



# **Oklahoma Board of Corrections**

## **REGULAR MEETING**

September 25, 2024

Oklahoma Department of Corrections  
Lawton Correctional and Rehabilitation Facility  
8607 SE Flower Mound Road,  
Lawton, Oklahoma

**OKLAHOMA BOARD OF CORRECTIONS**  
**REGULAR MEETING AGENDA**  
 LAWTON CORRECTIONAL AND REHABILITATION FACILITY  
 8607 SE Flower Mound Road, Lawton, OK  
 1:00 PM on September 25, 2024

<b>ITEM</b>	<b>PRESENTER</b>
1. Call to Order	Stephan Moore
A. Pledge of Allegiance	Chair
B. Roll Call	
2. Approval of Board of Corrections Regular Meeting Minutes	Stephan Moore
A. June 26, 2024*	Chair
3. Chairman's Update	Stephan Moore
	Chair
4. Director's Update	Steven Harpe
	Director
5. Facility Warden Welcome	Jim Farris
	Warden
6. Unit Spotlight	Anthony Johnston
A. Basic Peace Officer and Corrections Academy	Chief Administrator of BPO&C Academy
7. Approval of BPO&C Academy Curriculum Addition	Anthony Johnston
A. Introduction to Adult Corrections*	Chief Administrator of BPO&C Academy
8. Warden Appointments	James Rudek
A. MBCC Interim Warden Scott Tinsley*	Chief Administrator of
B. JEHCC Interim Warden Richard Williams*	Operations
9. Approval of Delegation Authority to the Director to Declare Emergencies Pursuant to 61 OS §130 (B): *	Kari Hawkins
A. The governing body of a public agency may, upon approval of two-thirds (2/3) majority of all of the members of the governing body, delegate to the chief administrative officer of a public agency the authority to declare an emergency whereby the provisions of the Public Competitive Bidding Act of 1974 with reference to notice and bids shall not apply to contracts less than Seventy-five Thousand Dollars (\$75,000.00) in amount; provided, such authority of the Department of Transportation and the Oklahoma Turnpike Authority shall not extend to any contract exceeding Seven Hundred Fifty Thousand Dollars (\$750,000.00) in amount and such authority of the Department of Corrections shall not extend to any contract exceeding Two Hundred Fifty Thousand Dollars (\$250,000.00) in amount for situations in which the emergency impacts the conditions of confinement, health and safety of correctional officers and inmates in the custody of the Department of Corrections.	General Counsel

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|-----|--|--|
| 10. | Agency Budget Update<br>A. FY25 DOC Budget Report<br>B. FY26 Budget Request*   | Ashlee Clemmons<br>Chief Financial Officer                               |
| 11. | Inmate/Offender Population<br>A. Population Analysis Report<br>B. Bed Capacity Adjustments*  | Clint Castleberry<br>Chief Administrator of<br>Classification & Programs |
| 12. | Approval of P-020600 – “Legislative Initiative Process”*   | Kathi Sappington<br>Chief Administrator of<br>Quality Assurance          |
| 13. | Appointment of Members to Committee  | Stephan Moore<br>Chair   |
| 14. | Committee Reports – Standing Committees<br>A. Executive – Chair Stephan Moore, Vice-Chair Daniel Snead,<br>Secretary Rhonda Bear and Past President Hastings Siegfried<br>B. Public Policy/Affairs/Criminal Justice – Chair Rhonda Bear and<br>Members Alex Gerszewski and Hastings Siegfried<br>C. Population/Security/Private Prison –Chair Hastings Siegfried and<br>Members Joseph Brantley and Daniel Snead<br>D. Audit/Finance– Chair Randy Chandler, Members Joseph Brantley,<br>Stephan Moore and Hastings Siegfried | Committee Chairs   |
| 15. | New Business   | Stephan Moore<br>Chair   |
| 16. | Adjournment*   | Stephan Moore<br>Chair   |

*The next regular meeting of the Board of Corrections will be held at 1:00 PM on Wednesday, October 23, 2024, at Clara Waters Community Corrections Center.*

\*Board of Corrections Voting Item  
Updated on 9/16/2024 11:07:51 AM

**OKLAHOMA BOARD OF CORRECTIONS**  
**REGULAR MEETING MINUTES**  
**June 26, 2024**

**1. Call to Order**

Chairman Hastings Siegfried called the meeting of the Oklahoma Board of Corrections (BOC) to order at 1:19 p.m., on Wednesday, June 26, 2024, at the Eddie Warrior Correctional Center, 601 N. Oak Street, Taft, OK.

The meeting was preceded by advance notice of the date, time, and place, filed with the Oklahoma Secretary of State on Monday, December 11, 2023. An announcement was also given at least twenty-four (24) hours in advance by posting notice of the date, time, place, and agenda of the meeting at 10:38 a.m., on Tuesday, June 25, 2024, at the principal office of the Oklahoma Department of Corrections (ODOC), located at 4345 N. Lincoln Blvd, Oklahoma City, OK 73105.

**A. Pledge of Allegiance**

Chairman Siegfried led the meeting attendees in reciting the pledge of allegiance to the United States Flag.

**B. Roll Call**

Chairman Siegfried asked the clerk to call roll:

Rhonda Bear	Present	Stephan Moore	Present
Joseph Brantley	Present	T. Hastings Siegfried	Present
Randy Chandler	Present	Daniel Snead	Present
Alex Gerszewski	Present		

The roll reflected a quorum.

**2. Approval of Board of Corrections Meeting Minutes**

Chairman Siegfried requested approval of the meeting minutes as presented to members in the BOC packet for June 26, 2024.

**A. May 22, 2024 Meeting Minutes**

**Motion:** Mr. Snead made the motion to approve the minutes. Mr. Moore seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Approved
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved		

The meeting minutes from May 22, 2024, were approved by majority vote.

**3. Chairman's Update**

Chairman Siegfried welcomed everyone to the Board of Corrections meeting and thanked Eddie Warrior Correctional Center warden and staff for hosting.

**4. Director’s Update**

Director Steven Harpe gave agency updates including the various industry experts working with ODOC, the plan for full implementation of body cams across the agency, GEO – LCRF contract negotiations and the academy’s current class of 49 cadets to graduate in August.

**5. Facility Administrator Welcome Dr. Eddie Warrior Correctional Center (EWCC)**

Warden Christe Sweat gave an overview of EWCC. This facility is home to 943 inmates combined between minimum and community security levels. EWCC provides education, substance abuse treatment, critical thinking and CareerTech programing. Community inmates are eligible for employment in the communities around Taft, Oklahoma.

**6. Agency Budget Update**

**A. Monthly Budget Report**

Chief Financial Officer Ashlee Clemmons welcomed everyone and provided an update on the year-to-date financials as of May 31, 2024. A copy of the report was included in the BOC packet for June 26, 2024.

**B. FY2025 Budget Work Program**

Ms. Clemmons reviewed the FY25 Budget Work Program with funding sources to utilize in FY25 of \$660,524,204.

**Motion:** Mr. Chandler made the motion to approve the FY2025 Budget Work Program. Mr. Brantley seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Approved
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved		

The FY2025 Budget Work Program was approved by majority vote.

**C. FY2026 Capital Outlay Request**

Ms. Clemmons reviewed the FY2026 Capital Outlay Request. The request is \$122,204,651. The report was included in the BOC packet for June 26, 2024.

**Motion:** Ms. Bear made the motion to approve the FY2026 Capital Outlay Request. Mr. Brantley seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Approved
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved		

The FY2026 Capital Outlay Request was approved by majority vote.

**D. State Operational Audit Report**

Ms. Clemmons reviewed the State Operational Audit Report. A copy of the summary was included in the BOC packet for June 26, 2024.

**7. Legislative End of Session Report**

Chief Administrator of Policy Engagement Dedra Blackwell gave an end of session report.

**8. Inmate/Offender Population Update**

**A. Population Analysis Report**

Chief of Classification & Program Services Jason Bryant provided an overview of the inmate/offender population report as of May 31, 2024. A copy of the overview was included in the BOC packet for June 26, 2024.

**9. Resolution: Probation and Parole Officer Appreciation Week**

Chief of Administrator of Community Corrections James Rudek requested approval of a resolution for Probation and Parole Officer Appreciation Week. A copy of the resolution was included in the BOC packet for June 26, 2024.

**Motion:** Chairman Siegfried made the motion to approve the Probation and Parole Officer Appreciation Week Resolution. Mr. Chandler seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Approved
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved		

The Probation and Parole Officer Appreciation Week Resolution was approved by majority vote.

**10. Committee Reports – Standing Committees:**

**A. Executive**

**Chairman** Hastings Siegfried

**Members** Randy Chandler and Rhonda Bear

Members in this committee discussed the proposed BOC agenda and current litigation.

**B. Public Policy/Affairs/Criminal Justice**

**Chairman** Rhonda Bear

**Members** Alex Gerszewski, Dan Snead and Hastings Siegfried

Members in this committee discussed the Legislative initiative processes, Public Relations initiatives, Community Outreach initiatives and Reentry programs including Birth Certificate and ID disbursements.

**C. Population/Security/Private Prisons**

**Chairman** Hastings Siegfried

**Members** Alex Gerszewski, Daniel Snead and Stephan Moore

Members in this meeting discussed population, Oklahoma Inspector General statistical updates, Office of Threats and Intelligence updates and Private Prisons security and contract updates.

**D. Audit and Finance**

**Chairman** Randy Chandler

**Members** Joseph Brantley and Hastings Siegfried

Members in this meeting discussed the BOC Budget Reports ending on May 31, 2024, FY2025 Budget Work Program, FY2026 Capital Outlay Request and the State Operational Audit Report.

**11. Approval to Enter into Executive Session**

**Motion:** Chairman Siegfried made a motion to enter Executive Session at 1:47 p.m. Mr. Chandler seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Approved
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved		

**12. Approval to exit from Executive Session**

**Motion:** Chairman Siegfried made a motion to return from Executive Session at 2:54 p.m. Mr. Snead seconded the motion.

Rhonda Bear	Absent	Stephan Moore	Approved
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved		

**13. Lawton CRF, Geo Contract**

General Counsel Kari Hawkins presented the GEO private prison contract at Lawton Correctional and Rehabilitation Facility. Director Harpe commented on the 1-year contract extension with emphasis on the reduction of inmates by 238 to improve security and the intent to work to transition LCRF to a state-run facility at the end of the extension.

**Motion:** Chairman Siegfried made the motion to approve the Lawton CRF, GEO Contract. Mr. Brantley seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Approved
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Abstained		

The Lawton CRF, GEO contract was approved by majority vote with one vote of abstention.

**14. New Business**

There was no new business.

**15. Election of Officers**

BOC Liaison Toni Lee took lead of the meeting and requested nominations for Chairman, Vice Chair and Secretary.

**A. Chairman Nominations**

Chairman Siegfried nominated Stephan Moore for the position of Chairman. No additional nominations for Chairman were presented.

**Motion:** Chairman Siegfried made the motion to elect Stephan Moore as the Chairman. Mr. Brantley seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Approved
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved		

The election of Stephan Moore as Chairman was approved by majority vote.

**B. Vice Chair Nominations**

Mr. Chandler nominated Daniel Snead for the position of Vice Chair. No additional nominations for Vice Chair were presented.

**Motion:** Mr. Chandler made the motion to elect Daniel Snead as the Vice Chair. Mr. Gerszewski seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Approved
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved		

The election of Daniel Snead as Vice Chair was approved by majority vote.

**C. Secretary Nominations**

Chairman Siegfried nominated Rhonda Bear for the position of Secretary. No additional nominations for Secretary were presented.

