of the personal financial disclosure (PFD) statement is to identify and disclose potential conflicts of interests between public duties and private economic interests. See the **PFD Guide** on ethics.ok.gov for more details.

County Financial Disclosure Municipal Financial Disclosure School & Technology District Financial Disclosure

Initial filing: For new filers, an initial financial disclosure statement must be filed within 30 days of assuming office for a full or partial term. This filing will cover January 1 through December 31 of the calendar year prior to taking office.

Annual filing: After the initial filing has been completed, the filer will file annual financial disclosure statements between January 1 and May 15 of each year that disclose information for the previous calendar year.

5. To upload your completed form(s) click the  button in the Blue section near the top of the page.

Oklahoma Ethics Commission
Local Campaign Finance Transparency Portal Home Search Filings File a Report

Campaign Finance Filing
Oklahoma Ethics Commission

File local campaign finance reports electronically with the OEC. Upload your completed PDF forms and then process, validate, and submit them for compliance review.



Senate Bill 890 — New Local Candidate Filing Requirement
Effective **November 1, 2025**, all local candidates — Counties, certain Municipalities, or School/Technology Center Boards — who raise or spend over **\$1,000** must register and file campaign finance reports through the OEC rather than the previously identified local repository (local county election board or school/city clerk). Some examples of those offices include:

County Commissioner Sheriff City Council School Board Mayor

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6. You will be directed to the following “Upload Documents” page:

The screenshot shows the 'File a Campaign Finance Report' page. At the top is a blue navigation bar with the Oklahoma Ethics Commission logo and the text 'Oklahoma Ethics Commission Local Campaign Finance Transparency Portal'. Navigation links include 'Home', 'Search Filings', and 'File a Report'. The main heading is 'File a Campaign Finance Report' with the subtext 'Upload your completed OEC forms and we'll digitize them automatically'. A progress indicator shows '1 Upload Documents' and '2 Review & Submit'. A 'How it works' section lists three steps: 1. Drop or select your completed PDF forms (multiple files at once), 2. Click 'Parse All Documents' — we'll automatically identify each form type, and 3. Review the pre-populated data, confirm your filer information, then submit. Below this is a large white box with an upload icon, the text 'Drop your PDF forms here', and 'Select multiple files at once · PDF only, up to 15MB each'. A blue 'Browse Files' button is at the bottom of the box.

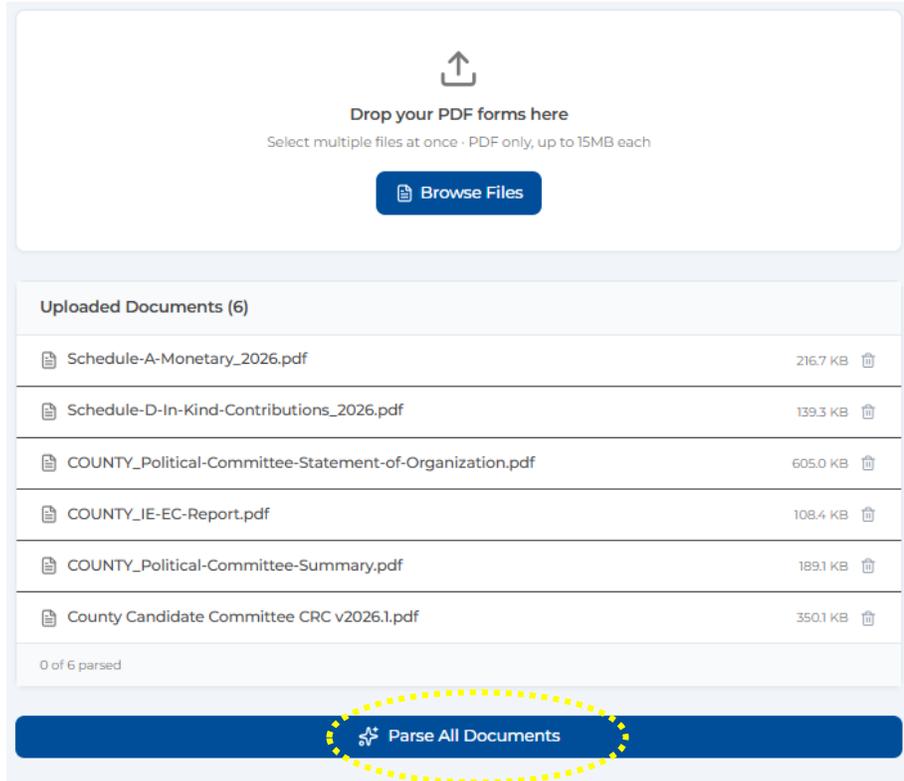
- There are a couple different options for uploading forms:
 - i. You can Drag & Drop the files you want to upload from your computer (e.g., desktop or folder) into the box shown above.
 - You can select multiple files to upload at one time.
 - ii. You can also click the  button to locate the files on your computer to be able to select them and upload.
 - You can select multiple files to upload at one time.
- Please make sure to only upload documents relevant to your Ethics Commission Filings. Any additional documents will be spilt from your submission and will not be made public.

