

**TITLE 230. STATE ELECTION BOARD
CHAPTER 15. VOTER REGISTRATION**

SUBCHAPTER 3. VOTER OUTREACH

PART 3. DISTRIBUTION OF VOTER REGISTRATION APPLICATION FORMS

230:15-3-23. Voter registration application forms available to individuals

(a) The printed Oklahoma Voter Registration Application form generally shall be available to any individual applicant for voter registration or for change of voter registration in the following locations.

(1) **Motor license agencies.** Any individual applicant for voter registration or for change of voter registration may obtain an Oklahoma Voter Registration Application form at any motor license agency in Oklahoma. See 230:15-5-100 and 230:15-5-103.

(2) **Voter registration agencies.** Any individual applicant for voter registration or for change of voter registration may obtain an Oklahoma Voter Registration Application form at any voter registration agency identified in 230:15-5-122 and 230:15-5-123. See 230:15-5-124.

(3) **Public libraries.** Any individual applicant for voter registration or for change of voter registration may obtain an Oklahoma Voter Registration Application in any public library in Oklahoma. Public library personnel shall have no responsibility either to offer applications to library patrons or to collect completed applications.

~~Applications obtained at a public library shall be mailed to the State Election Board by the applicant.~~

(4) **United States Post Offices.** Any individual applicant for voter registration or for change of voter registration may obtain an Oklahoma Voter Registration Application form at any United States Post Office in Oklahoma. United States Postal Service employees shall have no responsibility either to offer applications to post office patrons or to collect completed applications. Applications obtained in a United States Post Office shall be mailed to the State Election Board by the applicant.

(b) The federal voter registration application form is widely available online. State Election Board and County Election Board personnel shall refer persons who want a copy of the federal voter registration application form to the United States Election Assistance Commission's website, although they may print a copy upon request. The federal voter registration application form is available online at www.eac.gov. It may be filled out online, but it must be downloaded, printed, signed personally by the applicant as described in 230:15-5-84(c), and mailed or delivered to the State Election Board, to a County Election Board, or to a motor license agency or designated voter registration agency to be processed. A federal voter registration application form cannot be submitted online, by electronic mail, by fax, or by any other electronic means in Oklahoma.

~~(c) The Oklahoma Voter Registration Application form is available online at www.elections.ok.gov. The voter registration application form may be filled out online but must be downloaded, printed, signed personally by the applicant as described in 230:15-5-84(c), and mailed or delivered to the State Election Board or to a County Election Board office to be processed. The Oklahoma Voter Registration Application cannot be submitted online, by electronic mail, by fax, or by any other electronic means unless specifically authorized by federal or state law.~~

230:15-3-24. Voter registration application forms available in quantity for organized voter registration programs

(a) The Oklahoma Voter Registration Application form shall be made available in quantity to any organization, entity or individual for use in organized voter registration programs.

Quantities of the form may be obtained from any County Election Board as outlined in (b) of this Section or from the State Election Board as outlined in (c) of this Section.

(b) Any organization, entity or individual may obtain quantities of the Oklahoma Voter Registration Application form from the Secretary of any County Election Board as outlined in this subsection. However, the Secretary may refuse a request for forms if, in the Secretary's judgment, filling it would reduce the County Election Board's supply of forms below the level needed to meet its own requirements. Serial requests from the same organization, entity or individual made within a thirty-day period shall be made in writing and shall state that all previously received forms have been distributed.

(1) A maximum of 250 Oklahoma Voter Registration Application forms may be obtained from the County Election Board in a county having up to 10,000 registered voters.

(2) A maximum of 500 Oklahoma Voter Registration Application forms may be obtained from the County Election Board in a county having 10,001 ~~or more registered voters but fewer than 50,000 registered voters.~~

~~(3) A maximum of 1,000 Oklahoma Voter Registration Application forms may be obtained from the County Election Board in a county having 50,001 or more registered voters.~~

(c) Any organization, entity or individual may obtain up to ~~1,000~~500 copies of the Oklahoma Voter Registration Application form from the Secretary of the State Election Board by making a written request. Serial requests from the same organization, entity or individual made within a thirty-day period shall be made in writing and shall state that all previously received forms have been distributed.

230:15-3-26. Requests for more than ~~1,000~~500 Oklahoma Voter Registration Application forms

(a) Any organization, entity or individual anticipating the need for more than ~~1,000~~500 Oklahoma Voter Registration Application forms shall request permission from the Secretary of the State Election Board to print the forms. Such requests shall be made in writing and shall include the following information: name, address and telephone number of the organization, entity or individual requesting permission to print the Oklahoma Voter Registration Application form; the quantity of forms to be printed; a brief description of plans for use or distribution of the forms; date of request; signature.