**Motion:** Chairman Siegfried made the motion to elect Rhonda Bear as the Secretary. Mr. Brantley seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Approved
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved		

The election of Rhonda Bear as Secretary was approved by majority vote.

**16. Adjournment**

**Motion:** Mr. Moore made a motion to adjourn the meeting. Ms. Bear seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Approved
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Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved		

There being no further business to discuss, the adjournment of the meeting was approved by a majority vote at 3:02 p.m.

Submitted to the Board of Corrections By:

\_\_\_\_\_  
Toni Lee, Minutes Clerk

\_\_\_\_\_  
Date

I hereby certify that these minutes were duly approved by the Board of Corrections on September 25, 2024, in which a quorum was present and voting.

\_\_\_\_\_

Rhonda Bear, Secretary  
Board of Corrections

# **Basic Peace Officer & Corrections Academy**

## **Unit Mission**

To provide the finest corrections and law enforcement training in the nation, while instilling the pride of public service to our students.

## **Academy**

### **Staffing**

The Academy staff comprises 7 DOC and CLEET-certified instructors and 2 support staff who bring a wealth of education and experience from the law enforcement and corrections fields. Anthony Johnston Chief Administrator a combined 33 years of corrections and law enforcement experience. Travis Seal Deputy Chief Administrator Army Warrant Officer a combined 22 years of law enforcement and corrections experience. Kevin Major Chief Instructor Defensive tactics expert a combined 20 years of law enforcement and corrections experience. Cindy Bowers Captain CERT Commander a combined 25 years of law enforcement and corrections experience. Lewis Keefer Lieutenant Army Drill Instructor\Combat Medic a combined 20 years of law enforcement and corrections experience. Brenna Whitford Master Instructor a combined 10 years of law enforcement and corrections experience. Ricci Cross Master Instructor a combined 15 years of law enforcement and corrections experience. Anetta Bullock Administrative manager and 35-year Corrections veteran. Melodi Martin Administrative assistant and our newest staff member.

To date, the Oklahoma City based Academy has graduated 293 Correctional officers and 19 Officers have graduated from our CLEET certification program. Currently, there are 49 Correctional cadets and 25 CLEET candidates enrolled. Academy staff are responsible for the day to day academic and physical training of cadets. The paramilitary-style academy incorporates military customs, courtesies, and drills to instill discipline and set minimum standards. Academy staff members mentor cadets and model behavior while pushing each cadet to excel. The academy instills pride of service and a commitment to changing lives. We take great pride in creating a positive cultural experience. Cadets are instilled with the belief they can positively impact the life of an incarcerated person. The balance we seek as officers and role models is summed up by, Humane, Firm, Fair, and Consistent treatment of offenders.

## **Firearms**

### **Staffing**

The Firearms staff is comprised of 6 DOC and CLEET-certified instructors specializing in weapons training. Bill Quick Master Chief with a combined 25 years of law enforcement and corrections experience. Bill Barnum Master Instructor with a combined 20 years of law enforcement and corrections experience. Eric McAffrey Master Instructor with a combined 22 years of law enforcement and corrections experience. Joshua Santiago Master Instructor with a combined 17 years of law enforcement and corrections experience. Bryan Hansbro Master Instructor with a combined 15 years of law enforcement and corrections experience. Mart Swinney Master Instructor with a combined 12 years of law enforcement and corrections experience.

The firearms staff ensures new hire personnel receive the mandated firearms training in a safe environment. Most of their students have very little firearms experience. This fact shows the unique capabilities and talents of these instructors. In the space of two weeks, they turn cadets into skilled shooters who have great confidence in their abilities. These staff members work tirelessly across the state to ensure requalifications happen in a timely manner and that specialized firearms schools are available to staff.

## **Facility Field Training**

### **Staffing**

Leon Hawkins has recently joined the Academy staff as the Master Field Training Officer. Leon has over 30 years of Corrections experience.

Leon will serve as the liaison between facility needs and training initiatives. He will set standards for field training, offer educational support, and monitor the effectiveness of the program.

## **Current Initiatives**

### **Field Training Officer Training**

The Academy staff were recently tasked with a revitalization of the facility field training officer program. All facilities now have experienced field training officers who are paired with new-hire officers. New hires benefit from the experience of these mentors who give them a solid foundation in correctional operations. Once the new hire officer graduates the academy, they are placed back with their FTO to ensure they have all the skills necessary to succeed. This

initiative has already proven to be highly successful with great feedback from facility staff and new hires.

### **CLEET**

We are pleased to report the second CLEET class for DOC began in July. 25 correctional and probation officers have started their 16-week journey after a grueling selection process. Our CLEET program is necessitated by Probation and Parole standards but is open to highly skilled corrections officers who wish to further their careers. We see each graduate as a force multiplier who brings the high standards of their training back to facilities and probation offices across the state. Our tracking of last year's CLEET graduates shows they and their facilities greatly benefitted from the program.

### **Instructor Development**

The Academy has been busy these past 18 months developing specialized instructors. There is a shortage of skills instructors such as firearms, defensive tactics, and law enforcement driving training across the state. Our instructors have successfully graduated instructor-level courses in each of these areas and more. We now have more skills-level instructors than all but a few state agencies. This wealth of training translates into producing the finest corrections and law enforcement officers in the state. Our programs, methods, curriculum, and graduate success are second to none.



# INTRODUCTION TO ADULT CORRECTIONS

## COURSE INFORMATION

<i>Course Title:</i>	<i>Intro Adult Corrections</i>
<i>Course Code(s):</i>	<i>DOC 293</i>
<i>SME Review date:</i>	<i>Anthony Johnston Travis Seal September 4, 2024</i>
<i>Reviewer and date:</i>	<i>Anthony Johnston Travis Seal September 4, 2024</i>
<i>Approved by and date:</i>	<i>Anthony Johnston Chief Administrator September 4, 2024</i>
<i>Training Category:</i>	<i>Orientation, Cadet Academy</i>
<i>Course Credit:</i>	<i>2 Hour</i>
<i>Target Population:</i>	<i>All Newly Hired ODOC Security Staff</i>
<i>Approved Instructors:</i>	<i>Certified Instructors, Training Specialist, Subject Matter Experts</i>
<i>Evaluation Process:</i>	<i>Written Assessment</i>

*Data Source(s): National Institute for Justice, Oklahoma Department of Mental Health Services, Federal Bureau of Investigation, Federal Bureau of Prisons, American Psychological Association, Oklahoma Department of Corrections*

*Copyright Clearance: Obtained from all necessary*

# Oklahoma is a Second-Chance State

Adult Corrections in Oklahoma includes a philosophy of rehabilitation

The Oklahoma Department of Corrections is committed to offering programs and services aimed at rehabilitation

Humane conditions of incarceration are only the beginning

“We believe in 2<sup>nd</sup> chances, and 3<sup>rd</sup>, and 4<sup>th</sup>.....” (Steven Harpe Executive Director DOC)



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# Course Objectives

1. Explain the objective of Secure and Humane Incarceration
2. Define the purpose of rehabilitation
3. Describe the second-chance mindset
4. Identify correlations in criminal activity
5. Identify obstacles STG involvement presents to rehabilitation
6. Define the Human Worth concept
7. Identify the concept of Changing Lives
8. Define the purpose of Programs



# Secure and Humane Incarceration

The Oklahoma Department of Corrections has an absolute duty to ensure the security of its facilities. The citizens of our State, our laws and our oath demand this of every correctional employee. Security also serves those under our charge. Inmates have the same expectations of DOC. For those inmates who choose to better themselves while incarcerated a secure environment is essential.

The Oklahoma Department of Corrections has no less of a duty to ensure Humane Incarceration. Inmates should not be in constant fear for their safety, housed in unsanitary or inadequate conditions, or subjected to cruelty by other inmates or staff. Humane incarceration also involves pathways to self-improvement.

Secure and Humane are inseparable concepts of modern Adult Corrections. Neither can effectively serve without the other. It is our duty as correctional professionals to be adept at both.

*The objective of a secure and humane system of incarceration is to provide a safe and rehabilitative environment that encourages personal growth to reduce recidivism. (American Psychological Association)*

# Rehabilitation

Criminal Rehabilitation is defined as , *The process of using treatment and education to help criminals understand their crimes and re-enter society as reformed people. The goal is to reduce recidivism by addressing the root causes of crime and improving offenders' behaviors, skills, and mental health.* (National Institute of Justice)

The idea of **Rehabilitation** has always existed alongside the idea of **Punishment**. Criminal punishment is a penalty or sanction given to someone who has broken the law. It's a form of social control that helps maintain order in society by establishing a clear line between right and wrong. Punishment is a consequence-based system of allotting penalties that match the seriousness of the crime. Property crimes are often at the low end of this penalty system while violent crimes such as murder are normally at the high end.



# The Second-Chance Mindset

Definition of 2<sup>nd</sup> chance mindset

*Separation of the human being from the crime committed, and a determination that every person can better themselves.*

It has been said that past behavior is the best predictor of future behavior. Without change or the opportunity for growth, this becomes a self-fulfilling prophecy. A second chance mindset allows for the human element. Human beings are capable of growth throughout their lives. If they are placed in a conducive environment, that change can be extraordinarily positive. It may seem that prison could never be that environment, but it can.

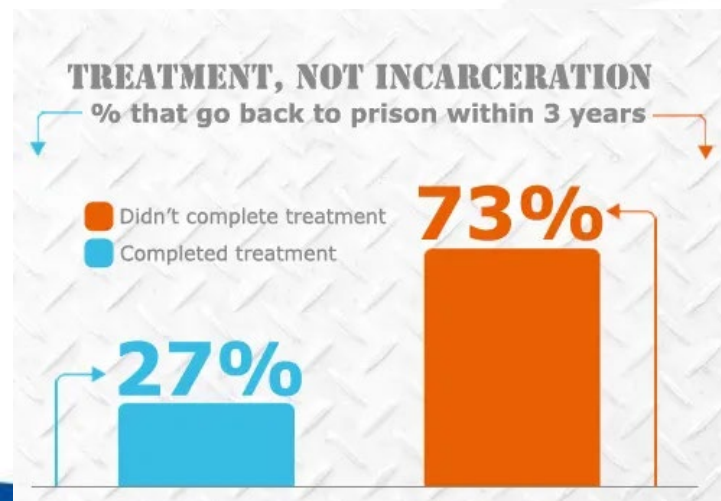
If we as correctional professionals provide the safety and rehabilitative programs necessary, second chances are possible. The inmate has their part to do as well. They must seek help and betterment. To overcome the prison environment, we must **light a path**. We do this through compassion and encouragement. We also do this by holding the inmate to a standard to ensure safety.



# Rehabilitation Versus Punishment

The Oklahoma Department of Corrections views **incarceration alone** as the punishment. This concept is important for all correctional staff to understand. No matter the length of the sentence imposed, or the reason for incarceration, punishment resides in the time spent incarcerated. No member of the Department of Corrections imposes punishment. Rather all members of the Department of Corrections are charged with rehabilitation.

Those inmates with a sentence of death may seem like outliers to this concept. It is important to remember that the Department of Corrections carries out death sentences by lawful means as part of the criminal justice system. Until the sentence is imposed there can and should be the same concept of rehabilitation for these inmates.



