

## Oklahoma Drinking Water State Revolving Fund **CONSTRUCTION CONTRACT INFORMATION**

The following information and materials are furnished for use of the Owner in complying with specifications for drinking water treatment works construction contracts.

### **1. THE OWNER (BORROWER) MUST -**

- A. As soon as possible after signing of the construction contracts, and before start of construction, conduct a pre-construction and operations review conference and submit the following documents to DEQ. (See DW-150, Contract Documents Check-Sheet):
- (1) Any modifications to the contract for approval by DEQ.
  - (2) Executed contract documents.
    - Contract Agreement
    - Notice of Award (DW-417)
    - Notice to Proceed (DW-418) that shows a date work will commence which is after the date of the conference
    - Addenda
  - (3) Contractor's bonds (payment, performance, and maintenance).
  - (4) Contractor's insurance certificate (current date).
  - (5) DW-074A, Certificate of Contractor of Compliance with Labor Standards.
  - (6) DW-212a, Certificate re: Nonsegregated Facilities and Equal Opportunity Clauses.
  - (7) Ensure that disadvantaged business enterprise documentation is sufficient and that records reflect DBE percentages, or justification, if DBE are utilized; and that contractor(s) are fulfilling their DBE functions and all DBE requirements as set forth in the regulations for the DWSRF.
    - Provide EPA forms 6100-3 and 6100-4 to the DWSRF.
  - (8) DW-419, Certificate of Approval of Contract and Bonds
- B. Obtain current project construction schedule and progress chart that reflect approved project modifications and change orders from the contractor.
- C. Please advise DEQ if you plan to have a public groundbreaking ceremony for the facility.
- D. Make prompt progress payments to prime contractors and suppliers after DWSRF approval.