

PO Box 25352 Oklahoma City, OK 73125 https://oklahoma.gov/ddco.html EXE.DD.Council@okdhs.org P: (405) 521-4984



## **Board Members**

Sharon Garrity, Guthrie, Chair David Blose, Yukon Margaret Bond, Broken Arrow Mindee Brown, Edmond Jeromy Buchanan, Okla, City Sherri Coats, Oklahoma City Brett Cunningham, Okla. City Janie Fugitt, Oklahoma City Shelly Greenhaw, Edmond Michelle Kelley, Okla. City Blaine Murdock, Meeker Gina Richardson, Okla. City Beth Scrutchins, Okla. City Melissa Sublett, Tulsa Kodey Toney, Panama Lori Wieder, Stillwater Cynthia Wilkett, Tulsa Devin Williams, Lawton Valerie Williams, Okla. City

## **Council Staff**

**Council Administrator** Alissa Patterson

Planning & Grants Director
Jennifer Robinson

Advocacy Training Coordinator Dr. Bradley Mays

Self-Advocacy Training Coordinator Morgan Davis

**Executive Director** Jenifer Randle

## **Executive Committee Meeting Agenda**

Friday, April 25, 2025 – 12:15 P.M. 2400 N. Lincoln Blvd, Sequoyah Bldg, Rm. C-48, Oklahoma City, OK 73127

Board Member(s) attending via Teleconference: Lori Wieder, 711 N. Country Club Rd, Stillwater, OK

# Join our meeting online

Meeting ID: 248 846 575 458 Passcode: P3UN9356

\*Possible action items.



- II. Discussion & Possible voting: Review December 6, 2024 and January 31, 2025 minutes.
- III. Discussion: Funding Request(s): \*
  - a. Tyler Bond Consumer Involvement Funding Request
  - b. Lori & Reis Wathen Consumer Involvement Funding Request
- IV. Discussion and Possible Voting: Old Business: \*
- V. Discussion and Possible Voting: New Business \*
  - a. Committee Updates: ATO, State Plan, Finance
  - b. Forming a Nominating Committee for officer vacancies
- VI. Announcements
- VII. Adjournment \*

**Executive Committee Members: Sharon** Garrity, Janie Fugitt, Michelle Kelley, Mark Lewis, Lori Wieder

The mission of the Developmental Disabilities Council of Oklahoma is to advance communities where everyone has the opportunity to live, learn, work, and play where they choose. The Council builds partnerships to change systems to improve services, resources, and supports for Oklahomans with developmental disabilities and their families.

## **Developmental Disabilities Council of Oklahoma**

DATE: Friday, December 6, 2024

TIME: 1:00 P.M.

PLACE: 2400 N. Lincoln Blvd., Room C-48, Oklahoma City, OK 73105

BE IT REMEMBERED that on <u>Friday, December 6, 2024</u>, at  $\underline{1:00 P.M.}$ , the Executive Committee met in accordance with the Open Meetings Act.

NOTICE of the schedule for all regular and special meetings of the DDCO Finance Committee for the calendar year 2024 have been given in writing to the Oklahoma Secretary of State and public notice and agenda having been posted on the Council's website at or before 12:00 pm on Thursday, December 6, 2024, in accordance with the Oklahoma Open Meetings Act, 25 O.S. Section 311.

I. CALL TO ORDER: Ms. Garrity called the Executive Committee meeting to order at 1:00 P.M.



11.

Members Present: Janie Fugitt, Lori Wieder, Sharon Garrity, Michelle Kelley

Members Online: Mark Lewis

Members Absent:

Staff: Bradley Mays, Alissa Patterson, Jennifer Robinson, Jenifer Randle

By roll call, there was a quorum of committee members, so business was conducted.



A. Review of July 19, 2024 minutes.

**ACTION:** Ms. Wieder moves to approve the minutes for the July 19, 2024, Executive Committee meeting as corrected, spelling Ms. Wieder's last name spelling on page 3, under the action of the motion. Ms. Kelley seconds the motion.

AYES: Janie Fugitt, Lori Wieder, Sharon Garrity, Michelle Kelley

NAYS

**ABSTAIN:** 

## MOTION CARRIES.

## B. Review of October 11, 2024 minutes.

**ACTION:** Ms. Kelley moves to approve the minutes for the October 11, 2024, Executive Committee meeting. Ms. Wieder seconds the motion.