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7. Once uploaded, the files will be listed under the upload drop box.

a. Click .

- Note that this process could take a little time, so please be patient.



8. Once available, click the “Review Extracted Data Button at the bottom of the page.



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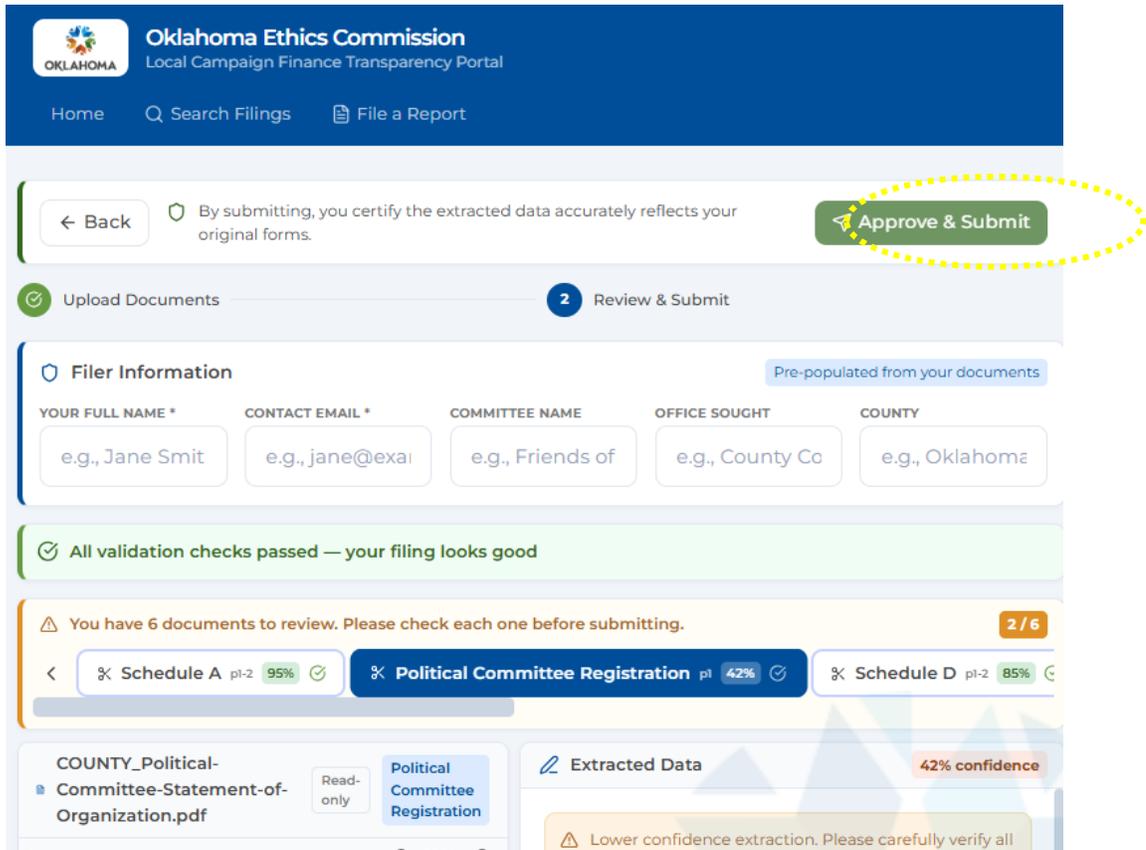
9. You will then be directed to the **Review & Submit Page**

- a. All the documents you just uploaded & parsed will show on this page.
 - The information from your forms should have been extracted to this page.
- b. Please review the **Filer Information** near the top to ensure your Name, Email, and other information are accurate.
- c. You can then review each uploaded document & adjust the extracted data as needed. Please note that the uploaded document will be the primary viewable aspect for the public.
- d. The Portal is intuitive in that it may flag certain entries as errors to check or missing entries from your uploaded documents. These may or may not be accurate depending on the Campaign/Committee. Please reach out to the Ethics Commission regarding any questions.