# Criminal Correlations

There are some strong correlations for criminal behavior such as:

- Low Literacy – It is estimated that around 70% of Oklahoma’s adult prison population falls within the low literacy (reading below the 4th-grade level) category.
- Socio-economic status – It is estimated that around 78% of Oklahoma’s adult prison population was raised below the poverty line.
- Family Dynamics – It is estimated that around 70% of Oklahoma’s adult prison population was raised in a single-parent household. A deeper dive into this category reveals that a subset within this population exists. These households (producing criminal adults) are almost always below the poverty line and suffer from substance abuse issues. *There is a strong correlation when the single parent suffers from mental illness.*
- Substance Abuse - It is estimated that around 80% of Oklahoma’s adult prison population abused drugs and or alcohol, and continued misuse of these substances is a high predictor of recidivism and misconduct while incarcerated.
- Mental Health – By many estimates around 55% of Oklahoma’s adult prison population has one or more mental health issues. (NIJ 2022) (ODMHSAS 2023) (FBI) (FBP) (APA)

# Literacy

**Since we know there is such a high percentage of low-literate inmates, why aren't we doing more?**

Well, we do! Oklahoma has a highly successful adult education program for inmates. Each year many of Oklahoma's inmates participate in Adult Basic Education, and High School Equivalency programs offered by DOC. Many continue and earn college degrees. Inmates involved in these programs show lower recidivism rates and have much lower disciplinary issues while incarcerated.

Expansion of these programs and better screening for needs is always a high priority. One of the most effective tools for entering these programs is DOC staff. If you know an inmate needs these programs you could be the person who convinces them to reach out.



# Poverty

Crime doesn't pay may be somewhat of a joke, but it has real implications for inmates. A majority of Oklahoma's inmates were raised in poverty, and they often return to a life of poverty after discharge. Inmates can quickly find themselves in situations where their inability to pay fines and costs associated with their conviction, leads them back to prison.

Vocational training is one of the most effective tools DOC possesses in fighting poverty-based recidivism. Inmates in these programs learn skills that translate to good-paying jobs after release. Inmates in these programs have less recidivism, and they commit fewer rule infractions while incarcerated.

Another important aspect of vocational training is the opportunity to earn money while incarcerated. These skilled vocations allow many inmates to save toward eliminating their debts.

# Substance Abuse

We know many inmates come to DOC with serious addictions to drugs and alcohol. These substances offer an escape for many inmates who then become addicted while incarcerated. This type of contraband fuels gang-related crime in prison which produces the violence and disorder that is counter to our rehabilitative efforts.

Controlling the introduction of intoxicating substances is a constant battle for the Oklahoma Department of Corrections. Enforcement isn't our only tool. Substance abuse treatment and support is a major programming platform for our agency.





# Mental Health

We know over half of our prison population suffers from one or more mental health issues. The department goes to great lengths to identify and treat those in need. For the correctional security officer mental health needs inmates can pose serious risks.

It is important that we see these inmate as more than a security risk. For those inmates impacted by mental illness, we must provide effective treatment and the same level of humane incarceration.

You will receive specialized training for working with mentally ill inmates. Remember that your willingness to contribute to treatment services is paramount to the inmate's ability to recover.

For many inmates suffering from mental health issues prison is the first time they are diagnosed or treated. There is every reason to believe these first-time diagnosed and treated inmates will be successful in ongoing treatment.

# STG Involvement

Prison gangs represent one of the highest threats to our efforts at rehabilitation. Gang members are often resistant to any treatment or programming the department offers. If their members do take advantage of programs and services it is often assumed they will try to further the goals of their gang.

It is important to remember that many STG members are unable to disassociate themselves from a gang. Threats of violence to themselves or family members are common when inmates try to leave gangs.

If our goal is rehabilitation, we must have transition paths for those wanting to leave STG groups, and we must be willing to see past prior STG involvement. Remember Oklahoma prides itself on being a 2<sup>nd</sup> chance state. Trust but Verify is the rule for those trying to leave STGs.

It is important to remember that inmates can be and are sometimes forced into criminal behavior by their STG group. The behavior is not condoned or excused but may present an opportunity to separate the inmate from an STG group.

# Human Worth Concept

Human Worth Concept is defined by this statement,

***All human beings have an innate worth and as such must be humanly treated. All human beings have the potential for growth and improvement and as such must be allowed pathways for improvement. All human beings have certain basic and essential rights that do not diminish or disappear upon incarceration.***

The Human Worth Concept is a guide for the treatment and the conditions of incarceration of inmates. It goes beyond essentials such as adequate food and shelter and being free from wanton cruelty. If all human beings are capable of growth and improvement, programs must exist to help them achieve better outcomes. To the extent possible, all inmates should be offered some rehabilitative services.

Discuss:

Should any programming be offered to Death Row inmates?

If so why, or why not?

What about other crimes such as crimes against the most vulnerable?

# Changing Lives

Changing Lives is the compassionate outreach of assistance from one human being to another. It is the belief that all human beings have innate worth and that all human beings are capable of growth. Changing lives can involve simple things like polite and respectful discourse or highly complex issues involving the treatment of mental health issues. Changing lives is about assigning value to helping a person achieve a better version of themselves.

We change lives through:

- Humane Incarceration
- Meaningful Programs
- Polite & respectful interaction
- Willingness to Serve
- Firm, Fair, and Consistent Treatment
- A Second Chance Mindset

Discussion: Describe an opportunity to Change a life.



we change lives

# Programs

***The goal of inmate programs is to reduce criminal risk through methods that demonstrate measurable change in inmate behavior, which may in turn reduce recidivism.*** Core inmate programs consist of education, substance abuse treatment, cognitive behavioral programming, career and technical training and reentry. Inmates are to be placed in appropriate programs based upon assessed level of need, time to projected release and available resources. (Jason Bryant DOC Chief of Population)



# Committed to Service

## Our Mission

To build a stronger Oklahoma by transforming lives in a safe, rehabilitative, and compassionate environment.

In Oklahoma, Adult Corrections has transformed. Our path is inseparably linked to rehabilitation. As correctional Security Officers, you are the key players in our mission. Without your commitment to serve there can be no safety, no rehabilitation, and no changing of lives.



## Introduction to Adult Corrections Assessment

1. The 2<sup>nd</sup> chance mindset involves, Separation of the \_\_\_\_\_ from the \_\_\_\_\_ committed.
  - A. Evidence, Person, infraction
  - B. Person, Emotion, Act
  - C. Human, Being, Crime
  - D. Sentence, Judgement, Person
  
2. The purpose of programs in a prison is?
  - A. Keeping inmates busy with useful activities.
  - B. reduce criminal risk through methods that demonstrate measurable change in inmate behavior, which may in turn reduce recidivism.
  - C. Offer meaningful and uplifting services that may help the prisoner deal with incarceration.
  - D. Allows inmates the opportunity to show they can behave in a way that gains trust.
  
3. The objective of a secure and humane system of incarceration is to provide a safe and rehabilitative environment that encourages personal growth to reduce recidivism.
  - A. True
  - B. False
  
4. The process of using treatment and education to help criminals understand their crimes and re-enter society as reformed people. The goal is to reduce recidivism by addressing the root causes of crime and improving offenders' behaviors, skills, and mental health. This defines,
  - A. Rehabilitation
  - B. Human Relations
  - C. 2<sup>nd</sup> Chance Thinking
  - D. The Golden Rule of Corrections

5. 5 correlators of criminal behavior are.
- A. Literacy, Disease, Attitude, Urban, Family
  - B. Low-Literacy, Socioeconomic status, Family Dynamics, Substance Abuse, Mental Health
  - C. Past Crimes, Poverty, Family Disputes, Attractiveness, Alertness
  - D. Religion, Birth State, Race, Wealth, Crimes
6. An inmate who tries to leave an STG may face threats against their family or themselves.
- A. True
  - B. False
7. The Human Worth Concept is defined as by the following: All human beings have an innate worth and as such must be humanly treated. All human beings have the potential for growth and improvement and as such must be allowed pathways for improvement. All human beings have certain basic and essential rights that do not diminish or disappear upon incarceration.
- A. True
  - B. False
8. We change lives by
- A. Incarceration, safety, security, and alertness to dangerous situations.
  - B. Interception of contraband, Being dutiful, Serving and Protecting.
  - C. Self-control, Motivation of others, Firm and fair treatment, Free Health care
  - D. Humane Incarceration, Meaningful Programs, Polite & respectful interaction, Willingness to Serve, Firm, Fair, and Consistent Treatment, A Second Chance Mindset
9. Safety and Rehabilitation are linked in the philosophy of the Oklahoma Department of Corrections.
- A. True
  - B. False
10. What percent of prisoners end up back in prison without drug and alcohol treatment within 3 years?



- A. 50%
- B. 25%
- C. 73%
- D. None of the above

## Concept

This 2-hour course is an introduction to Oklahoma Correctional Theory and practices. The instructor will introduce the following objectives during the course:

1. Explain the objective of Secure and Humane Incarceration
2. Define the purpose of rehabilitation
3. Describe the second-chance mindset
4. Identify correlations in criminal activity
5. Identify obstacles STG involvement presents to rehabilitation
6. Define the Human Worth concept
7. Identify the concept of Changing Lives
8. Define the purpose of Programs

Instructors shall stress Safety and Rehabilitation as concurrent goals, emphasizing a secure environment is key to allowing inmates to participate in self-improvement.

This course is designed to illustrate the effectiveness of programs and introduce the concept of corrections staff encouraging inmates to seek programs as a job function.

There are 2 key areas of discussion within the PP. Slide 15 on The Human Worth Concept will require a guided discussion that involves challenging the assumption that high-security level inmates do not need programming, the worth of programming, and obstacles to programming. Slide 16 requires an in-depth focus on the meaning of Changing Lives. Instructors should introduce the concept with examples geared toward security staff.

## Assessment

A scored assessment is provided.

## Jim E. Hamilton Correctional Center

### **SCOTT TINSLEY**

Upon graduating from high school, Mr. Tinsley joined the United States Army where he served for approximately 8 years. While in the military he served as a Petroleum Supply Specialist, an Armorer, a Nuclear Biological Chemical Warfare Specialist and a Recon Scout.

After serving in the military, Mr. Tinsley was employed with the Texas Department of Criminal Justice Institutional Division where he worked for approximately 14 years before relocating to Oklahoma.

Once in Oklahoma, Mr. Tinsley went to work for the Oklahoma Department of Corrections as a Correctional Officer at the Oklahoma State Penitentiary. Mr. Tinsley then promoted from OSP to Jim E. Hamilton Correctional Center as a Lieutenant. He then returned to the Oklahoma State Penitentiary when he promoted to Captain. From Captain he was promoted to the Chief of Security at the Oklahoma State Penitentiary. Mr. Tinsley also was the Acting Deputy Warden at both Oklahoma State Penitentiary and Dick Connors Correctional Center.

While performing the duties of Acting Deputy Warden at Dick Conner Correctional Center, he accepted the position of Deputy Warden at Joseph Harp Correctional Center where he has served until now.

