

**OKLAHOMA BOARD OF CORRECTIONS  
REGULAR MEETING MINUTES**

**June 26, 2024**

**1. Call to Order**

Chairman Hastings Siegfried called the meeting of the Oklahoma Board of Corrections (BOC) to order at 1:19 p.m., on Wednesday, June 26, 2024, at the Eddie Warrior Correctional Center, 601 N. Oak Street, Taft, OK.

The meeting was preceded by advance notice of the date, time, and place, filed with the Oklahoma Secretary of State on Monday, December 11, 2023. An announcement was also given at least twenty-four (24) hours in advance by posting notice of the date, time, place, and agenda of the meeting at 10:38 a.m., on Tuesday, June 25, 2024, at the principal office of the Oklahoma Department of Corrections (ODOC), located at 4345 N. Lincoln Blvd, Oklahoma City, OK 73105.

**A. Pledge of Allegiance**

Chairman Siegfried led the meeting attendees in reciting the pledge of allegiance to the United States Flag.

**B. Roll Call**

Chairman Siegfried asked the clerk to call roll:

Rhonda Bear	Present	Stephan Moore	Present
Joseph Brantley	Present	T. Hastings Siegfried	Present
Randy Chandler	Present	Daniel Snead	Present
Alex Gerszewski	Present		

The roll reflected a quorum.

**2. Approval of Board of Corrections Meeting Minutes**

Chairman Siegfried requested approval of the meeting minutes as presented to members in the BOC packet for June 26, 2024.

**A. May 22, 2024 Meeting Minutes**

**Motion:** Mr. Snead made the motion to approve the minutes. Mr. Moore seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Approved
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved		

The meeting minutes from May 22, 2024, were approved by majority vote.

**3. Chairman's Update**

Chairman Siegfried welcomed everyone to the Board of Corrections meeting and thanked Eddie Warrior Correctional Center warden and staff for hosting.

**4. Director’s Update**

Director Steven Harpe gave agency updates including the various industry experts working with ODOC, the plan for full implementation of body cams across the agency, GEO – LCRF contract negotiations and the academy’s current class of 49 cadets to graduate in August.

**5. Facility Administrator Welcome Dr. Eddie Warrior Correctional Center (EWCC)**

Warden Christe Sweat gave an overview of EWCC. This facility is home to 943 inmates combined between minimum and community security levels. EWCC provides education, substance abuse treatment, critical thinking and CareerTech programing. Community inmates are eligible for employment in the communities around Taft, Oklahoma.

**6. Agency Budget Update**

**A. Monthly Budget Report**

Chief Financial Officer Ashlee Clemmons welcomed everyone and provided an update on the year-to-date financials as of May 31, 2024. A copy of the report was included in the BOC packet for June 26, 2024.

**B. FY2025 Budget Work Program**

Ms. Clemmons reviewed the FY25 Budget Work Program with funding sources to utilize in FY25 of \$660,524,204.

**Motion:** Mr. Chandler made the motion to approve the FY2025 Budget Work Program. Mr. Brantley seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Approved
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved		

The FY2025 Budget Work Program was approved by majority vote.

**C. FY2026 Capital Outlay Request**

Ms. Clemmons reviewed the FY2026 Capital Outlay Request. The request is \$122,204,651. The report was included in the BOC packet for June 26, 2024.

**Motion:** Ms. Bear made the motion to approve the FY2026 Capital Outlay Request. Mr. Brantley seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Approved
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved		

The FY2026 Capital Outlay Request was approved by majority vote.

**D. State Operational Audit Report**

Ms. Clemmons reviewed the State Operational Audit Report. A copy of the summary was included in the BOC packet for June 26, 2024.

**7. Legislative End of Session Report**

Chief Administrator of Policy Engagement Dedra Blackwell gave an end of session report.

**8. Inmate/Offender Population Update**

**A. Population Analysis Report**

Chief of Classification & Program Services Jason Bryant provided an overview of the inmate/offender population report as of May 31, 2024. A copy of the overview was included in the BOC packet for June 26, 2024.

**9. Resolution: Probation and Parole Officer Appreciation Week**

Chief of Administrator of Community Corrections James Rudek requested approval of a resolution for Probation and Parole Officer Appreciation Week. A copy of the resolution was included in the BOC packet for June 26, 2024.