AYES: Janie Fugitt, Lori Wieder, Sharon Garrity, Michelle Kelley

<sup>∐</sup>√³ NAYS:

**ABSTAIN:** 

MOTION CARRIES.

III. Discussion: Funding Request(s): \*

Oklahoma APSE Conference, April 1-2, 2025 (FY25 funding).

**ACTION:** Ms. Kelley moves to approve the funding request to support the Oklahoma APSE 2025 Conference in the amount of \$5,000 for facility costs and closing keynote costs. Ms. Fugitt seconds the motion.

AYES: Janie Fugitt, Lori Wieder, Sharon Garrity, Michelle Kelley

NAYS:

**ABSTAIN:** 

MOTION CARRIES.

- IV. Other New Business: The committee reviewed the 2025 Council & Committee calendar. Ms. Randle explained meeting invites would be sent.
- V. Adjournment: Ms. Wieder moves to adjourn the Executive Committee meeting and Ms. Fugitt seconded. at 1:21 P.M.

## **Developmental Disabilities Council of Oklahoma**

DATE: Friday, January 31, 2025

TIME: 12:15 P.M.

PLACE: 7725 W. Reno Ave., Suite 393, Oklahoma City, OK 73127

BE IT REMEMBERED that on <u>Friday, January 31, 2025</u>, at <u>12:26 P.M.</u>, the Executive Committee met in accordance with the Open Meetings Act.

NOTICE of the schedule for all regular and special meetings of the DDCO Finance Committee for the calendar year <u>2025</u> have been given in writing to the Oklahoma Secretary of State and public notice and agenda having been posted on the Council's website at or before <u>12:00 pm on Thursday, January 30, 2025</u>, in accordance with the Oklahoma Open Meetings Act, 25 O.S. Section 311.

I. CALL TO ORDER: Ms. Garrity called the Executive Committee meeting to order at 12:26 P.M.



Members Present: Janie Fugitt, Lori Wieder, Sharon Garrity

Members Online: Mark Lewis Members Absent: Michelle Kelley

Staff: Bradley Mays, Alissa Patterson, Jennifer Robinson, Jenifer Randle

By roll call, there was not a quorum of committee members, so business wasn't conducted.



## A. Review of December 6, 2024 minutes.

**ACTION:** December 6, 2024 minutes were reviewed. No revisions were made. Vote to approve minutes wasn't taken because there was no quorum.

AYES:
NAYS:

ABSTAIN:

MOTION CARRIES:

# IV. Discussion: Funding Request(s): \*

Joining Forces: Supporting Family-Professional Partnerships Conference (FY25 funding).

Ms. Randle presented the funding request from the Oklahoma Family Network, to help support this year's Joining Forces Conference. With guidance from the executive committee, Ms. Randle will approve this request as per the Instructions to Staff allow the director to approve funds.

V. Adjournment: Ms. Garrity moves to adjourn the Executive Committee meeting at 12:39 P.M.

# **Consumer Fund Request**

Consumer: Tyler Bond

**Proposal Description**: To attend the 2025 Best Buddies Leadership Conference July 18-21, 2025 at the University of Indiana (Bloomington, Indiana).

**Purpose of attending:** So I can become a better self advocate. I can hopefully create more connections for the council within Best Buddies eventually, especially when it gets more integrated in Oklahoma. I'll share the information with Jenifer Randle, my legislators, and whoever wants the information.

EXPENSE CATEGORY	AMOUNT REQUESTED	AMOUNT TO BE
	OF COUNCIL	PAID BY TRAVELER
		OR OTHER PARTY
AIRFARE		\$500
MILEAGE		\$0
REGISTRATION	\$450	\$0
LODGING	\$0	\$0
PER DIEM	\$0	\$100
LOCAL TRANSPORTATION	\$0	\$50
RESPITE / ATTENDANT	\$0	\$0
TOTAL	<mark>\$450</mark>	<mark>\$600</mark>

NOTE: Registration: \$450 (covers meals, on-site transportation, housing, and attendance for all conference presentations & performances)

# View results

tylerbond1995@gmail.com

Respondent		24.22
1	Anonymous	21:22 Time to complete
1		
Name *		
Tyler Bond		
2		
2 Mailing address (included)	de city, state, and zip code) *	
j		
116 E. Kansas St., Broken Ar	row, Oklahoma	
3		
Email address *		