## Jim E. Hamilton Correctional Center

### **RICHARD WILLIAMS**

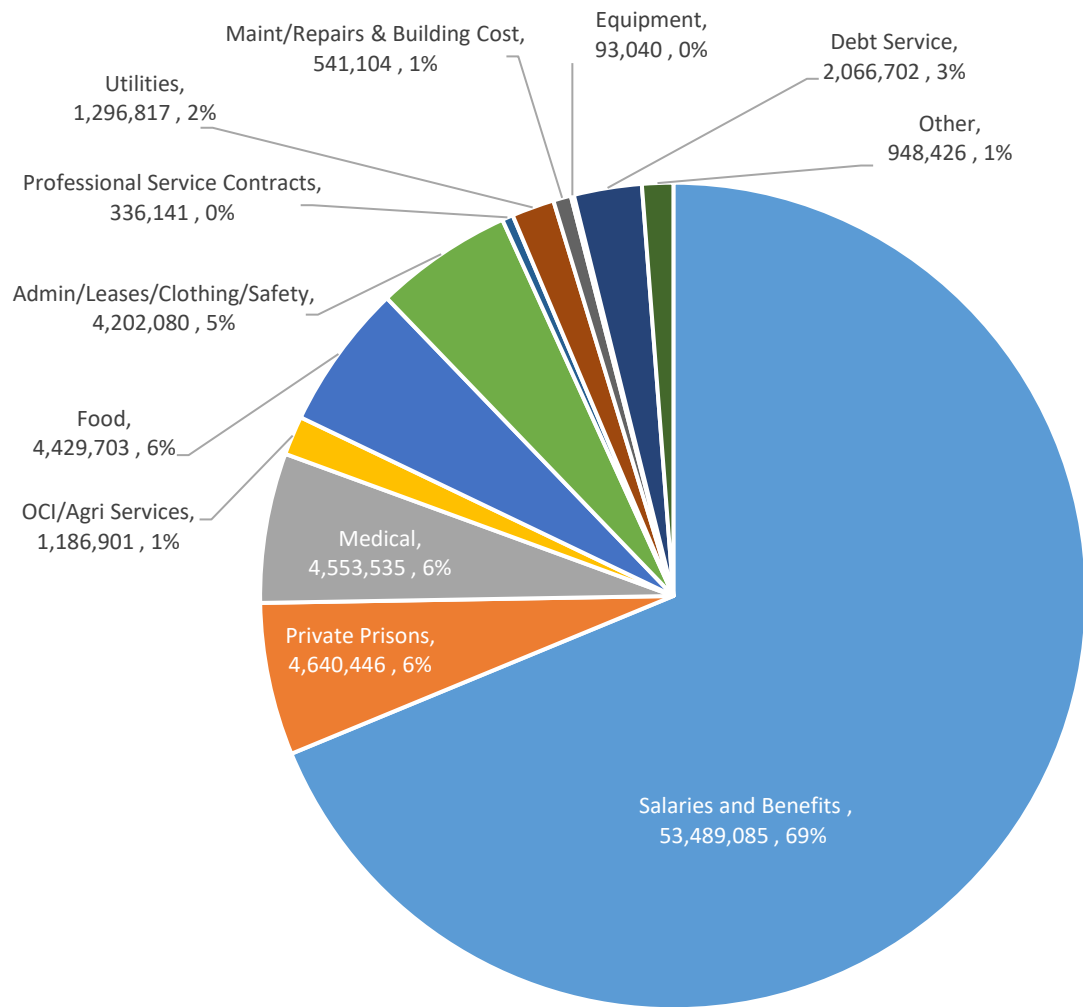
Mr. Williams started his career in corrections with the Alaska Department of Corrections in 2002 serving as a Correctional Officer II. While with the Alaska Department of Corrections, Mr. Williams was a Field Training Officer and a member of the Special Operations Response Team.

After relocating to Arizona in 2008, Mr. Williams was employed with Corrections Corporation of America for approximately 9 years before relocating to Oklahoma. During his employment with CCA, Mr. Williams held the positions of Correctional Officer, Correctional Counselor and Unit Manager. He also acted in the capacity of Training Manager and Chief of Unit Management.

After moving to Oklahoma in 2017, Mr. Williams went to work for the Oklahoma Department of Corrections as a Correctional Officer at the Oklahoma State Penitentiary. He then transferred to Jim E. Hamilton Correctional Center where he promoted to Sergeant. While at Jim E. Hamilton, Mr. Williams has also held the positions of Case Manager and Unit Manager before being promoted to the position of Deputy Warden.

Mr. Williams has been performing the duties of Acting Warden at Jim E. Hamilton since December 2023.

### EXPENDITURES



### STAFFING LEVELS

	Budget	June	July	August
CO's	1,557	1,275	1,284	1,286
PO's	300	233	231	232
Medical	460	419	423	420
Other	1,835	1,723	1,726	1,735
<b>Total Staff</b>	<b>4,152</b>	<b>3,650</b>	<b>3,664</b>	<b>3,673</b>



# BUDGET UPDATE

as of August 31, 2024

### STAFFING UPDATES

(in comparison to previous month)

**CO's** ↑ 2 / 0.1%

**PO's** ↑ 1 / 0.4%

**Medical** ↓ 3 / 0.7%

**Other** ↑ 9 / 0.5%

### FY 2025 Budget to Actuals

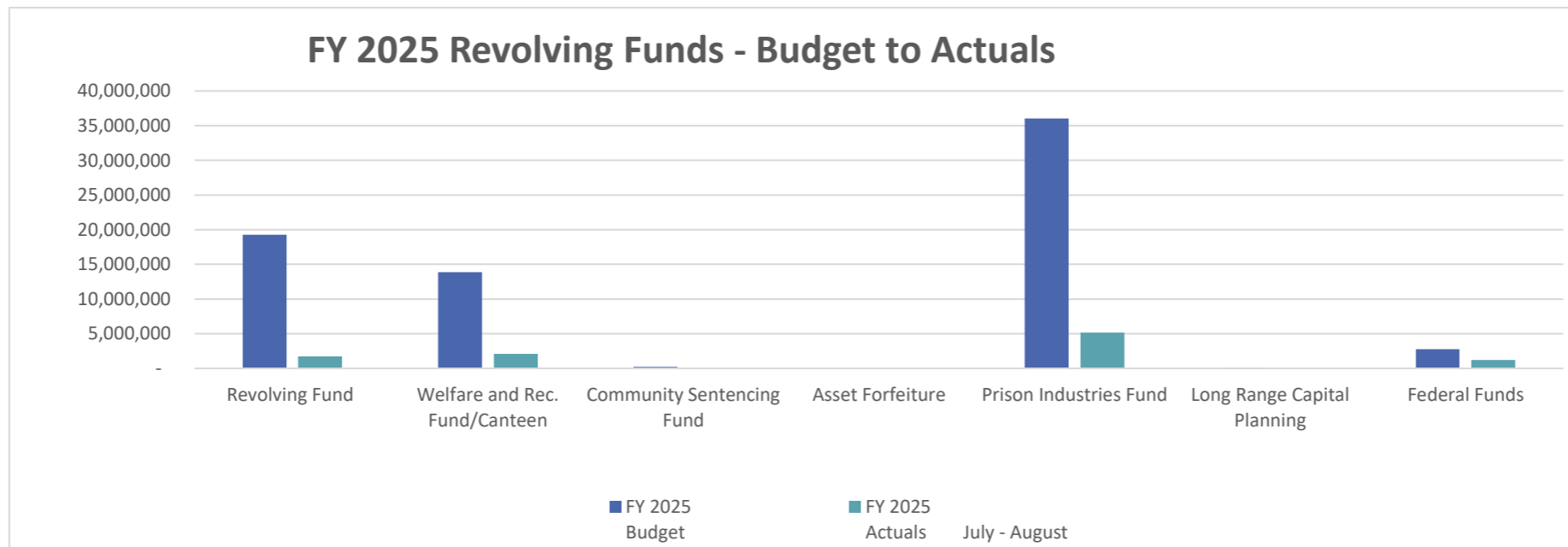
Category	Budget	Expenses	Variance	
			\$	%
Payroll	330,902,653	47,713,715	283,188,938	14.4%
Overtime	28,371,516	5,775,370	22,596,146	20.4%
<b>Payroll Sub-Total</b>	<b>359,274,169</b>	<b>53,489,085</b>	<b>305,785,084</b>	<b>14.9%</b>
Contract Beds	30,000	2,270	27,730	7.6%
Private Prisons	47,520,080	4,121,253	43,398,827	8.7%
Halfway Houses	1,460,000	125,264	1,334,736	8.6%
Jail Backup	5,384,860	373,086	5,011,774	6.9%
Jail Backup Trans Reim	265,000	18,573	246,427	7.0%
<b>Contract Beds Sub-Total</b>	<b>54,659,940</b>	<b>4,640,446</b>	<b>50,019,494</b>	<b>8.5%</b>
Medical Services	50,722,210	4,530,718	46,191,492	8.9%
Hep C	6,000,000	22,817	5,977,183	0.4%
<b>Medical Services Sub-Total</b>	<b>56,722,210</b>	<b>4,553,535</b>	<b>52,168,675</b>	<b>8.0%</b>
Institutions/Community/Divisional	84,300,941	10,428,128	73,872,813	12.4%
Probation and Parole	1,465,517	212,969	1,252,548	14.5%
Inmate Programs	2,961,704	138,141	2,823,563	4.7%
Community Sentencing	2,160,600	69,739	2,090,861	3.2%
<b>Facility and Programs Sub-Total</b>	<b>90,888,762</b>	<b>10,848,977</b>	<b>80,039,785</b>	<b>11.9%</b>
General Operations	14,440,935	2,357,778	12,083,157	16.3%
Central Operations	2,623,948	193,407	2,430,541	7.4%
<b>General and Central Sub-Total</b>	<b>17,064,883</b>	<b>2,551,185</b>	<b>14,513,698</b>	<b>14.9%</b>
IT	16,121,091	559,569	15,561,522	3.5%
ICON		3,000	(3,000)	
<b>Information Technology Sub-Total</b>	<b>16,121,091</b>	<b>562,569</b>	<b>15,558,522</b>	<b>3.5%</b>
OCI and Agri	21,689,209	1,138,183	20,551,026	5.2%
<b>OCI and Agri Sub-Total</b>	<b>21,689,209</b>	<b>1,138,183</b>	<b>20,551,026</b>	<b>5.2%</b>
<b>Grand Total</b>	<b>616,420,264</b>	<b>154,429,775</b>	<b>461,990,489</b>	<b>25.1%</b>

## Three Year Expenditure Comparison

	FY 25 August	% Change from FY 24	FY 24 August	% Change from FY 23	FY 23 August
Salaries and Benefits					
Salaries	32,391,485	-11%	36,534,747	13%	32,356,441
Overtime	5,775,370	-16%	6,835,975	152%	2,711,662
Insurance	7,259,495	-16%	8,639,647	20%	7,213,002
Retirement	8,062,735	-3%	8,339,034	5%	7,968,776
Contract Beds	2,270	-57%	5,236	17%	4,462
Private Prisons	4,121,253	0%	-	-100%	5,883,703
Halfway Houses	125,264	0%	-	-100%	112,239
Jail Backup	373,086	767%	43,011	-90%	410,400
Jail Backup Transportation Reim	18,573	52%	12,206	-38%	19,725
Medical Services	4,530,718	30%	3,494,129	-5%	3,693,838
Hep C Treatment	22,817	-96%	642,127	3979%	15,740
Institutions	9,926,752	86%	5,341,072	68%	3,172,146
Probation and Parole	212,969	-5%	223,425	-7%	239,200
Community Corrections	395,631	18%	335,799	39%	242,275
Inmate Programs	138,141	641%	18,635	-90%	195,547
Community Sentencing	69,739	12%	62,267	-47%	117,189
General Operations	2,357,778	-28%	3,288,753	-43%	5,764,612
Central Office Operations	193,407	-18%	236,781	50%	158,137
Divisional Operations	105,745	-25%	140,993	-90%	1,477,183
IT	559,569	56%	359,734	59%	225,921
Offender Management System	3,000	-98%	198,743	-43%	350,615
OCI / Agri-Services	1,138,183	89%	600,722	-10%	670,192
	77,783,980		75,353,035		73,003,006

