

Oklahoma Department of Corrections (ODOC)
Retirement Notice for Oklahoma Department of Corrections Teachers

Retirement Date:

Month

Year



Member Information:

Name

State of Oklahoma Employee ID

Mailing Address (Street, City, State, Zip)

Phone

Date of Birth

Notice:



This notice is not an official retirement notice.

Employee (Teacher) must contact the Oklahoma Teachers' Retirement System (OTRS) in order to retire.

P.O. Box 53524
Oklahoma City, OK 73152-3524
(405) 521-2387
(877) 738-6365



Employee/Teacher may withdraw his/her intent to retire up to their elected retirement date by contacting OTRS directly. The employee must also contact the central Human Resources Unit in writing notifying ODOC regarding his/her intent to cancel their election to retire.

Signatures:

Employee

Date

Central Human Resources Retirement Coordinator

Date Received