

## OKR05 Industrial Activities

### Do I need to be authorized under the OKR05 permit?

You are required to obtain authorization under the OKR05 industrial permit if you are operating under one of 29 different industrial sectors identified by your Standard Industrial Classification (SIC) code. A list of the different sectors can be found in Table 1-3 of OKR05.

### What is the permitting procedure for OKR05?

In order to obtain OKR05 coverage you must:

- complete and submit a Notice of Intent (NOI),
- develop and implement a Stormwater Pollution Prevention Plan (SWP3),
- pay the permit application fee and annual permit fee.

Be sure you have received your authorization notice from DEQ before beginning any industrial activities. If you are ceasing industrial activities and would like to close your permit, you must complete and submit a Notice of Termination (NOT).

### Do I need to conduct any monitoring or sampling?

You are required to conduct visual monitoring at least quarterly. Please refer to our Quarterly Visual Monitoring guide for more information. Depending on your industrial activities you may also be subject to numeric effluent limitations monitoring. Refer to Part 11 and Table 1-3 of the OKR05 permit for more information.

### What are ACSCERs?

The Annual Comprehensive Site Compliance Evaluation Report (ACSCER) summarizes your industrial activity compliance for the calendar year. Your ACSCER must be completed and submitted no later than March 1st of the following year.

### Where do I submit any forms, reports or fees?

Your NOI, permit fees, NOT, and ACSCER can be submitted to:

**Oklahoma Department of Environmental Quality**  
**Environmental Complaints and Local Services Division**  
707 North Robinson, PO Box 1677  
Oklahoma City, OK 73101-1677

### What else do I need to do?

Routine facility inspections must be conducted at least quarterly (more frequent inspections may be required for certain sectors or activities). At a minimum, you must inspect all areas where industrial materials or activities are exposed to stormwater and all Best Management Practices (BMPs) used to comply with the effluent limits.

Your report must include the inspection date and time, the name and signature of the inspector, weather information and a description of any discharges at the time of inspection, any previously unidentified discharges, any control measures in need of maintenance or replacement, any incidents of noncompliance and any additional control measures needed.



At least once per calendar year, an inspection must be conducted while a stormwater discharge is occurring. Employee training must be conducted at least annually (or more often if employee turnover is high). You must include a description of your training program and schedule in your SWP3.

## What are additional controls to reduce pollutants?

Your SWP3 should include a description of all BMPs you will be using to control pollutants in your stormwater discharges. These measures can include:

- Good housekeeping. You must keep all areas of the facility exposed to stormwater in a clean, orderly manner. Measures must include a schedule for regular pickup and disposal of garbage and waste materials, routine inspections for leaks and conditions of drums, tanks and containers.
- Minimizing exposure. You must minimize the exposure of pollutants to stormwater by either locating these materials and activities inside or protecting them with storm resistant coverings. Pay special attention to the following:
  - Use grading, berming, or curbing to prevent runoff of contaminated flows and divert run-on away from these areas.
  - Locate materials, equipment, and activities so that leaks are contained in existing systems.
  - Clean up spills and leaks promptly using dry methods.
  - Use drip pans and absorbents under and around leaky vehicles and equipment.
  - Use spill/overflow protection equipment.
  - Drain fluids from equipment and vehicles prior to onsite storage or disposal.
  - Perform all cleaning operations indoors, under cover, or in bermed areas.
  - Ensure all wash water drains to a proper collection system.
- Preventative maintenance. You must have a maintenance program which includes timely inspection and maintenance of stormwater management devices as well as inspecting, testing, maintaining, and repairing facility equipment and systems to avoid discharge of pollutants to surface waters.
- Spill prevention and response procedures. Describe the procedures that will be followed for cleaning up spills or leaks. In addition, you must implement:
  - procedures to plainly label containers,
  - preventative measures between material storage and traffic areas,
  - procedures to expeditiously stop, contain, and clean leaks, spills, and other releases,
  - procedures to notify appropriate facility personnel, emergency response agencies, and regulatory agencies.
- Sediment and erosion control. Identify areas that, due to topography, land disturbance, or other factors, have a potential for significant soil erosion, and describe any measures you implement to limit erosion.
- Runoff management. Describe all measures to divert, infiltrate, reuse, or otherwise reduce pollutants in stormwater discharges from the site.

This guide is not meant to be a comprehensive list of OKR05 requirements. Please contact DEQ or refer to the OKR05 permit if you have further questions.

For more information, contact:

**Oklahoma Department of Environmental Quality**  
**Water Quality Division**

707 North Robinson, PO Box 1677

Oklahoma City, OK 73101-1677

Phone: 405-702-8100 Fax: 405-702-8101