### Three Year Revolving Fund Comparison

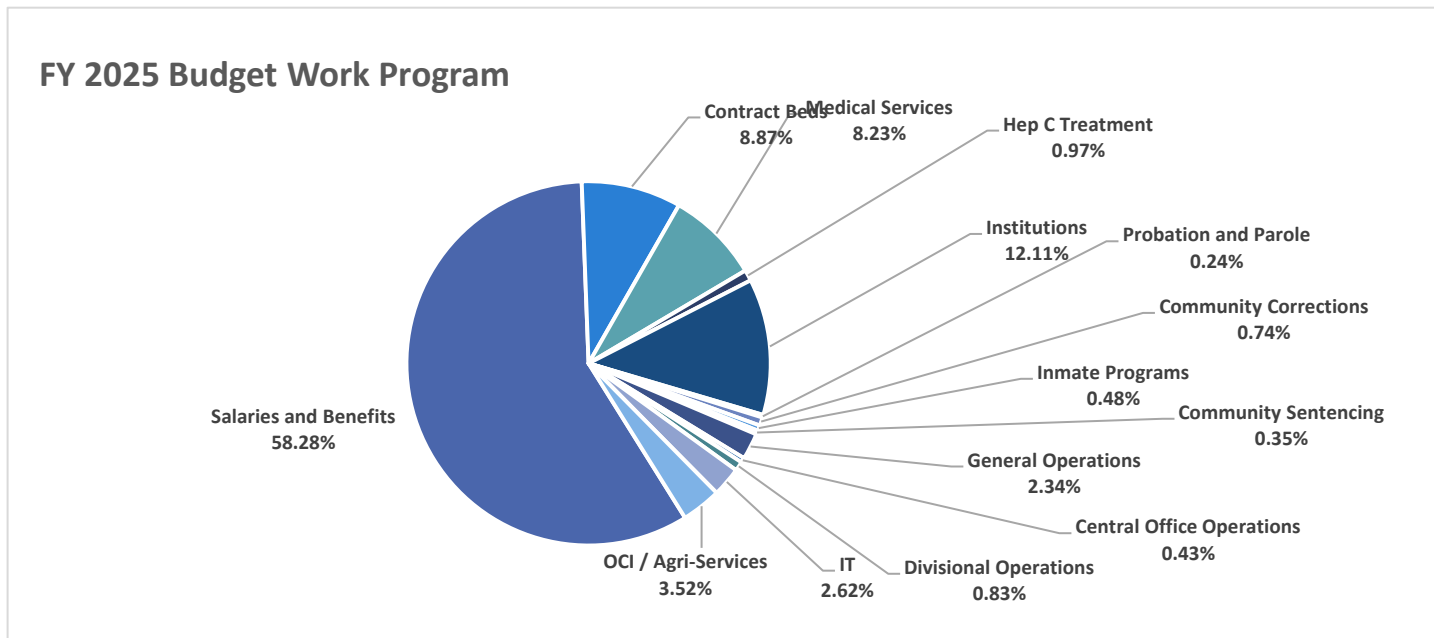
FY 2025		FY 2025 Budget	FY 2025 Actuals July - August	% Change from FY 24	FY 2024 Actuals July - August	% Change from FY 23	FY 2023 Actuals July - August
200	Revolving Fund	19,278,450	1,707,785	-6%	1,812,625	-27%	2,492,821
205	Welfare and Rec. Fund/Canteen	13,893,824	2,111,878	94%	1,091,269	-31%	1,588,093
210	Community Sentencing Fund	230,000	19,425	26%	15,402	15%	13,375
230	Asset Forfeiture	-	14,088	100%	0	0%	-
280	Prison Industries Fund	36,040,699	5,146,093	13%	4,571,529	36%	3,371,609
283	Long Range Capital Planning	139,896	-	0%	-	0%	-
410 & 430	Federal Funds	2,766,233	1,192,428	38%	861,288	0%	465,162
		<u>72,349,102</u>	<u>10,191,698</u>		<u>8,352,111</u>		<u>7,931,059</u>



### FY 2025 Budget Work Program

	<u>Current Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Salaries and Benefits	359,274,169	53,489,085	2,287,142	1,812,625
Contract Beds	54,659,940	4,640,446	50,014,394	1,091,269
Medical Services	50,722,210	4,530,718	37,515,949	15,402
Hep C Treatment	6,000,000	22,817	819,683	5,157,500
Institutions	74,626,692	9,926,752	49,712,978	14,986,962
Probation and Parole	1,465,517	212,969	836,146	416,402
Community Corrections	4,536,042	395,631	3,710,645	4,571,529
Inmate Programs	2,961,704	138,141	2,291,938	531,624
Community Sentencing	2,160,600	69,739	1,517,750	861,288
General Operations	14,440,935	2,357,778	11,056,838	1,026,319
Central Office Operations	2,623,948	193,407	1,565,128	865,413
Divisional Operations	5,138,207	105,745	3,229,643	1,802,819
IT	16,121,091	562,569	12,437,053	3,121,469
OCI / Agri-Services	21,689,206	1,138,183	14,382,457	6,168,566
<b>Grand Total</b>	<b>616,420,261</b>	<b>77,783,980</b>	<b>191,377,746</b>	<b>42,429,185</b>

FY 2025 Budget Work Programs includes all funding sources.





**Oklahoma Department of Corrections**  
 FY 2025 Appropriation as of August 31, 2024

Account Code	Budgeted	Expenditures	Encumbered	Pre-Encumbered	Committed	Balance
11,12,13 Payroll, Insurance, FICA and Retirement	342,322,320.00	51,460,557.95	-	-	51,460,557.95	290,861,762.05
15 Professional Services	67,133,850.00	6,181,782.59	60,658,720.57	-	66,840,503.16	293,346.84
17 Moving Expenses	-	-	-	-	-	-
19 Flexible Benefits	350,000.00	30,033.87	304,966.13	-	335,000.00	15,000.00
21, 22 Travel	379,843.00	51,796.90	71,733.39	-	123,530.29	256,312.71
31 Miscellaneous Administrative Expenses	20,613,579.00	1,470,991.62	16,852,116.93	338.51	18,323,447.06	2,290,131.94
32 Rent Expense	21,087,363.00	3,741,210.97	5,072,412.03	-	8,813,623.00	12,273,740.00
33 Maintenance & Repair Expense	9,156,238.00	455,139.40	2,309,369.91	-	2,764,509.31	6,391,728.69
34 Specialized Supplies and Materials	52,230,828.00	5,724,182.87	40,132,006.22	-	45,856,189.09	6,374,638.91
35 Production, Safety and Security	1,587,121.00	87,520.39	1,276,702.66	-	1,364,223.05	222,897.95
36 General Operating Expenses	377,515.00	24,567.71	54,799.15	-	79,366.86	298,148.14
37 Shop Supplies	2,360,716.00	202,739.06	1,929,403.19	-	2,132,142.25	228,573.75
41 Property Furniture and Equipment	2,702,831.00	54,020.19	494,057.61	-	548,077.80	2,154,753.20
42 Library Equipment and Resources	400.00	-	-	-	-	400.00
43 Lease Purchase	-	-	-	-	-	-
44 Live Stock – Poultry	-	-	-	-	-	-
45,46,47 Building Construction and Renovation	-	-	-	-	-	-
48 Bond Payment	7,121,534.00	2,066,702.04	4,819,842.46	-	6,886,544.50	234,989.50
49 Inter-Agency Payments	-	-	-	-	-	-
51 Inmate Pay and Health Services	725,000.00	4,312.60	705,685.31	-	709,997.91	15,002.09
52 Scholarships, Tuition and other incentives	-	-	-	-	-	-
53 Refunds, Indemnities, and Restitution	-	5,760.00	-	-	5,760.00	(5,760.00)
54 Jail Back Up and others	5,004,299.00	391,658.52	4,367,640.48	-	4,759,299.00	245,000.00
55,59 Assistance Payments to Agencies	-	-	-	-	-	-
60 Authority Orders	-	-	8,431,842.74	-	8,431,842.74	(8,431,842.74)
61 Loans, Taxes, and other Disbursements	770.00	13.00	-	-	13.00	757.00
62 Transfers – Inmate Medical Payments	11,115,099.00	1,168,739.87	6,831,260.13	-	8,000,000.00	3,115,099.00
64 Merchandise for Resale	-	-	-	-	-	-
<b>TOTAL</b>	<b>544,269,306.00</b>	<b>73,121,729.55</b>	<b>154,312,558.91</b>	<b>338.51</b>	<b>227,434,626.97</b>	<b>316,834,679.03</b>
<b>Funding</b>						
19202 GRF Appropriations	41,090,921.00	4,121,253.00	36,969,668.00	-	41,090,921.00	-
19501 GRF Appropriations	503,178,385.00	69,000,476.55	117,342,890.91	338.51	186,343,705.97	316,834,679.03
<b>TOTAL</b>	<b>544,269,306.00</b>	<b>73,121,729.55</b>	<b>154,312,558.91</b>	<b>338.51</b>	<b>227,434,626.97</b>	<b>316,834,679.03</b>
					Remaining Payroll	290,861,762.05
						25,972,916.98

**Oklahoma Department of Corrections**  
*Statement of Revenues, Expenditures and Changes in Fund Balances*  
*Federal Funding*  
*as of August 31, 2024*

Revenue Code	Revenues	410 Fund	430 Fund	Funds
4551 & 2	Federal Reimbursements	-	334,916.03	\$ 334,916.03
4556	Federal Funds From Other State Agencies	115,467.87	742,044.15	857,512.02
4881	Trans from St Agency - PCard Program Rebate	-	-	-
	<i>Total Revenues</i>	<u>115,467.87</u>	<u>1,076,960.18</u>	<u>1,192,428.05</u>
Account Code	Expenditures			
11,12,13	Payroll	63,592.47	4,057.85	67,650.32
15	Professional Services	-	46,246.91	46,246.91
21, 22	Travel	-	-	-
31	Misc. Admin. Expenses	-	-	-
32	Rent	-	-	-
33	Maintenance and Repair	-	9,545.00	9,545.00
34	Specialized Supplies and Materials	-	371,191.64	371,191.64
35	Production, Safety and Security	-	-	-
36	General Operating Expenses	73.74	-	73.74
37	Shop Expense	-	-	-
41	Furniture and Equipment	66,316.33	81,853.59	148,169.92
42	Library Equipment and Resources	-	-	-
43	Lease Purchases	-	-	-
44	Livestock and Poultry	-	-	-
45	Land and Right-of-way	-	-	-
46	Building, Construction and Renovation	-	-	-
48	Debt Service	-	-	-
51	Inmate Pay and Health Services	-	-	-
52	Tuitions, Awards and Incentives	-	-	-
53	Refunds and Restitutions	-	-	-
54	Jail Backup, County Jails and Other	-	-	-
55	Payment to Gov. Sub-Division	-	759.09	759.09
59	Assistance Payments to Agencies	-	-	-
61	Loans, Taxes and Other Disbursements	-	-	-
62	Transfers - Out Sourced Health Care	-	-	-
64	Merchandise for Resale	-	-	-
	<i>Total Expenditures</i>	<u>129,982.54</u>	<u>513,654.08</u>	<u>643,636.62</u>
	<i>Excess of Revenues Over (Under) Expenditures</i>	<u>(14,514.67)</u>	<u>563,306.10</u>	<u>548,791.43</u>
	<b>Cash</b>			
	Beginning Cash Balance	178,475.42	57,243.56	235,718.98
	Revenue Received this Year	115,467.87	1,076,960.18	1,192,428.05
	Expenditures made this Year	(129,982.54)	(513,654.08)	(643,636.62)
	Beginning Change in Liabilities	-	-	-
	Transfers	-	-	-
	Adjustments	-	-	-
	<b>Ending Cash Balance</b>	<u>\$ 163,960.75</u>	<u>\$ 620,549.66</u>	<u>\$ 784,510.41</u>

**Oklahoma Department of Corrections**  
*Statement of Revenues, Expenditures and Changes in Fund Balances*  
*Federal Funding*  
*For the Month of August 2024*