The screenshot shows the 'Review & Submit' page of the Oklahoma Ethics Commission portal. At the top, there is a navigation bar with the logo and 'Oklahoma Ethics Commission Local Campaign Finance Transparency Portal'. Below this are links for 'Home', 'Search Filings', and 'File a Report'. A confirmation message states: 'By submitting, you certify the extracted data accurately reflects your original forms.' with 'Back' and 'Approve & Submit' buttons. A progress bar shows 'Upload Documents' as step 1 and 'Review & Submit' as step 2. The 'Filer Information' section contains pre-populated fields: 'YOUR FULL NAME *' (e.g., Jane Smit), 'CONTACT EMAIL *' (e.g., jane@exa), 'COMMITTEE NAME' (e.g., Friends of), 'OFFICE SOUGHT' (e.g., County Co), and 'COUNTY' (e.g., Oklahoma). A green banner indicates 'All validation checks passed — your filing looks good'. A yellow warning banner says 'You have 6 documents to review. Please check each one before submitting.' with a '2 / 6' indicator. Below this is a document list with three items: 'Schedule A' (95% confidence), 'Political Committee Registration' (42% confidence), and 'Schedule D' (85% confidence). The 'Political Committee Registration' document is selected. The document preview shows a 'STATE OF OKLAHOMA COUNTY OF' form with sections for '1. COMMITTEE INFORMATION', '2. AFFILIATED CORPORATION OR LABOR UNION INFORMATION', and '3. COMMITTEE OFFICERS INFORMATION'. The 'Extracted Data' panel on the right shows a '42% confidence' level and a warning: 'Lower confidence extraction. Please carefully verify all fields against the PDF on the left.' Below this are sections for 'General Information' (with an 'Amended' checkbox) and '1. Committee Information' (with a 'FULL NAME OF COMMITTEE' field).

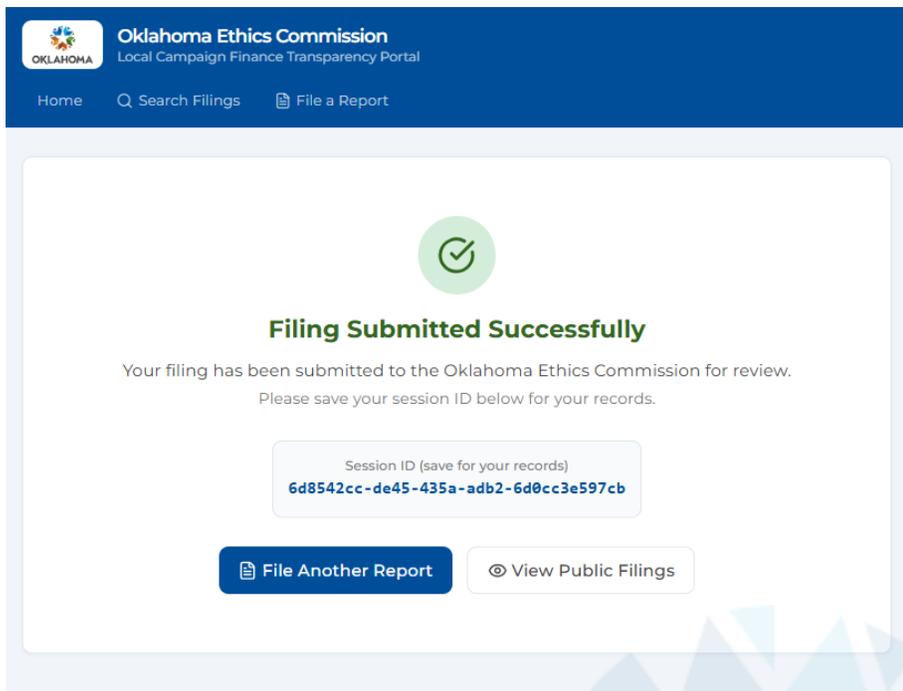
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10. Once fully reviewed & verified, click  at the top right



The screenshot shows the 'Review & Submit' step of the filing process. At the top, there is a navigation bar with the Oklahoma Ethics Commission logo and the text 'Local Campaign Finance Transparency Portal'. Below this, there are links for 'Home', 'Search Filings', and 'File a Report'. The main content area features a 'Back' button and a confirmation message: 'By submitting, you certify the extracted data accurately reflects your original forms.' A green 'Approve & Submit' button is highlighted with a yellow dashed circle. Below this, there are progress indicators for 'Upload Documents' and 'Review & Submit'. The 'Filer Information' section includes fields for 'YOUR FULL NAME *', 'CONTACT EMAIL *', 'COMMITTEE NAME', 'OFFICE SOUGHT', and 'COUNTY', with example values provided. A green message states 'All validation checks passed — your filing looks good'. A warning message indicates 'You have 6 documents to review. Please check each one before submitting.' Below this, there are document review cards for 'Schedule A p1-2' (95%), 'Political Committee Registration p1' (42%), and 'Schedule D p1-2' (85%). The bottom section shows a document preview for 'COUNTY_Political-Committee-Statement-of-Organization.pdf' with a 'Read-only' button and a 'Political Committee Registration' button. An 'Extracted Data' section shows a '42% confidence' level and a warning: 'Lower confidence extraction. Please carefully verify all'.