(b) When a request for permission to print the Oklahoma Voter Registration Application form is approved by the Secretary or Assistant Secretary of the State Election Board, the State Election Board staff shall provide a PDF or other electronic file of the Oklahoma Voter Registration Application form to the organization, entity or individual who made the request.

(c) The Secretary or Assistant Secretary of the State Election Board may revoke permission to print the Oklahoma Voter Registration Application form from any organization, entity or individual at any time.

(d) Any individual or organization may download and print the Oklahoma Voter Registration Application form from the State Election Board's website and may duplicate the form and may distribute the duplicate copies.

**SUBCHAPTER 5. APPLICATION FOR VOTER REGISTRATION
PART 21. VOTER REGISTRATION APPLICATION BY MAIL**

230:15-5-84. Information required on voter registration application

(a) A person who is eligible to register to vote and who applies for voter registration shall be required to provide the information listed in (b) of this Section on a voter registration application form. Voter registration applications that contain all the required information shall be valid applications and shall be approved by the Secretary of the County Election Board and the applicant shall become a registered voter in the county. An application that does not contain the required information, except as provided in (c) and (d) of this Section, shall not be a valid application and shall be rejected.

(b) A valid voter registration application shall contain the following information.

- (1) Applicant's full name.
- (2) Applicant's date of birth.
- (3) Applicant's county of residence. (See exception provided in (d) of this Section.)
- (4) Applicant's residence address. (See (e) of this Section.)
- (5) Applicant's mailing address. (See (f) of this Section.)
- (6) Applicant's political affiliation. (See exception provided in (c) of this Section.)
- (7) Applicant's Oklahoma driver license number, state identification card number, or the last four digits of applicant's Social Security number, or a check mark in the appropriate box to indicate that the applicant does not have an Oklahoma driver license, state identification card, or Social Security number. If the applicant submitted an older version of the Oklahoma Voter Registration Application form that does not include the check box to indicate that he or she does not have these identification numbers, the application shall not be considered valid if one of these numbers is not included. See 230:15-9-18.
- (8) Applicant's original signature or applicant's original mark, as defined in subsection (c) of this Section.
- (9) Name and address of person who helped applicant complete application if applicant is unable to complete it unassisted.
- (10) Check marks in the "yes" boxes that accompany questions concerning applicant's age and citizenship status as required by federal law. ~~[42 USC 15483(b)(4)(A)]~~ If an applicant has checked the "no" boxes that accompany these questions, the application shall not be considered valid. (On older versions of the Oklahoma Voter Registration Application form, these questions appeared in the information and instruction portion of the form.) If an applicant did not answer these two questions but did sign and date the oath, the application shall be accepted if it is otherwise valid.
- (11) An oath requiring the applicant to swear or affirm his or her eligibility for voter registration.

(c) *A voter registration application shall be signed by the applicant in writing. ~~[26:4-112(A)]~~ The applicant shall personally subscribe his or her name to or make his or her mark on the application, and no agent, representative or employee of the applicant may sign or mark on the applicant's behalf. ~~[26:4-112(A)]~~ The signature or mark must be the original, handwritten signature, autograph or mark of the applicant. ~~[26:4-112(A)]~~ No facsimile, reproduction, typewritten or other substitute signature, autograph or mark will be valid. ~~[26:4-112(A)]~~ [26:4-112(B)]. A signature created electronically and applied to a paper voter*

registration application by remote pen technology or by any other electronic means shall not be a valid signature on a voter registration application form unless otherwise provided by federal or state law. The signature requirements described in this subsection are applicable to both the Oklahoma Voter Registration Application form and to the federal voter registration application form.

(d) An application for new voter registration that is valid in all other respects shall not be rejected because the applicant has made one of the errors listed below when indicating a political affiliation. County Election Board personnel shall be authorized to designate an applicant as an Independent if one of the errors listed below appears on an otherwise valid voter registration application form. ~~A voter designated Independent by County Election Board personnel for one of the following reasons shall be entitled to declare a political affiliation at any time, even during the period beginning April 1 and ending August 31, inclusive, in even-numbered years when changes of political affiliation otherwise are prohibited.~~[26:4-112] Such declarations of political affiliation shall be subject to the voter registration application deadline preceding an election. See 230:15-5-86.

(1) The applicant left the space on the application form for political affiliation blank.

(2) The applicant indicated more than one political affiliation and the applicant's intention cannot be determined.

(3) The applicant wrote the name of a political party or political organization not currently recognized in Oklahoma. See 230:15-5-77 and 230:15-5-79.

(e) An applicant for voter registration shall indicate the name of the county in which he or she resides on the application form. However, if an applicant fails to indicate his or her county of residence, the Secretary of the County Election Board shall not reject the application solely for this reason if the residence address provided by the applicant in fact is located within the county.