Revenue Code	Revenues	410 Fund	430 Fund	Funds
4551 & 2	Federal Reimbursements	-	-	\$ -
4556	Federal Funds From Other State Agencies	-	718,812.26	718,812.26
4881	Trans from Agency - PCard Program Rebate	-	-	-
	<i>Total Revenues</i>	-	718,812.26	718,812.26
Account Code	Expenditures			
11,12,13	Payroll	37,751.90	2,549.47	40,301.37
15	Professional Services	-	25,000.00	25,000.00
21, 22	Travel	-	-	-
31	Misc. Admin. Expenses	-	-	-
32	Rent	-	-	-
33	Maintenance and Repair	-	-	-
34	Specialized Supplies and Materials	-	371,191.64	371,191.64
35	Production, Safety and Security	-	-	-
36	General Operating Expenses	-	-	-
37	Shop Expense	-	-	-
41	Furniture and Equipment	66,316.33	81,853.59	148,169.92
42	Library Equipment and Resources	-	-	-
43	Lease Purchases	-	-	-
44	Livestock and Poultry	-	-	-
45	Land and Right-of-way	-	-	-
46	Building, Construction and Renovation	-	-	-
48	Debt Service	-	-	-
51	Inmate Pay and Health Services	-	-	-
52	Tuitions, Awards and Incentives	-	-	-
53	Refunds and Restitutions	-	-	-
54	Jail Backup, County Jails and Other	-	-	-
55	Payment to Gov. Sub-Division	-	759.09	759.09
59	Assistance Payments to Agencies	-	-	-
61	Loans, Taxes and Other Disbursements	-	-	-
62	Transfers - Out Sourced Health Care	-	-	-
64	Merchandise for Resale	-	-	-
	<i>Total Expenditures</i>	104,068.23	481,353.79	585,422.02
	<b>Cash</b>			
	Beginning Cash Balance	268,028.98	383,091.19	651,120.17
	Revenue Received this Month	-	718,812.26	718,812.26
	Expenditures made this Month	(104,068.23)	(481,353.79)	(585,422.02)
	Change in Liabilities	-	-	-
	Transfers	-	-	-
	Adjustments	-	-	-
	<b>Ending Cash Balance</b>	<b>\$ 163,960.75</b>	<b>\$ 620,549.66</b>	<b>\$ 784,510.41</b>

**Oklahoma Department of Corrections**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Non-Appropriated Funds**  
**As of August 31, 2024**

Revenue Code	Revenues	200 Fund	205 Fund	210 Fund	230 Fund	280 Fund	283 Fund	Funds
428199	Disbursement Fees	1,524.17	-	-	-	-	-	\$ 1,524.17
433107	Sale of Contraband	-	-	-	-	-	-	-
433147	Bank Charge Back / Returned Check Fee	-	-	-	-	-	-	-
433199	Other Fines, Forfeits, Penalties (Admin. Fees, Inst. Debts)	30,223.77	-	19,424.83	-	-	-	49,648.60
441105	Interest on Investments	91,076.29	4,251.52	-	-	60,957.91	-	156,285.72
443101	Rent from Land & Buildings	5,042.40	-	-	-	-	-	5,042.40
443103	Rent from Land & Buildings	1,000.00	-	-	-	-	-	1,000.00
451101	Insurance and Other Reimbursement for Damages	2,915.07	-	-	2,915.07	-	-	2,915.07
452005	Reimbursement for Administrative Expense (PPWP)	31,520.32	-	-	-	-	-	31,520.32
452117	Reimbursement of Data Processing Fees	-	-	-	-	-	-	-
453003	Reimbursement for Travel Expense	-	-	-	-	-	-	-
455201	Federal Reimbursements	3,515.31	-	-	-	-	-	3,515.31
456101	Federal Funds Rec'd from Non-Gov. Ag.	-	-	-	-	-	-	-
458101	Refunded Money Previously Disbursed - Goods & Services	8,186.20	-	-	-	-	-	8,186.20
458105	Reimbursement for Funds Expended (Refunds - Payroll Reim.)	2,193.78	-	-	-	-	-	2,193.78
459151	Pharmaceuticals Rebate	-	-	-	-	-	-	-
459171	Program Income (Dog Programs)	-	-	-	-	-	-	-
459199	Other Grants, Refunds and Reimbursements (P-card Rebate)	1,418.40	-	-	-	-	-	1,418.40
471122	Farm Products General	-	-	-	-	2,395,355.90	-	2,395,355.90
473105	Charge for Service - (Water Treatment Plant)	3,959.00	-	-	-	-	-	3,959.00
473176	Laboratory and Medical Services	34,559.00	-	-	-	-	-	34,559.00
474105	Sale of Documents (Copies)	1,785.48	-	-	-	-	-	1,785.48
474122	Food & Beverage Sales	7,999.34	-	-	-	-	-	7,999.34
474124	Canteen and Concession Income	-	2,107,626.50	-	-	-	-	2,107,626.50
474131	Sale of Merchandise	112.75	-	-	-	2,666,327.19	-	2,666,439.94
478105	Registration Fees	-	-	-	-	-	-	-
479121	Paper & Other Recyclable Materials	-	-	-	-	-	-	-
479131	Notification of Confinement - Social Security Admin	25,400.00	-	-	-	-	-	25,400.00
481102	Contributions - Patients & Inmates	2,076.62	-	-	-	-	-	2,076.62
481121	Probation & Parole Fees, DNA Fees, GPS Fees, Restitution Fees	229,114.83	-	-	-	-	-	229,114.83
481158	Asset Forfeiture - Federal Judgements	1,989.98	-	-	14,088.26	-	-	16,078.24
482101	Deposits by Patients and Offenders (Program Fees - Work Release)	682,578.14	-	-	-	9,101.47	-	691,679.61
483607	Sale of Salvage	11,139.35	-	-	-	-	-	11,139.35
483612	Sale of Land and/or Land Improvements	524,157.72	-	-	-	14,350.86	-	538,508.58
483612	Funds Transferred from LRCPC	4,297.50	-	-	-	-	-	4,297.50
488191	Inter Agency Transfers - Pcard Rebate	-	-	-	-	-	-	-
	<b>Total Revenues</b>	<b>1,707,785.42</b>	<b>2,111,878.02</b>	<b>19,424.83</b>	<b>14,088.26</b>	<b>5,146,093.33</b>	<b>-</b>	<b>8,999,269.86</b>
Account Code	<b>Expenditures</b>							
11,12,13	Payroll	3,424.89	581,689.68	-	-	1,788,920.98	-	2,374,035.55
15	Professional Services	2,553,362.91	563,374.78	20,666.75	-	131,365.93	-	3,268,770.37
21, 22	Travel	56,087.77	4,846.81	1,594.37	-	6,676.96	-	69,205.91
31	Misc. Admin. Expenses	106,419.41	92,800.51	25.00	-	96,039.81	-	295,284.73
32	Rent	102,393.53	11,181.98	-	-	109,325.01	-	222,900.52
33	Maintenance and Repair	285,739.84	90,324.27	-	-	134,968.94	43,507.45	554,540.50
34	Specialized Supplies and Materials	1,201,480.47	103,281.29	3,195.84	-	84,923.80	-	1,392,881.40
35	Production, Safety and Security	33,502.29	25.60	450.45	-	24,037.74	-	58,016.08
36	General Operating Expenses	2,243.76	41,979.61	-	2,243.76	5,424.27	-	49,647.64
37	Shop Expense	54,460.77	4,290.51	481.50	-	234,054.27	-	293,287.05
41	Furniture and Equipment	267,608.94	120,661.97	-	-	6,545.50	-	394,816.41
42	Library Equipment and Resources	-	1,318.92	-	-	-	-	1,318.92
43	Lease Purchases	-	-	-	-	-	-	-
44	Livestock and Poultry	-	-	-	-	460.00	-	460.00
45	Land and Right-of-way	-	-	-	-	-	-	-
46, 47	Building, Construction and Renovation	224,360.15	-	-	-	251,560.59	-	475,920.74
48	Debt Service	-	-	-	-	-	-	-
51	Inmate Pay and Health Services	16,278.48	799,029.17	-	-	176,486.94	-	991,794.59
52	Tuitions, Awards and Incentives	-	-	-	-	-	-	-
53	Refunds and Restitutions	-	-	-	-	-	-	-
54	Jail Backup, County Jails and Other	940,930.15	-	-	-	-	-	940,930.15
55	Payment to Gov. Sub-Division	-	-	-	-	-	-	-
59	Assistance Payments to Agencies	-	-	-	-	-	-	-
61	Loans, Taxes and other Disbursements	125.83	-	-	-	-	-	125.83
62	Transfers - Out Sourced Health Care	1,212,185.11	-	-	-	-	-	1,212,185.11
64	Merchandise for Resale	-	-	-	-	2,797,788.17	-	2,797,788.17
	<b>Total Expenditures</b>	<b>7,060,604.30</b>	<b>2,414,805.10</b>	<b>26,413.91</b>	<b>-</b>	<b>5,848,578.91</b>	<b>43,507.45</b>	<b>15,393,909.67</b>
	<b>Excess of Revenues Over (Under) Expenditures</b>	<b>(5,352,818.88)</b>	<b>(302,927.08)</b>	<b>(6,989.08)</b>	<b>14,088.26</b>	<b>(702,485.58)</b>	<b>(43,507.45)</b>	<b>(6,394,639.81)</b>
	<b>Cash</b>							
	Beginning Cash Balance	15,535,896.18	1,137,046.23	1,116,471.37	64,149.00	12,525,217.25	184,852.99	30,563,633.02
	Revenue Received this Year	1,707,785.42	2,111,878.02	19,424.83	14,088.26	5,146,093.33	-	8,999,269.86
	Expenditures made this Year	(7,060,604.30)	(2,414,805.10)	(26,413.91)	-	(5,848,578.91)	(43,507.45)	(15,393,909.67)
	Beginning Change in Liabilities	(73,121.24)	(1,795.87)	-	-	(50,952.65)	-	(125,869.76)
	Transfers	-	-	-	-	-	-	-
	Adjustments	(20.61)	-	-	-	-	-	(20.61)
	<b>Ending Cash Balance</b>	<b>\$ 10,109,935.45</b>	<b>\$ 832,323.28</b>	<b>\$ 1,109,482.29</b>	<b>\$ 78,237.26</b>	<b>\$ 11,771,779.02</b>	<b>\$ 141,345.54</b>	<b>\$ 24,043,102.84</b>

