

OFFENDER EMP ORIENTATION
Guidelines and Procedures

FAILURE TO COMPLY WITH THE FOLLOWING CONDITIONS MAY RESULT IN YOUR TERMINATION FROM THE ELECTRONIC MONITORING PROGRAM FOR DUI OFFENDERS. THIS COULD RESULT IN YOUR RECLASSIFICATION TO A HIGHER SECURITY FACILITY. PLEASE INITIAL BY EACH OF THE FOLLOWING PARAGRAPHS TO ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTOOD ITS CONTENT.

1. _____ You will not remove tamper or place any obstruction between your bracelet and leg. You understand the equipment is designed to detect interference or tampering.
2. _____ You will connect all electronic monitoring equipment to your landline phone at all times and as instructed by your officer. You may only disconnect or move the electronic monitoring upon specific instruction from a supervising officer.
3. _____ You understand that if electricity/telephone is disconnected due to late payment, non-payment, etc., this will be considered a violation. If you lose electricity/telephone service through no fault of your own, you are to contact your officer immediately.
4. _____ You will immediately report to your officer if your equipment is damaged.
5. _____ You agree if applicable to be physically in range of your modem prior to your designated reporting times and will remain in range of the modem as instructed by your officer.
6. _____ You will remain current with all payments to the agency (if applicable).
7. _____ You will submit work verification and verified work schedules upon request from your supervising officer. You must obtain authorization for a schedule change a minimum of 12 hours in advance from a supervising officer.
8. _____ You will allow the equipment to be inspected upon request, which could result in missed work, or alteration of your daily schedule.
9. _____ You are responsible for the care and damage to the equipment that is issued to you, other than normal wear and tear. You could be held criminally responsible for any equipment damage, loss or theft.
10. _____ If you are assigned to GPS monitoring, you will place the miniature tracking device (MTD) in the powered-up docking station for a minimum of six hours per day and at all times while at home. The docking station should be placed in a central location of your residence to allow for maximum movement throughout your residence.
11. _____ If you are assigned to GPS monitoring, you will ensure the MTD is placed in an unobstructed area at all times with the display facing out. Any carrying case must be pre-approved prior to use. You cannot place the MTD in any covered containers, locker, trunk, hidden under clothing or car seats, purses, tote bags, etc.

12. _____ If assigned to GPS, you will carry the MTD with you at all times. You will keep the MTD within 25 feet of you at all times. Leaving the MTD behind, at home, work or other places, will be grounds for violation.
13. _____ If assigned to GPS, you will respond to all messages that are sent to the assigned MTD as soon as you receive them.
14. _____ You understand that all movement and alcohol consumption will be tracked and stored as an official record. You understand that if a positive alcohol reading is detected, you will be removed from the EMP DUI program.
15. _____ You will follow all established home, work, or restricted area rules that have been established. Deviation from said schedule will be grounds for violation.

The rules of the Electronic Monitoring Program for DUI Offenders have been provided to me. I fully understand what is expected of me and the possible consequences of any failure to comply with these rules.

My signature confirms my receipt of the following equipment:

Alcohol Monitoring Bracelet Alcohol Monitoring Modem Base Station
Camera Breathalyzer Ankle Transmitter Receiver
Docking Station Charging Cord Miniature Tracking Device
Transmitter/Bracelet

(Offender Signature)

(Date)

(Supervising Officer's Signature)

(Date)