Cell Phone number (including area code) \*

9188636598 5 If more than one person from a single family, please list all names of additional travelers who are requesting support from the Council. \* Just me 6 Check all that apply: \* I am a person with a developmental disability. I am an immediate family member or guardian of a person with a disability. I am a graduate of Oklahoma Partners in Policymaking and/or the Oklahoma Youth Leadership Forum. I am a professional, working with people who have a developmental disability. Other 7

If a person with a disability or family member/guardian, what is the age of the person with a developmental disability? \*

Are you a registered payee with Oklahoma Management Enterprise Services (OMES) Supplier Portal? (<a href="https://oklahoma.gov/omes/services/purchasing/supplier-portal.html">https://oklahoma.gov/omes/services/purchasing/supplier-portal.html</a>) This is not a requirement however Council reimbursements can only be made after persons have registered. \*

Yes

O No

9

Please include the following information:

- 1. Name of event,
- 2. When the event will take place,
- 3. Where the event will take place, and
- 4. The website for the event. \*

Best Buddies Leadership Conference 2025
July 18 - 21 2025

At the University if Indiana at Bloomington, Indiana

10

Why do you wish to participate in this event?
What will this event help you do?
How will this help further the work of the Council's State Plan?
How and to whom will you share the information learned? \*

So I can become a better self advocate.

I can hopefully create more connections for the council within Best Buddies eventually, especially when it gets more integrated in Oklahoma. I'll share the information with Jenifer Randle, my legislators, and whoever wants the information.

Have you participated in this event before? *
Yes
○ No
12
Have you ever applied and/or received funding from the Consumer Involvement or Professional Development Fund before? If you answer yes, please tell us the activity/program and when you participated. *

No

Explain in the space below or email staff@okddc.ok.gov your itemized budget showing:

- 1. All costs of the event,
- 2. The funding support being asked of the Council, and
- 3. The costs you will cover yourself or from another source.

Please make sure your budget includes information on travel costs; registration of event fees; lodging; per diem (for meal expenses); local transportation/airport parking; and respite or attendant care, if requested.

The Council requires persons applying for assistance to provide at least 25% of the costs.

The Council does <u>not</u> pay for travel to or from a conference. Those costs must be covered by the traveler or third party. \*

EXPENSE CATEGORY	AMOUNT REQUESTED OF COUNCIL	AMOUNT TO BE PROVIDED BY TRAVELER OR THIRD PARTY
AIRFARE	MUST BE Paid by	
MILEAGE	TRAVELER	
REGISTRATION		
LODGING		
PER DIEM		
LOCAL TRANSPORTATION		
RESPITE/ATTENDANT		
TOTAL		

Registration is \$450 from what state staff have told me. Travel will be anywhere from \$300 - \$400 for a round trip flight ticket. I'll buy merchandise from the Best Buddies merchandise store and snacks and drinks at the airport with my own money and that will cost anywhere from \$20 -\$150depending on how much I buy. The total necessary cost for the trip is \$750 -850 dollars. Those are the only cost associated with the trip. Since I have to pay for my own travel, the registration cost is the only thing that needs paid. I'll pay 25% of it which is \$112.50, leaving \$337.50 for the council to pay. I plan on applying for financial aid for the trip to cover some or all of the flight cost of the trip if Best Buddies offers it this year. I'm also fundraising money for the trip.

not impact decisions made.

	African American
	Asian American
<b>~</b>	Caucasian / White
	Hispanic
	Native American
	Other

OPTIONAL: Identify your ethnicity by checking all that apply. Answering or not answering will

# Thank you!

If you have any questions, please email <a href="mailto:staff@okddc.ok.gov">staff@okddc.ok.gov</a>.



For over 30 years Best Buddies Leadership Conference (BBLC) has inspired thousands of leaders to be Best Buddies advocates and to bring about social change in their communities.

Attendees will have the opportunity to connect with global leaders who are passionate about creating a more inclusive world for people with intellectual and developmental disabilities. By attending BBLC, you will have the chance to share ideas and learn strategies to create positive change in your community.

This weekend long experience provides educational tracks that apply to a variety of positions within your chapter and the community.

