

**OKLAHOMA BOARD OF CORRECTIONS
REGULAR MEETING MINUTES
October 23, 2024**

1. Call to Order

Chairman Stephan Moore called the meeting of the Oklahoma Board of Corrections (BOC) to order at 1:00 p.m., on Wednesday, October 23, 2024, at Clara Waters Community Corrections Center, 9901 N. I-35 Service Road, Oklahoma City, OK.

The meeting was preceded by advance notice of the date, time, and place, filed with the Oklahoma Secretary of State on Monday, December 11, 2023. An announcement was also given at least twenty-four (24) hours in advance by posting notice of the date, time, place, and agenda of the meeting at 11:34 a.m., on Tuesday, October 22, 2024, at the principal office of the Oklahoma Department of Corrections (ODOC), located at 4345 N. Lincoln Blvd, Oklahoma City, OK 73105.

A. Pledge of Allegiance

Chairman Moore led the meeting attendees in reciting the pledge of allegiance to the United States Flag.

B. Roll Call

Chairman Moore asked the clerk to call roll:

Rhonda Bear	Present	Stephan Moore	Present
Joseph Brantley	Present	Jake Parsons	Present
Randy Chandler	Present	T. Hastings Siegfried	Absent
Sunne Day	Absent	Daniel Snead	Present
Alex Gerszewski	Absent		

The roll reflected a quorum.

2. Approval of Board of Corrections Meeting Minutes

Chairman Moore requested approval of the meeting minutes as presented to members in the BOC packet for October 23, 2024.

A. September 25, 2024 Meeting Minutes

Motion: Mr. Snead made the motion to approve the minutes. Mr. Brantley seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Approved
Joseph Brantley	Approved	Jake Parsons	Approved
Randy Chandler	Approved	T. Hastings Siegfried	Absent
Sunne Day	Absent	Daniel Snead	Approved
Alex Gerszewski	Absent		

The meeting minutes from September 25, 2024 were approved by majority vote.

3. Chairman's Update

Chairman Moore welcomed everyone to the Board of Corrections meeting and thanked the Clara Waters Community Corrections Center administrator and staff for hosting.

4. Director’s Update

Director Steven Harpe gave agency updates including the official launch of correctional officer body cams across all facilities as of October 1st and the new agency strategic framework of mission statement, vision, values and pillars. The strategic framework was included in the BOC packet for October 23, 2024.

5. Facility Administrator Welcome Clara Waters Community Corrections Center (CWCCC)

Administrator Scott Wallis gave an overview of CWCCC, which provides work release, Public Works Program opportunities, and substance abuse treatment for 268 inmates nearing release. CWCCC also provides Life Skills and Reentry Transition services, access to religious services, events and educational programming.

6. Unit Spotlight

Community Corrections Work Release Program

Administrator of Institutional Operations Scott Nunn reported on the Community Corrections Work Release Program. Approximately 9,675 inmates completed programs this past year, 75% of those were able to secure employment after leaving incarceration and 80% remained employed over a year after release.

7. Agency Budget Update

A. FY25 DOC Budget Report

Chief Financial Officer Ashlee Clemmons welcomed everyone and provided an update on the year-to-date financials as of September 30, 2024. The financial reports were included in the BOC packet for October 23, 2024.

8. Inmate/Offender Population Update

A. Chief Administrator of Classification & Programs Clint Castleberry provided an overview of the inmate/offender population as of September 30, 2024. A copy of the overview was included in the BOC packet for October 23, 2024.

9. Appointment of Members to Committees

Chairman Moore reviewed member committee assignment changes to include the addition of Sunne Day on the Population/Security/Private Prison Committee and Jake Parsons on the Public Policy/Affairs/Criminal Justice Committee.

10. Committee Reports – Standing Committees:

A. Executive

Chairman Stephan Moore

Members Dan Snead, Rhonda Bear and Hastings Siegfried

Members in this committee discussed the proposed BOC agenda and current litigation.

B. Public Policy/Affairs/Criminal Justice

Chairman Rhonda Bear

Members Alex Gerszewski and Jake Parsons

Members in this committee discussed the Legislative initiative processes, Public Relations initiatives, Community Outreach initiatives and Reentry programs including Birth Certificate and ID disbursements.

C. Population/Security/Private Prisons

Chairman Hastings Siegfried

Members Dan Snead, Joseph Brantley and Sunne Day

Members in this meeting discussed population, Oklahoma Inspector General statistical updates, Office of Threats and Intelligence updates and Private Prisons security and contract updates.

D. Audit and Finance

Chairman Randy Chandler

Members Joseph Brantley and Hastings Siegfried

Members in this meeting discussed the BOC Budget Reports ending on September 30, 2024.

11. New Business

There was no new business.

12. Adjournment

Motion: Mr. Parsons made a motion to adjourn the meeting. Ms. Bear seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Approved
Joseph Brantley	Approved	Jake Parsons	Approved
Randy Chandler	Approved	T. Hastings Siegfried	Absent
Sunne Day	Absent	Daniel Snead	Approved
Alex Gerszewski	Absent		

There being no further business to discuss, the adjournment of the meeting was approved by a majority vote at 1:29 p.m.

Submitted to the Board of Corrections By:

Signature on file

11-20-2024

Toni Lee, Minutes Clerk

Date

I hereby certify that these minutes were duly approved by the Board of Corrections on October 23, 2024, in which a quorum was present and voting.

Signature on file

Rhonda Bear, Secretary
Board of Corrections