**Motion:** Chairman Siegfried made the motion to approve the Probation and Parole Officer Appreciation Week Resolution. Mr. Chandler seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Approved
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved		

The Probation and Parole Officer Appreciation Week Resolution was approved by majority vote.

**10. Committee Reports – Standing Committees:**

**A. Executive**

**Chairman** Hastings Siegfried

**Members** Randy Chandler and Rhonda Bear

Members in this committee discussed the proposed BOC agenda and current litigation.

**B. Public Policy/Affairs/Criminal Justice**

**Chairman** Rhonda Bear

**Members** Alex Gerszewski, Dan Snead and Hastings Siegfried

Members in this committee discussed the Legislative initiative processes, Public Relations initiatives, Community Outreach initiatives and Reentry programs including Birth Certificate and ID disbursements.

**C. Population/Security/Private Prisons**

**Chairman** Hastings Siegfried

**Members** Alex Gerszewski, Daniel Snead and Stephan Moore

Members in this meeting discussed population, Oklahoma Inspector General statistical updates, Office of Threats and Intelligence updates and Private Prisons security and contract updates.

**D. Audit and Finance**

**Chairman** Randy Chandler

**Members** Joseph Brantley and Hastings Siegfried

Members in this meeting discussed the BOC Budget Reports ending on May 31, 2024, FY2025 Budget Work Program, FY2026 Capital Outlay Request and the State Operational Audit Report.

**11. Approval to Enter into Executive Session**

**Motion:** Chairman Siegfried made a motion to enter Executive Session at 1:47 p.m. Mr. Chandler seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Approved
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved		

**12. Approval to exit from Executive Session**

**Motion:** Chairman Siegfried made a motion to return from Executive Session at 2:54 p.m. Mr. Snead seconded the motion.

Rhonda Bear	Absent	Stephan Moore	Approved
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved		

**13. Lawton CRF, Geo Contract**

General Counsel Kari Hawkins presented the GEO private prison contract at Lawton Correctional and Rehabilitation Facility. Director Harpe commented on the 1-year contract extension with emphasis on the reduction of inmates by 238 to improve security and the intent to work to transition LCRF to a state-run facility at the end of the extension.

**Motion:** Chairman Siegfried made the motion to approve the Lawton CRF, GEO Contract. Mr. Brantley seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Approved
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Abstained		

The Lawton CRF, GEO contract was approved by majority vote with one vote of abstention.

**14. New Business**

There was no new business.

**15. Election of Officers**

BOC Liaison Toni Lee took lead of the meeting and requested nominations for Chairman, Vice Chair and Secretary.

**A. Chairman Nominations**

Chairman Siegfried nominated Stephan Moore for the position of Chairman. No additional nominations for Chairman were presented.

**Motion:** Chairman Siegfried made the motion to elect Stephan Moore as the Chairman. Mr. Brantley seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Approved
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved		

The election of Stephan Moore as Chairman was approved by majority vote.

**B. Vice Chair Nominations**

Mr. Chandler nominated Daniel Snead for the position of Vice Chair. No additional nominations for Vice Chair were presented.

**Motion:** Mr. Chandler made the motion to elect Daniel Snead as the Vice Chair. Mr. Gerszewski seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Approved
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved		

The election of Daniel Snead as Vice Chair was approved by majority vote.

**C. Secretary Nominations**

Chairman Siegfried nominated Rhonda Bear for the position of Secretary. No additional nominations for Secretary were presented.

**Motion:** Chairman Siegfried made the motion to elect Rhonda Bear as the Secretary. Mr. Brantley seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Approved
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved		

The election of Rhonda Bear as Secretary was approved by majority vote.

**16. Adjournment**

**Motion:** Mr. Moore made a motion to adjourn the meeting. Ms. Bear seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Approved
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Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved		

There being no further business to discuss, the adjournment of the meeting was approved by a majority vote at 3:02 p.m.

Submitted to the Board of Corrections By:

Signature on file

09-25-2024

\_\_\_\_\_  
Toni Lee, Minutes Clerk

\_\_\_\_\_  
Date

I hereby certify that these minutes were duly approved by the Board of Corrections on September 25, 2024, in which a quorum was present and voting.

Signature on file

Rhonda Bear, Secretary  
Board of Corrections