Get ready for a weekend filled with inspiration and fun!

# Why should you attend BBLC?

This conference experience will offer **opportunities** to learn from professional presenters, participate in small group discussions, engage with experts, and choose from a diverse variety of education sessions that will inform, inspire, and advance your role in the disability rights movement.

# Connect

# **Networking Opportunities**

Connect with like-minded people who are passionate about inclusion and making a positive impact. Building a network of contacts leads to lasting friendships and collaborations.

## **Inclusive Environment**

Experience firsthand the power of inclusion that Best Buddies is known for and learn how to make your community more inclusive.

## Learn

# **Learning from Experts**

Attend sessions and workshops led by experts in the field of disability inclusion, leadership, and advocacy. Gain insights from experienced professionals and apply this knowledge in your own community.

# Skill-Building Workshops

The conference offers a variety of workshops that focus on practical skills, such as event planning, fundraising, and advocacy. You will learn about

# **Camaraderie and Team Building**

BBLC provides a unique opportunity for you to bond with others who share similar goals and values. Building a sense of camaraderie contributes to a more collaborative and effective global Best Buddies community.

## **Celebrate**

## **Celebration of Achievements**

We recognize the achievements of Best Buddies chapters and individuals throughout conference. Come celebrate with us!

# Inspiration and Motivation

BBLC provides a motivational boost. You will be encouraged to continue your efforts in promoting friendship and inclusion.

valuable tools and strategies to use in your local Best Buddies programs.

# Awareness and Advocacy Training

Learn about the importance of raising awareness and advocating for individuals with intellectual and developmental disabilities. You can be an effective advocate for inclusion in your schools, workplaces, and communities.

## Grow

# Personal Growth and Development

Come to BBLC to enhance your leadership skills, communication abilities, and self-confidence.

# **Global Perspective**

Learn about successful initiatives from different parts of the world and be inspired to think globally and act locally.

# **Conference Overview**

As you participate in workshops, seminars, and evening events you will gain new knowledge and skills to improve your community by including people with intellectual and developmental disabilities. You will have the opportunity to network with other leaders from your state and country. Staff and experienced student leaders are anxiously awaiting your arrival to learn, grow, and share with you. The skills you develop at BBLC will make an impact in your school and community this coming year.

## **Educational Sessions**



Conference attendees will have the opportunity to expand their knowledge and build their skills through a variety of educational tracks tailored to their program

## **Interactive Forums**



BBLC is filled with opportunities to hear new perspectives and share your own. Our World Café round table sessions provide the chance to engage in meaningful

## **Conference Events**



Nothing captures the magic of BBLC quite like the events which bring all attendees together to entertain, inspire and share our vision for a more inclusive

role and facilitated by a combination of Best Buddies staff members, Global Ambassadors and guest speakers with expertise in relevant fields.

discussions with members of the global Best Buddies community and are an attendee favorite each year. future. Highlights include
Opening & Closing Ceremonies,
Keynote Sessions and
Outstanding Chapter of the Year
Awards.

# **Conference Timeline**

Below is a snapshot of what a day in the life of a conference participant will look like. A more detailed agenda will be sent to attendees in July.

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#### Friday, July 18th Saturday, July 19th Sunday, July 20th Attendees Arrive Breakfast Breakfast on Campus Conference Kickoff **General Session** • Registration & Session **Education Tracks** Dorm Check In • Education Tracks (h Continue Conference Begin tt tt .unch Welcome Lunch p р DWorld Café Round **Festivities** Education Tracks S: S:Tables Dinner Continue •//Dinner State Delegation (h W W Dinner •WClosing Meeting tt W Evening Activities W **W**Ceremonies p Opening W s: .f i. Ceremonies .y // а n st Χ. u e а C t b gr 0 u 0 а m b O #BBLC2025 LeadershipConference@bestbuddie9.ofg (mailto:LeadershipConference@bestbuddies.org) b ©2025 Best Buddies e st di In**e**ernational st st b e b b s) u u d u d di d di di e e s/ е

## Monday, July 21st

- Breakfast
- Conference Checkout
- Attendee Departure
- Ongoing Airport Shuttles

# **BBLC Registration Fees**

BBLC registration fees cover meals, on-site transportation, dormitory housing, and attendance for all conference presentations and performances. Note: BBLC registration fees do NOT cover travel expenses to Indiana (e.g. airplane tickets, etc.).