11. Once submitted you will be directed to a **Confirmation Page**. Please save that number for reference as a confirmation email will not be issued.



The screenshot shows the 'Filing Submitted Successfully' confirmation page. At the top, there is a navigation bar with the Oklahoma Ethics Commission logo and the text 'Local Campaign Finance Transparency Portal'. Below this, there are links for 'Home', 'Search Filings', and 'File a Report'. The main content area features a large green checkmark icon and the text 'Filing Submitted Successfully'. Below this, there is a message: 'Your filing has been submitted to the Oklahoma Ethics Commission for review. Please save your session ID below for your records.' A box contains the session ID: '6d8542cc-de45-435a-adb2-6d0cc3e597cb'. At the bottom, there are two buttons: 'File Another Report' and 'View Public Filings'.

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12. Curious why your submission isn't public yet? Uploaded documents do not immediately move to the Public Search option. The Ethics Commission staff is monitoring the submissions which are placed in a queue for the Ethics Commission staff to screen before they are approved for the **Public Search** portion of the Portal.

➤ Please be advised that the Ethics Commission Staff has the ability to return a submission for Corrections. While the Ethics Commission is not reviewing every single report before approving for publication, it is reviewing in an attempt to verify authenticity to the best of our ability and should it notice an item that should/needs to be corrected with a report/form/submission, this is a great opportunity to make those suggested corrections to the Filer before the transition to the Guardian.

As a quick reminder, there are 3 basic steps to follow in order to submit:

1 

Download Blank Forms

Official OEC reporting forms can be found below or can also be downloaded from the Local Campaigns page on ethics.ok.gov. Please make sure to select the forms that apply to the jurisdiction of your campaign or committee.

2 

Fill Out Your Forms

Complete each form for your committee's registration, campaign or committee activity — contributions received, expenditures made, and balances — or financial disclosure.

3 

Upload & Submit

Upload your completed PDFs here. We screen and upload the data, then submit it for public access.

➤ For more information on Local Campaigns, including additional links for Forms, please visit the oklahoma.gov/ethics/campaigns/local-campaigns



Search 

[Campaigns](#) [Lobbyist](#) [State Officers & Employees](#) [Resources](#) [About Us](#)

Ethics Commission > Campaigns > Local Campaigns

Local Campaigns

County, Municipal Campaigns, and Independent School District or Career Technology District Committees receiving in excess of \$1,000 or with expenditures in excess of \$1,000 are responsible for registering and filing reports with the Ethics Commission.

The Guardian System has not yet integrated the Political Subdivisions (i.e., Local Campaigns). With the delay in integration, Committees are able to utilize a simple interim reporting tool located at localcampaignfilings.ok.gov that allows local campaigns and committees to upload Campaign Finance Reports and forms during this transition. Once the Guardian is available for Political Subdivisions all Committees will need to register, pay any registration fees, and file all reports in the online system. In the interim, Committees will need to maintain all records and be prepared to enter all data in the Guardian once filing for Political Subdivisions is enabled.

Are you a Citizen looking for a Candidate/Committee's Campaign Finance Filing Information?

How Public Access Works

- 1 Candidates File Reports**
Campaign committees submit registrations and reports — contributions, expenditures, loans, and in-kind donations/expenditures — to the OEC.
- 2 OEC Staff Screens**
OEC staff screen each filing before approving it for public release.
- 3 Public Can Search & View**
Once screened, filings are available here. Search by candidate name, office, jurisdiction, or committee to view detailed financial records.

Public Search Options: The public will be able to access reports and filing details for Local Candidates/Committee via 3 different click options from the main page, each is circled below. You can also utilize this [direct link](#).

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Local Campaign Finance Transparency Portal

Home Search Filings File a Report

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Available now

➤ Once on the “Search Registrations and Forms” page, you can search by multiple parameters including name, committee, office, county, municipality, school, etc.

➤ Click the [View Details](#) to pull up the Filer’s uploaded Documents. You can then view each document that has been uploaded for that Filer.