(f) An applicant for voter registration must provide his or her address of residence. If the applicant has a street address (a street name and number, an apartment or suite number, if applicable, and zip code), that is the applicant's address of residence. [26:4-112] If the applicant does not have a street address, a physical description of the location of the residence that can be used to pinpoint the residence on a map must be provided. The applicant may provide a 911 address or may provide the legal description (a Section-Township-Range description, including the appropriate quarter section or quarter-quarter section designation). Neither a rural route address nor a post office box address is acceptable as an address of residence for voter registration purposes. A voter registration application that does not include an address of residence sufficient to locate the residence on a map shall be rejected by the Secretary of the County Election Board.

(g) A mailing address must include the city and zip code. An emergency notification address, or 911 address, a rural route and box number, a post office box, or a street address all constitute valid mailing addresses for voter registration purposes. [26:4-112] If an applicant's mailing address is the same as the applicant's residence address, the space for mailing address may be left blank.

SUBCHAPTER 11. VOTER REGISTRATION LIST MAINTENANCE

PART 1. CANCELLATION OF VOTER REGISTRATION

230:15-11-4. Processing cancellations of registration

(a) Upon receipt of proper notice, and upon positive identification of the voter, the Secretary of the County Election Board shall cancel a voter's registration. Cancellations shall be processed immediately after the receipt of proper notice. Proper notice shall include the following:

- (1) Potential Deletion Report. See 230:15-11-5.
- (2) Request to Cancel Registration of Deceased Voter form submitted by any person authorized by law to make such a request. See 230:15-11-6 and 230:15-11-6.1.
- (3) Judgment of Incapacitation Report form. See 230:15-11-7.
- (4) Potential Duplicate Registration Report. See 230:15-11-9.
- (5) Notice of registration in another state.
- (6) Notice of state or federal felony conviction. See 230:15-11-8.
- (7) ~~Written request from voter for cancellation of registration. Such a written request from a voter either shall be notarized or shall be witnessed by two persons who provide their names and addresses on the request. See 230:15-11-3.~~ notice from the voter pursuant to 26 O.S. Section 4-120.1 or any other reasons listed in 26 O.S. Section 4-120.
- (8) True Duplicates Deleted Report. See 230:15-11-10.
- (9) Address confirmation return card returned by the voter indicating that the voter has moved out of the county. See 230:15-11-24.
- (10) A certified copy of a death certificate.

(b) Cancellations of registration shall be processed according to the following procedure:

- (1) Delete the voter's registration information from MESA.
- (2) Remove the voter's registration form from the Central File, note the date and reason for cancelling the registration, and place the registration form in the Cancellation File. Also remove any documentation from the Additional Information File and attach it to the original registration form in the Cancellation File. Retain as outlined in 230:10-7-40.
- (3) Retain the notice document used to cancel a registration for 24 months after the cancellation.

PART 3. VOTER REGISTRATION ADDRESS CONFIRMATION

230:15-11-19. Voter registration address confirmation mailing

(a) No later than June 1, ~~1997, and every two years thereafter,~~ of each odd-numbered year, the Secretary of the State Election Board shall cause an address confirmation notice to be prepared and mailed to active registered voters who meet one or more of the ~~following requirements:~~ set forth in 26 O.S. Section 4-120.2.

- ~~(1) Voters listed on the Statewide Potential Duplicates Report.~~
- ~~(2) Voters for whom a first class mailing from a County Election Board was returned undelivered by the post office during the previous 24 months. For the purpose of the address confirmation notice selection, a first class mailing shall include only voter identification cards generated by MESA and rejection notices for applications for change of voter registration.~~
- ~~(3) Voters who have neither voted in any election conducted by a County Election Board nor initiated any voter registration change since the second previous General Election.~~

~~(4) Voters who have surrendered their Oklahoma driver licenses to the Department of Public Safety after receiving a driver license in another state during the preceding 24 months.~~

~~(5) Voters identified by interstate voter registration data comparison as possibly being registered to vote both in Oklahoma and in one or more other states.~~

~~(6) Voters identified by National Change of Address (NCOA) data, as authorized by 26 O.S., Section 4-118.1, who may have changed residence address but not updated voter registration.~~

~~(7) Voters identified through official death records from the Social Security Administration whose registrations have not been cancelled.~~

~~(8) Voters who have submitted a change of address for an Oklahoma driver license or a state identification through the Department of Public Safety website or at a motor license agency that indicates they have moved to another county in Oklahoma and who have not registered again in the new county.~~

(b) Address confirmation notices shall be sent by first-class, forwardable mail and shall include a pre-addressed, postage-paid return card. The address confirmation notice materials shall be prepared and mailed under the supervision of the Secretary of the State Election Board. All costs associated with preparing and mailing confirmation notices and with receiving return cards and distributing them to the various County Election Boards shall be paid by the State Election Board.