Please see BBLC2025 conference registration fees for US attendees below (note: international attendees follow a different pricing schedule, see BBLC Policies section below):

# General Registration

For US chapter leaders, chapter advisors (nonprofessional development), ambassadors, jobs participants, and Transitions students

\$400

# Community Leaders Registration

For advisory boards, corporate partners, friendship walk and gala committee members, and other fundraisers

\$450

# Advisors Professional Development

For US chapter advisors who are attending the professional development track for continuing education contact hour credits

\$650

# **Credit Card Payments**

ATTENDEE PAYMENT (https://forms.bestbuddies.org/4903861)

For all registered US attendees (including chapter leaders, ambassadors, jobs participants, Transitions students, advisors, and community leaders).

CHAPTER PAYMENT (https://forms.bestbuddies.org/4903866)

For US school chapters to pre-pay for an attendee who has not yet registered; if an attendee has already registered, please use the ATTENDEE PAYMENT form instead.

# **Other Payment Options**

For other payment options (check, money order, etc.), please contact your local Best Buddies office.

## **BBLC Fee Policies**

Please note: registration fees do not cover the cost of travel to Indiana University. All attendees are responsible for raising their own travel costs. Fees are not tax-deductible.

## **Cancellations and Refunds**

Refunds will be granted for requests received in writing by July 15, 2025. No-shows are responsible for full payment. Cancellation requests should be sent to your Best Buddies staff contact or leadershipconference@bestbuddies.org (mailtp:leadershipconference@bestbuddies.org).

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# **International Attendees**

The fee schedule above does NOT apply to international participants coming from outside the United States. For the international participant fee schedule, please contact Nani Blanco at NaniBlanco@bestbuddies.org (mailto:NaniBlanco@bestbuddies.org).

Financial assistance may be available to cover the cost of travel to Indiana University for chapter presidents.

Review the financial assistance rules and regulations (https://www.bestbuddies.org/bblc/financial-assistance/) to see if you qualify.

b gr o

#BEC2025

LeadershipConference@bestbuddieg.org st m (mailto:LeadershipConference@bestbuddieg.org)

In**e**ernational st e b s) u u d d di di di е е e s/ S) S)

## **Consumer Fund Request**

Consumer: Lori and Reis Wathen

**Proposal Description**: To attend the 2025 National Down syndrome 2025 Convention, July 24-27 in Dallas,

Texas.

**Purpose of attending:** Reis is exiting high school this year and we would like to attend workshops geared towards adult needs and transitioning. Reis will also be attending the self-advocate track to help him become a better advocate for himself and others. Also to learn more independent skills and work on socialization. This convention will help us and Reis to better prepare for what his life will look like after high school. This fits into the state plan to help parents and caregivers gain knowledge and training on topics relevant to their child's disability. I will use the information I gain at the convention to share with other families who may be going through a similar situation, I would also be open to sharing with anyone DDCO would like me to.

EXPENSE CATEGORY	AMOUNT REQUESTED OF COUNCIL	AMOUNT TO BE PAID BY TRAVELER OR OTHER PARTY
AIRFARE		n/a
MILEAGE		\$270.20
REGISTRATION	\$475	0
LODGING	\$664.86	\$83.25
PER DIEM	\$0	\$396
LOCAL TRANSPORTATION	n/a	n/a
RESPITE / ATTENDANT	n/a	n/a
TOTAL	<mark>\$1,139.86</mark>	<mark>\$749.45</mark>

Driving personal car, used federal mileage reimbursement of .70 mile / 386 miles roundtrip Lori's registration is \$275 for general conference, Reis is \$200 for Self-Advocate conference Room rate is \$189.00 night plus 17.26% room tax and \$27.75 daily fee Based on per diem in Dallas at \$66 per day per person

# View results

lsooner2@aol.com

Respondent		
3	Anonymous	53:30
		Time to complete
1		
Name *		
Name		
Lori Wathen		
Lon Wathen		
2 Ma'l' an addina (fad a	de etc. etc. e e d. te e e del *	
Mailing address (includ	de city, state, and zip code) *	
529 SW 154th Ct OKC OK 73	2170	
329 3W 134111 Ct ORC OR 73	5170	
3		
Email address *		