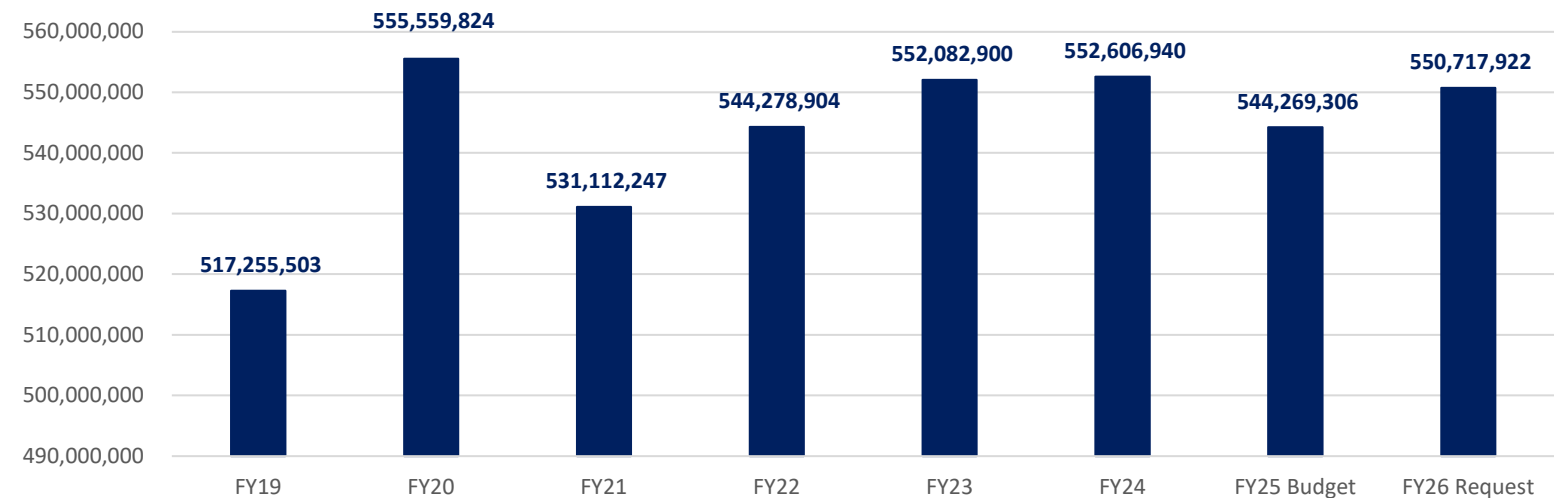
**Oklahoma Department of Corrections**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Non- Appropriated Funds**  
**For the Month of August 2024**

		200 Fund	205 Fund	210 Fund	230 Fund	280 Fund	283 Fund	Funds
Revenue Code	<b>Revenues</b>							
	Current:							
428199	Disbursement Fees	\$ 788.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 788.88
433107	Sale of Contraband	-	-	-	-	-	-	-
433147	Bank Charge Back / Returned Check Fee	-	-	-	-	-	-	-
433199	Other Fines, Forfeits, Penalties (Admin. Fees, Inst. Debts)	19,173.52	-	8,808.08	-	-	-	27,981.60
441105	Interest on Investments	43,341.69	2,114.38	-	-	31,002.55	-	76,458.62
443101	Rent from Land & Buildings	2,315.30	-	-	-	-	-	2,315.30
443103	Rent from Land & Buildings	-	-	-	-	-	-	-
451101	Insurance and Other Reimbursement for Damages	1,865.07	-	-	-	-	-	1,865.07
452005	Reimbursement for Administrative Expense (PPWP)	16,728.37	-	-	-	-	-	16,728.37
452117	Reimbursement of Data Processing Fees	-	-	-	-	-	-	-
453003	Reimbursement for Travel Expense	-	-	-	-	-	-	-
455201	Federal Reimbursements	-	-	-	-	-	-	-
456101	Federal Funds Rec'd from Non-Gov. Ag.	-	-	-	-	-	-	-
458101	Refunded Money Previously Disbursed - Goods & Services	3,588.17	-	-	-	-	-	3,588.17
458105	Reimbursement for Funds Expended (Refunds - Payroll Reim.)	-	-	-	-	-	-	-
459151	Pharmaceuticals Rebate	-	-	-	-	-	-	-
459171	Program Income (Dog Programs)	-	-	-	-	-	-	-
459199	Other Grants, Refunds and Reimbursements (P-card Rebate)	1,418.40	-	-	-	-	-	1,418.40
471122	Farm Products General	-	-	-	-	1,056,996.24	-	1,056,996.24
473105	Charge for Service - (Water Treatment Plant)	103.00	-	-	-	-	-	103.00
473176	Laboratory and Medical Services	21,571.69	-	-	-	-	-	21,571.69
474105	Sale of Documents (Copies)	535.76	-	-	-	-	-	535.76
474122	Food & Beverage Sales	4,014.80	-	-	-	-	-	4,014.80
474124	Canteen and Concession Income	-	1,062,558.74	-	-	-	-	1,062,558.74
474131	Sale of Merchandise	112.75	-	-	-	1,379,215.80	-	1,379,328.55
478105	Registration Fees	-	-	-	-	-	-	-
479121	Paper & Other Recyclable Materials	-	-	-	-	-	-	-
479131	Notification of Confinement - Social Security Admin	-	-	-	-	-	-	-
481102	Contributions - Patients & Inmates	-	-	-	-	-	-	-
481121	Probation & Parole Fees, DNA Fees, GPS Fees, Restitution Fees	8,800.00	-	-	-	-	-	8,800.00
481158	Asset Forfeiture - Federal Judgements	1,989.98	-	-	-	-	-	1,989.98
482101	Deposits by Patients and Offenders (Program Fees - Work Release)	240,899.92	-	-	-	-	-	240,899.92
483607	Sale of Salvage	-	-	-	-	-	-	-
483612	Sale of Land and/or Land Improvements	524,157.72	-	-	-	14,350.86	-	538,508.58
483612	Funds Transferred from LRCPC	4,297.50	-	-	-	-	-	4,297.50
488191	Inter Agency Transfers - Pcard Rebate	-	-	-	-	-	-	-
	<b>Total Revenues</b>	<b>895,702.52</b>	<b>1,064,673.12</b>	<b>8,808.08</b>	<b>-</b>	<b>2,481,565.45</b>	<b>-</b>	<b>4,450,749.17</b>
Account Code	<b>Expenditures</b>							
	Current:							
11,12,13	Payroll	-	438,292.30	-	-	1,057,874.69	-	1,496,166.99
15	Professional Services	462,192.76	113,177.18	8,550.17	-	88,022.19	-	671,942.30
21, 22	Travel	28,711.79	2,649.71	-	-	2,762.80	-	34,124.30
31	Misc. Admin. Expenses	30,775.87	52,423.49	-	-	49,524.05	-	132,723.41
32	Rent	9,530.90	4,111.31	-	-	101,242.90	-	114,885.11
33	Maintenance and Repair	193,837.39	46,621.69	-	-	58,530.54	43,507.45	342,497.07
34	Specialized Supplies and Materials	101,390.18	45,837.18	3,055.50	-	46,584.33	-	196,867.19
35	Production, Safety and Security	2,598.70	25.60	-	-	13,907.91	-	16,532.21
36	General Operating Expenses	1,935.36	15,973.19	-	-	505.14	-	18,413.69
37	Shop Expense	31,646.62	3,519.44	481.50	-	96,330.52	-	131,978.08
41	Furniture and Equipment	231,908.98	26,080.13	-	-	1,799.65	-	259,788.76
42	Library Equipment and Resources	-	1,318.92	-	-	-	-	1,318.92
43	Lease Purchases	-	-	-	-	-	-	-
44	Livestock and Poultry	-	-	-	-	460.00	-	460.00
45	Land and Right-of-way	-	-	-	-	-	-	-
46, 47	Building, Construction and Renovation	-	-	-	-	251,560.59	-	251,560.59
48	Debt Service	-	-	-	-	-	-	-
51	Inmate Pay and Health Services	-	415,529.78	-	-	89,660.16	-	505,189.94
52	Tuitions, Awards and Incentives	-	-	-	-	-	-	-
53	Refunds and Restitutions	-	-	-	-	-	-	-
54	Jail Backup, County Jails and Other	337,075.15	-	-	-	-	-	337,075.15
55	Payment to Gov. Sub-Division	-	-	-	-	-	-	-
59	Assistance Payments to Agencies	-	-	-	-	-	-	-
61	Loans, Taxes and other Disbursements	125.83	-	-	-	-	-	125.83
62	Transfers - Out Sourced Health Care	718,023.82	-	-	-	-	-	718,023.82
64	Merchandise for Resale	-	-	-	-	1,517,557.52	-	1,517,557.52
	<b>Total Expenditures</b>	<b>2,149,753.35</b>	<b>1,165,559.92</b>	<b>12,087.17</b>	<b>-</b>	<b>3,376,322.99</b>	<b>43,507.45</b>	<b>6,747,230.88</b>
	<b>Excess of Revenues Over (Under) Expenditures</b>	<b>(1,254,050.83)</b>	<b>(100,886.80)</b>	<b>(3,279.09)</b>	<b>-</b>	<b>(894,757.54)</b>	<b>-</b>	<b>(2,252,974.26)</b>
	<b>Cash</b>							
	Beginning Cash Balance	11,452,569.52	937,157.33	1,112,761.38	78,237.26	12,721,294.40	184,852.99	26,486,872.88
	Revenue Received this Month	895,702.52	1,064,673.12	8,808.08	-	2,481,565.45	-	4,450,749.17
	Expenditures made this Month	(2,149,753.35)	(1,165,559.92)	(12,087.17)	-	(3,376,322.99)	(43,507.45)	(6,747,230.88)
	Beginning Change in Liabilities	(88,583.24)	(3,947.25)	-	-	(54,757.84)	-	(147,288.33)
	Transfers (Cares Act Funding & OMS/IKON Funding)	-	-	-	-	-	-	-
	Adjustments	-	-	-	-	-	-	-
	<b>Ending Cash Balance</b>	<b>\$ 10,109,935.45</b>	<b>\$ 832,323.28</b>	<b>\$ 1,109,482.29</b>	<b>\$ 78,237.26</b>	<b>\$ 11,771,779.02</b>	<b>\$ 141,345.54</b>	<b>\$ 24,043,102.84</b>

## FY 2019 – FY 2025 Appropriation and Carryover – FY 2026 Budget Request

Funding	FY19	FY20	FY21	FY22	FY23	FY24	FY25 Budget	FY26 Request
<b>Appropriation</b>	<b>517,255,503</b>	<b>555,559,824</b>	<b>531,112,247</b>	<b>544,278,904</b>	<b>552,082,900</b>	<b>552,606,940</b>	<b>544,269,306</b>	<b>550,717,922</b>
\$ Change from Prior Year		38,304,321	(24,447,577)	13,166,657	7,803,996	524,040	(8,337,634)	6,448,616
% Change from Prior Year		7%	-4%	2%	1%	0%	-2%	1%
<b>Carryover from Prior Year</b>	<b>294,870</b>	<b>9,916,618</b>	<b>16,961,490</b>	<b>21,477,107</b>	<b>41,902,503</b>	<b>46,884,757</b>	<b>13,500,000</b>	
\$ Change from Prior Year		9,621,748	7,044,872	4,515,617	20,425,396	4,982,254	(33,384,757)	
% Change from Prior Year		3263%	71%	27%	95%	12%	-71%	
<b>Total Appropriation and Carryover</b>	<b>517,550,373</b>	<b>565,476,442</b>	<b>548,073,737</b>	<b>565,756,011</b>	<b>593,985,403</b>	<b>599,491,697</b>	<b>557,769,306</b>	
\$ Change from Prior Year		47,926,069	(17,402,705)	17,682,274	28,229,392	5,506,294	(41,722,391)	
% Change from Prior Year		9%	-3%	3%	5%	1%	-7%	

## FY 2019 – FY 2025 Appropriation and FY 2026 Budget Request



## FY 2026 Budget Request

FY26 Budget Request	Brief Description	FY26 Estimated Funding Request
Debt Service	The FY25 debt service has been reduced by \$3.5 million, while the FY26 debt service will increase by \$3.4 million	3,355,093.22
CO Body Cameras	Body worn video equipment. Contract awarded with nine one-year options to renew. Total cost - \$10,935,237.40	1,093,523.74
Employee Benefit Allowance	2025 employee benefit allowance, as set by the state Legislature, will increase by 3.86%.	2,000,000
<b>Total FY26 Budget Request</b>		<b>\$ 6,448,616.96</b>



Incarcerates	Females	Males	Total
State Facilities	2,191	16,853	19,044
Private Prisons	0	2,376	2,376
Halfway Houses	0	110	110
Out Count	35	224	259
County Jail Transfers Pending	48	1,043	1,091
<b>Grand Total</b>	<b>2,274</b>	<b>20,606</b>	<b>22,880</b>

