

Contains protected material pursuant to Court of Criminal Appeals Rule 2.6 (E)

**OFFENDER ACCOUNTABILITY PLAN**  
**Delayed Sentencing Program for Young Adults**

Defendant: \_\_\_\_\_ ODOC #: \_\_\_\_\_

DOB: \_\_\_\_\_ SSN: \_\_\_\_\_ R/S: \_\_\_\_\_

Offense(s): \_\_\_\_\_

Sentencing Date/Time: \_\_\_\_\_

Judge: \_\_\_\_\_

**OFFENSE CORE**

Official Version

This section will provide a narrative summary of the law enforcement or official description of the defendant's participation in the offense(s) including the date and place of the arrest; statement of arresting officer; degree of cooperation or resistance; extent of pattern in prior arrests; and any personal property damage. In addition, staff may quote any statements made by the offender, witness, victim, or police officer that is relevant to the offense.

Offender's Version

The offender will be allowed to make a statement about the offense, even though reports may vary widely from those included in the information describing the charge. It is essential to allow personal interpretation of the offense so that the officer may more clearly understand the offender's motivation for committing the offense and detect any extenuating or aggravating circumstances to include in the investigation.

Include, if pertinent: differences between official and offender's version; extent to which offender admits culpability; the degree to which offender expresses remorse or lack thereof; extent of co-offenders' participation and differences in versions presented by each; and statements of witnesses and complainants. Staff may question offenders declining to provide statements as to their reasons.

Victim's Impact Statement

If mediation has occurred, staff will obtain this information from the mediation facilitator. In the absence of mediation, a statement will be obtained from the victim, allowing any commentary the victim wishes to make concerning the offense. In addition, staff should gather information regarding the victim's personal and property losses to determine restitution.

Prior Record

This section will include the date, charge, location, and disposition for all previous charges. It will be presented in chronological order, separating juvenile and adult. Summarize in a narrative form. If the offender has a lengthy history of misdemeanor or traffic arrests. Pay

special attention to traffic or misdemeanor offenses which indicate drug/alcohol involvement. Include status of driver's license, if available. In addition, include the offender's explanation of previous offenses, if pertinent, and details of arrests as reported by arresting officer. Also, include prior performance on probation, parole, or in an institution.

#### Personal and Family Data

After investigating the below items, if the information is unremarkable or routine, it will be reported in a single narrative. Staff will summarize in a separate heading paragraph whenever information is received indicating unusual social or personal circumstances contributing to the offense.

Age, place of birth, and influences during childhood may have a bearing on the offender's present personality and behavior. Report the extent of family cohesiveness, parents' attitudes, essential factors in the home, and persons who raised the offender if other than parents. Report the present status of parental relationship; age offender left home and reason for leaving; and history of truancy from home. Include family background information, which is necessary to understand the offender and their personal or social adjustment.

#### Marital

Report offender's current marital status and list all marriages, divorces, and children by each marriage. Report any child support for which the offender is responsible and status, if available.

#### Education

Report the last grade completed, age the offender left school, and reason for leaving school. In addition, include, if pertinent, the date and name of the last school attended, the social adjustment in school, conduct, academic standing, etc.

#### Employment

Employment records will date back at least five years and include dates, nature of work, duration of employment with each firm, the reason for leaving, and salary. Staff will verify employment information through the employer and will obtain an employer's evaluation to include attendance, reliability, dependability, honesty, personality, attitudes toward work, relationship with co-workers, and employer's willingness to rehire.

If the offender's employment has been short-lived, sporadic, staff may report this in narrative form, which shows a lack of stability or consistency in the type of work.

This section will also include information regarding additional or other support means, i.e., assistance from parents, government, or private agencies.

#### Health

Report the offender's general physical condition and mental health problems based on the offender's estimate of their health and the investigating officer's observations. Medical reports may be necessary to prove a chronic, aggravating condition or ailment that the offender may claim as a reason for actions of misconduct. Include, if pertinent, evidence of excessive alcohol or drug use, drug/alcohol treatment, and whether or not the use of

these substances relates to criminal activity. Indicate disabilities, which necessitate use of public assistance or link to the current situation.

#### Military Service

Report dates, the branch of service, and type of discharge. Include any disciplinary action, including court-martials, eligibility for benefits, medals, awards, commendations, etc.

#### Residence

Personal or arranged firsthand observation of current or proposed residence. Staff should make verbal confirmation with spouses, parents, or other family members to ensure a home offer is available for the offender.

#### Financial Condition

This section will list the offender's total assets, debts, monthly income and payments. This section will also readily make in detail the offender's ability to pay a fine or restitution.

#### Assessment and Reception

Include sentencing information, plus date and crime(s). Identify assessment and reception center reception date and program recommendations. Describe any reason the offender could not participate in a court-recommended program and transfer to another program or facility.

#### Program Participation Summary

A narrative report, which summarizes offender's program performance while on the RID unit or under supervision. This section should include the level of supervision and reporting habits; attitude and degree of cooperation; extent of offender's participation in and amenability to the development of the supervision plan; chances for successful completion of the proposed rehabilitation plan; program levels achieved as well as positions held in the program; job assignments; educational accomplishments; completion dates; case manager or counselor comments; and any misconducts or negative incidents in detail.

#### Evaluation Summary

A narrative summary and evaluation of the highlights of all information gathered during the investigation. The summary should indicate for the court the relevant issues, which led to the development of the specialized rehabilitation plan and recommendation.

#### Proposed Confinement Rehabilitation Plan/Community Supervision Plan

Plans developed in conjunction with probation recommendations will include the appropriate agencies and options of treatment providers, where possible, to be utilized by the offender. These plans will address all areas of need, which surfaced during the assessment/investigation of the offender and combine the elements of the plan with any mediation outcome. Staff will design the plan to promote the successful rehabilitation of the offender and be implemented immediately following sentencing. If the offender is eligible for a community sentence as designated under the Community Sentencing Funding Act, and the court services plan developer views that as an appropriate recommendation, staff will delineate such proposal in the Offender Accountability Plan.

Plans for incarceration will specify the identified programmatic or treatment needs (i.e., drug/alcohol, vocational-technology training, etc.) and provide an explanatory statement to the courts regarding the type and length of confinement recommended.

## **RECOMMENDATION**

### Incarceration

Based on the information compiled, it is respectfully recommended that offender (name) be sentenced to confinement under the Oklahoma Department of Corrections for a period of (months/years) and placed at the appropriate level of security in accordance with the objective classification system with/without credit for time served.

### Probation

Based on the information compiled, it is respectfully recommended that offender (name) be granted probation for a term as imposed by this court under community supervision of the Oklahoma Department of Corrections subject to the Rules and Conditions of Probation and the Community Supervision Plan as contained in this report as specified by the court.

Special rules and conditions of probation needed to implement the rehabilitation community supervision plan will be carefully delineated to specify all court-ordered stipulations such as treatment or programs needed, restitution required, or community service hours to be performed. A request for a waiver of fees, court costs, and/or Victims Compensation Assessment (VCA) will be made if the financial condition of the offender warrants.

SUBMITTED BY:

REVIEWED BY:

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Name, Title  
Division of Community Corrections and  
Contract Services  
Address  
City, State, Zip Code  
Phone Number

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Name, Title  
Division of Community Corrections and  
Contract Services  
Address  
City, State, Zip Code  
Phone Number

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