

Oklahoma Department of Corrections (ODOC) Retirement Notice for Oklahoma Department of Corrections Teachers

Retirement Date:

Month

Year



Member Information:

Name

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State of Oklahoma Employee ID

Mailing Address (Street, City, State, Zip)

Phone


Date of Birth

Notice:

 **This notice is not an official retirement notice.**

Employee (Teacher) must contact the Oklahoma Teachers' Retirement System (OTRS) in order to retire.

P.O. Box 53524
Oklahoma City, OK 73152-3524
(405) 521-2387
(877) 738-6365

 Employee/Teacher may withdraw his/her intent to retire up to their elected retirement date by contacting OTRS directly. The employee must also contact the central Human Resources Unit in writing notifying ODOC regarding his/her intent to cancel their election to retire.

Signatures:

Employee

Date

Central Human Resources Retirement Coordinator

Date Received