

INMATE GPS ORIENTATION **Guidelines and Procedures**

FAILURE TO COMPLY WITH THE FOLLOWING CONDITIONS MAY RESULT IN YOUR TERMINATION FROM THE GPS PROGRAM. THIS COULD RESULT IN YOUR RECLASSIFICATION TO A HIGHER SECURITY FACILITY. PLEASE INITIAL BY EACH OF THE FOLLOWING PARAGRAPHS TO ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTOOD ITS CONTENT.

1. _____ You will not tamper with the SMART[®] System equipment in any manner or for any reason.
2. _____ You may only disconnect or move the SMART[®] System upon specific instruction from a supervising officer.
3. _____ You must keep the docking station plugged in at all times. If electricity is disconnected due to late payment, non-payment, etc., this will be considered a violation.
4. _____ You will place the Miniature Tracking Device (MTD) in the powered-up docking station for a minimum of six hours per day and at all times while at home.
5. _____ The MTD and docking station should be placed in a central location of your residence to allow for maximum movement throughout your residence. In addition, this will minimize interaction with the MTD while at home.
6. _____ You will hook your docking station up to your landline phone jack at all times. If telephone service is disconnected due to late payment, non-payment, etc., this will be considered a violation.
7. _____ You will remain current with all payments to the agency (if applicable).
8. _____ You will submit work verification and verified work schedules upon request from your supervising officer. You must obtain authorization for a schedule change a minimum of 12 hours in advance from a supervising officer.
9. _____ You will allow the equipment to be inspected upon request, which could result in missed work, or alteration of your daily schedule.
10. _____ You are responsible for the care and damage to the equipment that is issued to you, other than normal wear and tear at the discretion of your supervising officer. You could be held criminally responsible for any equipment loss or theft.
11. _____ You will place the MTD in an unobstructed area at all times with the display facing out. Any carrying case must be pre-approved before use. You cannot place the MTD in any covered containers, locker, trunk, hidden under clothing, car seats, purses, briefcases, tote bags, etc.

12. _____ You will carry the MTD with you at all times. You will keep the MTD within 25 feet of you at all times. Leaving the MTD behind at home, work, or other places will be grounds for violation.
13. _____ You understand that all movement will be tracked and stored as an official record.
14. _____ You will follow all established home, work, or restricted area rules that have been established. Deviation from said schedule will be grounds for violation.
15. _____ You will respond to all messages that are sent to your MTD as soon as you receive them.

The rules of the GPS Program have been provided to me. I fully understand what is expected of me and the possible consequences of any failure to comply with these rules.

My signature confirms my receipt of the following equipment:

Miniature Tracking Device (MTD): _____

Docking Station/Charging Stand: _____

Ankle-Worn Transmitter/Bracelet: _____

(Inmate Signature)

(Date)

(Supervising Officer's Signature)

(Date)