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<b>Legislative Initiative Process</b>	<b>ACA Standards: 2-CO-1A-15, 2-CO-1A-21, 2-CO-1F-07</b>		
<b>Stephan Moore, Chair Oklahoma Board of Corrections</b>		<b>Signature on File</b>	

## Legislative Initiative Process

I. Board Approval of Department Legislative Initiatives

A. Legislative Initiatives

The Oklahoma Department of Corrections (ODOC) evaluates its operations within the context of current law, statutes, and court rulings. ODOC may propose legislation to enhance operations, facilitate court decisions, implement new programs and functions, enhance fiscal operations, establish incarceration strategies and policy, and maintain constitutional compliance in meeting the agency's mission.

B. Presentation

The Director of the Oklahoma Department of Corrections, or designee, will present to the Oklahoma Board of Corrections (OBOC) for their approval any recommendations for legislative initiatives for the next regularly scheduled session of the Oklahoma Legislature no later than the November OBOC meeting.

C. Board Committee

The OBOC chair will select members to serve on the Public Policy/Affairs Committee to work with agency staff in preparing the agency's legislative initiatives for the ensuing legislative session. The committee will meet as needed and submit its recommendations to the OBOC no later than the November OBOC meeting.

D. Board Consideration and Approval

The OBOC will consider for approval all legislative initiatives in the context

of its mission, strategic plans, agency operations, fiscal impact, and the goals of the OBOC and agency.

II. Executive and Legislative Cooperation (2-CO-1A-15, 2-CO-1F-07)

The OBOC recognizes the value of the service provided by the agency to the Governor's office and other executive offices, to the Oklahoma Legislative members, committees and subcommittees, and the staff of both the Senate and House regarding the various bills introduced each year that may impact the agency. All bills introduced and pending will be analyzed to determine whether they impact the operation, budget, staff, or inmate/offender population of the agency.

III. Legislative Team Designation

The agency Director will designate or appoint staff to communicate and work with the Oklahoma Legislature to achieve the legislative initiatives.

IV. Reports (2-CO-1A-21)

A. Monthly Updates

Continuing monthly throughout the legislative session, the Director or designee will report progress to the OBOC on each of the agency's legislative initiatives and other identified legislation of significance to the agency.

B. Final Report

In June of each year, the agency Director or designee will report the final results of the agency's legislative initiatives, including other bills enacted and signed by the Governor that impact the agency.

V. Action

The agency Director is responsible for compliance with this policy.

The agency Director is responsible for the annual review and revisions.

Any exceptions to this policy statement will require prior written approval of the Oklahoma Board of Corrections.

This policy is effective as indicated.

Replaced: Policy Statement P-020600 entitled "Legislative Initiative Process" dated October 05, 2022

Distribution: Policy and Operations Manual  
Agency Website