Cell Phone number (including area code) \*

4056421507

5

If more than one person from a single family, please list all names of additional travelers who are requesting support from the Council. \*

Reis Wathen

6

Check all that apply: \*

- I am a person with a developmental disability.
- I am an immediate family member or guardian of a person with a disability.
- I am a graduate of Oklahoma Partners in Policymaking and/or the Oklahoma Youth Leadership Forum.
- I am a professional, working with people who have a developmental disability.
- Other

7

If a person with a disability or family member/guardian, what is the age of the person with a developmental disability? \*

Are you a registered payee with Oklahoma Management Enterprise Services (OMES) Supplier Portal? (<a href="https://oklahoma.gov/omes/services/purchasing/supplier-portal.html">https://oklahoma.gov/omes/services/purchasing/supplier-portal.html</a>) This is not a requirement however Council reimbursements can only be made after persons have registered. \*

Yes
10.

O No

9

Please include the following information:

- 1. Name of event,
- 2. When the event will take place,
- 3. Where the event will take place, and
- 4. The website for the event. \*

National Down Syndrome Congress 2025 Convention
July 24-27, 2025
Hilton, Anatole, Dallas Texas
https://www.ndsccenter.org/wp-content/uploads/NDSC\_CONVENTION\_2025\_INFO\_PACKET.pdf

10

Why do you wish to participate in this event?
What will this event help you do?
How will this help further the work of the Council's State Plan?
How and to whom will you share the information learned? \*

Reis is exiting high school this year and we would like to attend workshops geared towards adult needs and transitioning. Reis will also be attending the self-advocate track to help him become a better advocate for himself and others. Also to learn more independent skills and work on socialization.

This convention will help us and Reis to better prepare for what his life will look like after high school.

This fits into the state plan to help parents and caregivers gain knowledge and training on topics relevant to their child's disability.

I will use the information I gain at the convention to share with other families who may be going through a similar situation, I would also be open to sharing with anyone DDCO would like me to.

Have you participated in this event before? \*

Yes

O No

12

Have you ever applied and/or received funding from the Consumer Involvement or Professional Development Fund before? If you answer yes, please tell us the activity/program and when you participated. \*

Yes. In 2013, DDCO partially assisted with me attending the Institute on Special Education Advocacy.

Explain in the space below or email staff@okddc.ok.gov your itemized budget showing:

- 1. All costs of the event,
- 2. The funding support being asked of the Council, and
- 3. The costs you will cover yourself or from another source.

Please make sure your budget includes information on travel costs; registration of event fees; lodging; per diem (for meal expenses); local transportation/airport parking; and respite or attendant care, if requested.

The Council requires persons applying for assistance to provide at least 25% of the costs.

The Council does <u>not</u> pay for travel to or from a conference. Those costs must be covered by the traveler or third party. \*

EXPENSE CATEGORY	AMOUNT REQUESTED OF COUNCIL	AMOUNT TO BE PROVIDED BY TRAVELER OR THIRD PARTY
AIRFARE	MUST BE Paid by	
MILEAGE	TRAVELER	
REGISTRATION		
LODGING		
PER DIEM		
LOCAL TRANSPORTATION		
RESPITE/ATTENDANT		
TOTAL		

not impact decisions made.

	African American
	Asian American
<b>✓</b>	Caucasian / White
	Hispanic
	Native American
	Other

OPTIONAL: Identify your ethnicity by checking all that apply. Answering or not answering will

# Thank you!

If you have any questions, please email <a href="mailto:exe.DD.Council@okdhs.org">exe.DD.Council@okdhs.org</a>.

# CIF Budget NDSC Convention

Expense Category	Amount Requested from Council	Amount to be provided by Traveler
AIRFARE		N/A
MILEAGE		\$270.20
REGISTRATION	\$475.00	0.00
CODGING	\$664.86	\$83.25
PER DIEM	0.00	\$396.00
LOCAL TRANSPORTATION	N/A	N/A
RESPITE/ATTENDANT	N/A	N/A

Driving personal car, used federal mileage reimbursement of .70 mile 386 miles roundtrip Lori registration is \$275 for general conference, Reis is \$200 for Self-Advocate conference Room rate is \$189.00 night plus 17.26% room tax and \$27.75 daily fee Based on per diem in Dallas at \$66 per day per person