(c) Address confirmation return ~~card~~ cards shall be received by the State Election Board. Accumulated return cards shall be sorted and distributed to the County Election Boards on a regular basis. The County Election Board shall stamp on each return card the date it is received from the State Election Board.

(d) The Secretary of the State Election Board may authorize the mail service vendor selected to print, prepare, and mail the address confirmation notices to utilize National Change of Address (NCOA) data for mailing address correction and forwarding purposes. As a result of the address correction and forwarding services, the address to which an individual voter's confirmation notice is forwarded will be provided to the State Election Board by the mail service vendor or by the USPS by digital means. The forwarding address will be imported into MESA by the State Election Board. The County Election Board Secretary shall cause the Confirmation Notice Automated Forwards List report (vr2595) to be requested 60 days after address confirmation notices are mailed and to be retained for 24 months.

(e) The State Election Board may receive data from the USPS by electronic means for all address confirmation notice cards that are undeliverable as addressed. The cards themselves may be destroyed through postal service procedures. The returned data will be imported into MESA and into individual voter records by the State Election Board. The County Election Board Secretary shall cause the Confirmation Notice Automated Returns List report (vr2590) to be requested 60 days after address confirmation notices are mailed and to be retained for 24 months.

230:15-11-27. Reinstatement of inactive voters

Inactive voters shall be reinstated as active voters under the following conditions.

(1) **Address confirmation return card.** An inactive voter may be reinstated as an active voter by returning the address confirmation return card to confirm or change address within the county. Return cards received from the voter more than 60 days after address confirmation notices are mailed shall be processed according to the same

procedures outlined in 230:15-11-22 and 230:15-11-23. Return cards received from the voter more than 60 days after the address confirmation notices are mailed that indicate a change of address outside the county shall be processed as outlined in 230:15-11-24.

(2) **Voter registration applications.** Inactive voters who submit a valid application for voter registration shall be reinstated as active voters.

(3) **Voting.** During in-person absentee voting or at the voter's precinct or when applying for an absentee ballot, inactive voters shall be required to complete an address confirmation form prescribed by the Secretary of the State Election Board before being issued a ballot. [26-7-115.1]. Inactive voters who vote in any election conducted by the County Election Board shall be reinstated as active voters.

~~(A) **Voting at polling place.** Inactive voters who vote at their polling places are reinstated as active voters. Precinct Registries shall include the words "Confirm Address" in the signature line beside the names of inactive voters. Inactive voters who appear at the precinct polling place to vote confirm their addresses by signing the Precinct Registry. See 230:35-5-113.1.~~

~~(B) **Voting at in-person absentee polling place.** Inactive voters who vote by in-person absentee ballot are reinstated as active voters. Inactive in-person absentee voters confirm their addresses by signing the Application for In-Person Absentee Ballots form. See 230:30-7-11.~~

~~(C) **Voting by mail absentee ballot.** Inactive voters who vote by mail absentee ballot are reinstated as active voters when their voted ballots are received by the County Election Board. Inactive mail absentee voters confirm their addresses by signing the Application for Absentee Ballots form. See 230:30-9-3.~~

~~(D) **Voting by nursing home or veteran center absentee ballot.** Inactive voters who vote by nursing home or veteran center absentee ballot are reinstated as active voters after their voted ballots are returned to the County Election Board by the nursing home Absentee Voting Board. Inactive nursing home or veteran center absentee voters confirm their addresses by signing the Application for Absentee Ballots form. See 230:30-7-9.~~

230:15-11-29. Identification and notification of voters who may have changed addresses of residence

(a) The Secretary of the State Election Board shall have the authority to compare the Oklahoma voter registration database with change of address records provided by the United States Postal Service through the National Change of Address system, the Oklahoma Department of Public Safety, the Oklahoma Department of Human Services, or other state or federal agencies to identify voters who may have changed their residence addresses.

(b) If the Secretary of the State Election Board determines that a voter's residence address may have changed, the Secretary shall have the authority to cause the voter to be notified in writing that voter registration information must be updated in the event of a change of residence. Such notification may include any forms prescribed by the Secretary of the State Election Board that are necessary for the voter to update his or her voter registration information.

(c) During in-person absentee voting or at the voter's precinct or when applying for an absentee ballot, any voter identified by the Secretary of the State Election Board as possibly having changed his or her residence based on National Change of Address data shall be required to complete an address confirmation form before being issued a ballot. [26-7-115.1].

(d) A voter with an invalid address as defined in subsection B of 26 O.S. Section 4-113 or who has had a voter identification card returned to the county election board by the United States Postal Service as undeliverable must complete an address confirmation form before being issued a ballot as described in 26 O.S. Section 7-115.1.