Community Offenders	Females	Males	Total
Probation Supervision	3,969	14,496	18,465
Parole Supervision	592	2,384	2,976
Community Sentencing	662	1,854	2,516
GPS	58	88	146
<b>Grand Total</b>	<b>5,281</b>	<b>18,822</b>	<b>24,103</b>

### Inmates Earned Credit Level

Level	Change	Total	Percentage
1	↓ / 1%	3,218	14%
2	↑ / 32%	2,706	12%
3	↑ / 4%	2,468	11%
4	↑ / 1%	14,341	63%

### Board of Corrections – Population Analysis

As of  
**August 31, 2024**



Total System Population	Females	Males	Total
Current Population	7,555	39,428	46,983
Population Last Year	7,680	39,676	47,356
Change	(-125)	(-248)	(-373)

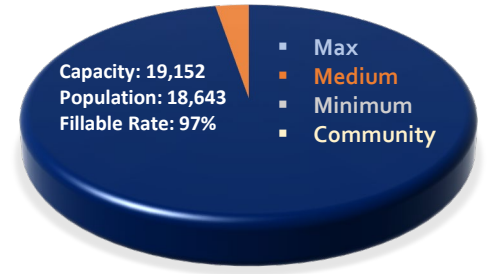
### Death Row Inmates Youthful Offenders

Male	33	Male	9
Female	1	Female	0

## Agency Vacancies

### General Population

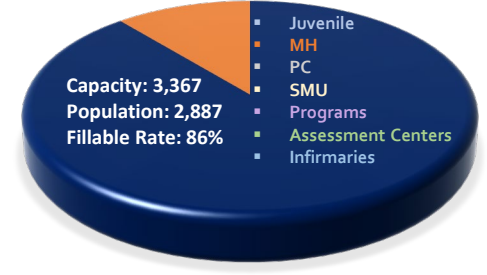
Vacancies = 507  
(3%)



Capacity = 19,152

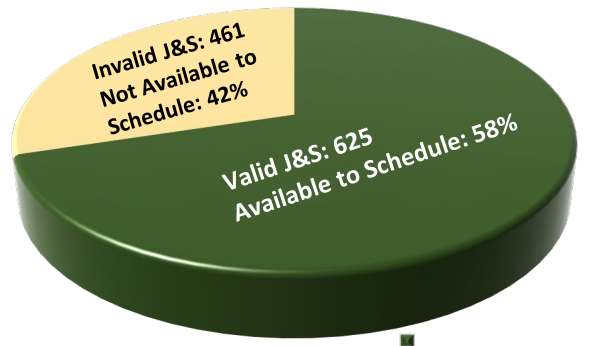
### Designated Population

Vacancies = 480  
(12%)

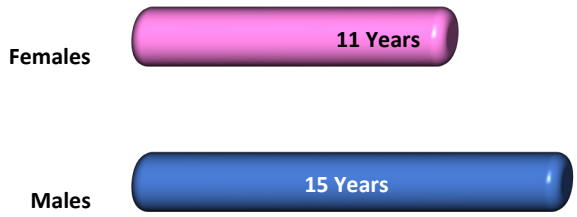


Capacity = 3,367

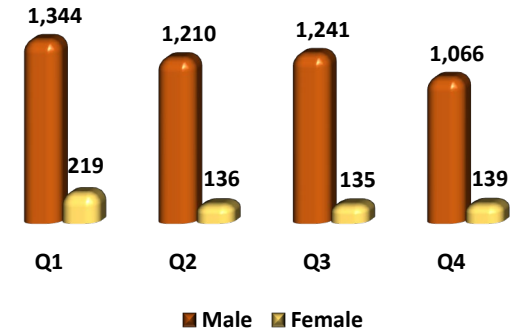
### County Jail Backlog



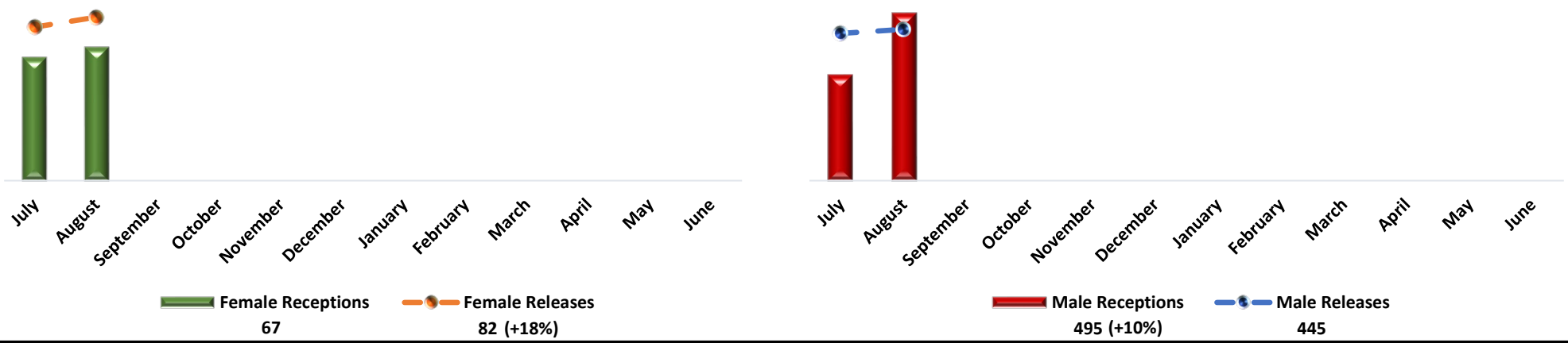
### Average Sentence Length



### Quarterly Projected Releases



### Receptions and Releases for the Fiscal Year 2025



## **Total Bed Capacity Adjustment – September 2024**

### Statutory Requirement

As required by Title 57 Oklahoma Statute 57-571 the Board of Corrections certifies the capacity of the Oklahoma Department of Corrections.

“Capacity” means the actual available bed space subject to applicable federal state laws and the rules and regulations promulgated under such laws.

LCRF: Contractual DECREASE of 238 beds; 56 of which were protective custody beds. Decreasing the LCRF facility capacity from 2626 to 2388

Overall system decrease of 238 male medium security beds, resulting in a system capacity of 22,210



Section-02 Information Management	P-020600	Page: 1	Effective Date: 10/01/2024
Legislative Initiative Process	ACA Standards: 2-CO-1A-15, 2-CO-1A-21, 2-CO-1F-07		
Stephan Moore, Chair Oklahoma Board of Corrections			

## Legislative Initiative Process

### I. Board Approval of Department Legislative Initiatives

#### A. Legislative Initiatives

The Oklahoma Department of Corrections (ODOC) evaluates its operations within the context of current law, statutes, and court rulings. ODOC may propose legislation to enhance operations, facilitate court decisions, implement new programs and functions, enhance fiscal operations, establish incarceration strategies and policy, and maintain constitutional compliance in meeting the agency's mission.

#### B. Presentation

The Director of the Oklahoma Department of Corrections, or designee, will present to the Oklahoma Board of Corrections (OBOC) for their approval any recommendations for legislative initiatives for the next regularly scheduled session of the Oklahoma Legislature no later than the November OBOC meeting.

#### C. Board Committee

The OBOC chair will select members to serve on the Public Policy/Affairs Committee to work with agency staff in preparing the agency's legislative initiatives for the ensuing legislative session. The committee will meet as needed and submit its recommendations to the OBOC no later than the November OBOC meeting.

#### D. Board Consideration and Approval

The OBOC will consider for approval all legislative initiatives in the context of its mission, strategic plans, agency operations, fiscal impact, and the goals of the OBOC and agency.

### II. Executive and Legislative Cooperation (2-CO-1A-15, 2-CO-1F-07)

The OBOC recognizes the value of the service provided by the agency to the Governor's office and other executive offices, to the Oklahoma Legislative members, committees and subcommittees, and the staff of both the Senate and House regarding the various bills introduced each year that may impact the agency. All bills introduced and pending will be analyzed to determine whether they impact the operation, budget, staff, or inmate/offender population of the agency.

Section-02 Information Management	P-020600	Page: 2	Effective Date : 10/01/2024
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III. Legislative Team Designation

The agency Director will designate or appoint staff to communicate and work with the Oklahoma Legislature to achieve the legislative initiatives.

IV. Reports (2-CO-1A-21)

A. Monthly Updates

Continuing monthly throughout the legislative session, the Director or designee will report progress to the OBOC on each of the agency's legislative initiatives and other identified legislation of significance to the agency.

B. Final Report

In June of each year, the agency Director or designee will report the final results of the agency's legislative initiatives, including other bills enacted and signed by the Governor that impact the agency.

V. Action

The agency Director is responsible for compliance with this policy.

The agency Director is responsible for the annual review and revisions.

Any exceptions to this policy statement will require prior written approval of the Oklahoma Board of Corrections.

This policy is effective as indicated.

Replaced: Policy Statement P-020600 entitled "Legislative Initiative Process" dated October 05, 2022

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Legislative Initiative Process	ACA Standards: 2-CO-1A-15, 2-CO-1A-21, 2-CO-1F-07		
<u>T. Hasting Siegfried</u> <u>Stephan Moore</u> , Chair			
Oklahoma Board of Corrections			

## Legislative Initiative Process

### I. Board Approval of Department Legislative Initiatives

#### A. Legislative Initiatives

The Oklahoma Department of Corrections (ODOC) evaluates its operations within the context of current law, statutes, and court rulings. ODOC may propose legislation to enhance operations, facilitate court decisions, implement new programs and functions, enhance fiscal operations, establish incarceration strategies and policy, and maintain constitutional compliance in meeting the ~~mission of the agency's~~ mission.

#### B. Presentation

The Director of the Oklahoma Department of Corrections, or designee, will present to the Oklahoma Board of Corrections (OBOC), for their approval any recommendations for legislative initiatives for the next regularly scheduled session of the Oklahoma Legislature no later than the November OBOC meeting.

#### C. Board Committee

The OBOC chair will select members to serve on the Public Policy/Affairs Committee to work with agency staff in preparing the agency's legislative initiatives for the ensuing legislative session. The committee will meet as needed and submit its recommendations to the OBOC no later than the November OBOC meeting.

#### D. Board Consideration and Approval

The OBOC will consider for approval all legislative initiatives in the context of its mission, strategic plans, agency operations, fiscal impact, and the goals of the OBOC and agency.

### II. Executive and Legislative Cooperation (2-CO-1A-15, 2-CO-1F-07)

The OBOC recognizes the value of the service provided by the agency to the Governor's ~~Office~~ and other executive offices, to the Oklahoma Legislative members, committees and subcommittees, and the staff of both the Senate and House, regarding the various bills introduced each year that may impact the

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agency. All bills introduced and pending will be analyzed ~~as to~~ determine whether they impact the operation, budget, staff, or inmate/offender population of the agency.

### III. Legislative Team Designation

The agency Director will designate or appoint staff to communicate and work with the Oklahoma Legislature ~~in to~~ achieving the legislative initiatives.

### IV. Reports (2-CO-1A-21)

#### A. Monthly Updates

Continuing monthly throughout the legislative session, the Director or designee will report progress to the OBOC on each of the agency's legislative initiatives, ~~as well as other identified legislation of significance, and other identified legislation of significance~~ to the agency.

#### B. Final Report

In June of each year, the agency Director or designee will report the final results of the agency's legislative initiatives, including other bills ~~that were~~ enacted and signed by the Governor that impact the agency.

### V. Action

The agency Director is responsible for compliance with this policy.

The agency Director is responsible for the annual review and revisions.

Any exceptions to this policy statement will require prior written approval of the Oklahoma Board of Corrections.

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