



STATE OF OKLAHOMA
DEPARTMENT OF PUBLIC SAFETY
WRECKER SERVICES DIVISION

INSTRUCTIONS FOR NEW WRECKER DRIVER NOTIFICATION:

ALL NEW HIRE DRIVERS AFTER 01/01/2019 ARE REQUIRED TO SUBMIT A COPY OF THEIR TRAFFIC INCIDENT MANAGEMENT (TIM) CERTIFICATE (IF NOT ALREADY ON FILE WITH DPS) PRIOR TO BEING APPROVED AS A DRIVER FOR ANY WRECKER SERVICE.

- Complete the Notification for New Wrecker Driver form for each new driver hired.
- Ensure all fields have been filled, if applicable, and are legible.
- Driver must sign and date form.
- Wrecker Service Owner/Hiring Manager must complete the Wrecker Owner's Endorsement section of each form, sign and date.
- Once each form is completed and signed, it may be faxed or emailed (only accepted in PDF format if emailed) to DPS Wrecker Service Division. You may submit any additional training documents you may already have for each driver along with their Notification For New Wrecker Driver form as well.

New drivers with less than two years experience, will need to attend a DPS approved 16-hour course within their first thirty (30) days of hire. If approved course is unavailable, training may be submitted by documented company ride-along/hands-on training. Drivers with at least two years previous experience within the last five years, which can be documented through our records, may be approved without the 16 hour wrecker operation training requirement.

There are several different ways for each driver to receive training/continued education:

- Classes offered through your local fire department (TIM or any type of safety training they may offer.) Please be sure to fax or email us your documents to receive credit.
- Find a possible TIM course or 8-Hour/16-Hour Wrecker Operator class in your area:
Oklahoma Traffic Incident Management Coalition (www.oktim.org)
- On-line TIM course available through the National Highway Institute (www.nhi.fhwa.dot.gov) or ResponderSafety Learning Network (www.respondersafety.com). Each driver will need to register online separately. Completed certificate must be faxed (405-425-2031) or emailed (wrecker@dps.ok.gov) to DPS to receive training credit.
- Our site does give you the option for 'in-house' training. This type of training does require documentation of this training that will need to be signed off by the owner/manager verifying the training has been received. The Student Info Sheet can be located on our website.
(www.ok.gov/dps/Wrecker_Services/Wrecker_Services_Training/Training_Opportunities)
- Any online video that is related to wrecker services and/or roadway safety can possibly be used for training purposes. Please use the Student Info Sheet to list name of video(s), web address(es) and length of each video. May use additional sheet if necessary.
- The skills test(s) may be utilized for hands-on training and submitted for possible training credit(s) as well.

To receive credit hours for courses or training received, please fax or email copy of certificate/award received or official attendance roster to DPS Wrecker Services Division.

OKDPS – Wrecker Services
Phone: (405) 425-2312
email: wrecker@dps.ok.gov
Fax: (405) 425-2031



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NOTIFICATION FOR NEW WRECKER DRIVER

*****INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED*****

1. Name _____ Date of Birth _____
(Include any nicknames or aliases)
2. Address _____ Email: _____
Address City State Zip (Optional)
3. Driver's License No. _____ State _____ Date Hired _____
4. Wrecker Service _____ DPS# _____
Name and Address
5. Have you ever worked for a wrecker service? Yes No
If Yes, specify most recent wrecker service: _____ DPS# _____
6. Have you ever been denied, revoked or suspended from working for a wrecker service in this or any other state?
Yes No If Yes, explain _____
7. Have you ever been convicted of a felony? Yes No If Yes, complete the following:
Where? _____ When? _____ Federal State
Convicted of: _____

The Department of Public Safety has the authority to verify independently the accuracy of your response.

I agree to abide by the Laws and Rules of the Oklahoma Department of Public Safety, Wrecker Services Division. I certify under penalty of perjury that the answers and information contained herein are true and correct. I understand that this application may be denied, revoked or suspended for any material misstatement of fact.

Signature _____ Date _____

WRECKER OWNER'S ENDORSEMENT

I have read the foregoing answers by the above Applicant and believe them to be true to the best of my knowledge. This Applicant will be representing my wrecker service and is recommended as trustworthy and a person who will abide by the provisions of the laws and the rules and regulations governing wrecker services, and is being employed for the undersigned employer. As Wrecker Owner/Representative, I will ensure each wrecker driver I hire, has and will receive the required training for their position.

Signature _____ Title _____ Date _____

Type or Print Name

Name of Wrecker Service and DPS#

OAC [595:25-3-1](#) **General Requirements**

- (17) **Wrecker Drivers.** Wrecker services shall notify the Wrecker Services Division within ten (10) days of hiring or termination of employment of any wrecker driver.

Fax or email this form to Wrecker Services Division
Fax No. (405) 425-2031 Email: wrecker@dps.ok.gov

THIS FORM MAY BE COPIED