



Department of Public Safety  
**RECORD OF WRECKER SERVICE**  
WRECKER SERVICES DIVISION  
PO Box 11415, Oklahoma City, OK 73136  
Phone (405) 425-2312 Fax (405) 425-2031

As per 595:25-5-5 Records:

- (b) Each operator shall maintain, on a form prescribed and furnished or approved by the Department, a record system covering all services performed in pulling or towing all vehicles impounded for law enforcement or at the request of private property owners, and such records shall include the following:
  - (1) The day and time the operator was contacted and requested to perform the service.
  - (2) The name of the person requesting this service.
  - (3) The location of the vehicle.
  - (4) A description of the vehicle, including license tag and vehicle identification number.
  - (5) The owner or driver of the vehicle when known.
  - (6) The service charge and fees.
- (c) The operator shall maintain said records for at least three (3) calendar years from the date the records are created.
- (d) All records herein shall be stored in a manner which makes such records readily retrievable for inspection or examination of an individual record by the Department.
- (e) Every operator shall cooperate with the Department whenever the Department requests copies of or finds it necessary to review, audit, examine, or investigate any records relating to the operation of the wrecker service.

