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STATE OF OKLAHOMA

DISTRICT ATTORNEYS COUNCIL VOCA Performance Measures

E-mail completed report to: VOCAHelp@dac.state.ok.us within 30 days of the end of EACH QUARTER.

The subject line of the e-mail should read: VOCA PMT (2025-VOCA-AGENCY NAME-198).

Please use current form. All noncompliant or incomplete forms WILL be sent back and asked to be re-submitted

Choose Quarter:

My Subgrant Number: 2025-VOCA-

e.g. 2025-VOCA-AGENCY NAME-198

Agency Name:

Person Completing Report:

Title:

Email:

Phone Number:

Some of the information above is different than the previous quarter.

1. TOTAL number of **individuals who received services** during the reporting period:

INSTRUCTIONS: Count all individuals served by your organization with the use of VOCA plus match funds during the reporting period. This number should be an unduplicated count of people served during a **single** reporting period, regardless of the number of services they received or victimization types with which they presented. **DO NOT count anonymous contacts here. They should be reported in question 2. If your organization only had anonymous contacts, enter zero (0).**

2. TOTAL number of **anonymous contacts** received during the reporting period:

INSTRUCTIONS: Count all anonymous contacts received by your organization through a hotline, online chat, or other service where the individuality of each contact cannot be established. If your organization did not have any anonymous contacts enter zero (0). **Only count as a contact if a victimization is reported AND a service was provided.**

3. Of the individuals entered in Question 1, how many were **NEW** individuals who received services from your agency for the **first time** during the reporting period?

INSTRUCTIONS: Report the number of **NEW** individuals served with the use of VOCA plus match funds for the first time during the reporting period. This number should be an unduplicated count of identified **NEW** clients served during a single reporting period, regardless of the number of services they received or victimization types with which they presented.

For the first quarter of the 12-month grant period, ALL individuals that are continuing to receive services from the previous subgrant period should be counted as NEW.

4. DEMOGRAPHICS Only for individuals identified in Question #3. Totals must match information reported in question #3. These will auto calculate by tabbing to the next line. Not Tracked is only for those agencies that do not have a way to track that category but are working on a way to gather the information and will report the numbers soon.

Category	Population	Number of NEW individuals
A. Race/Ethnicity (self-reported) DA Offices: If reporting a business as an individual under Questions 1 and 3, show number as Not Reported	American Indian/Alaska Native	
	Asian	
	Black/African American	
	Hispanic or Latino	
	Native Hawaiian & Other Pacific Islander	
	White Non-Latino/Caucasian	
	Some Other Race	
	Multiple Races	
	Not Reported	
	Not Tracked	
	TOTAL (Must equal number reported in #3)	

B. Gender (self-reported) DA Offices: If reporting a business as an individual under Questions 1 and 3, show number as Not Reported	Male	
	Female	
	Not Reported	
	Not Tracked	
	TOTAL (Must equal number reported in #3)	

C. Age (self-reported) DA Offices: If reporting a business as an individual under Questions 1 and 3, show number as Not Reported	0-12	
	13-17	
	18-24	
	25-59	
	60 and older	
	Not Reported	
	Not Tracked	
	TOTAL (Must equal number reported in #3)	

IMPORTANT!! THE TOTALS SHOWN IN #3 AND #4 A, B, and C MUST MATCH. PLEASE CONFIRM THE TOTALS ARE CORRECT BEFORE PROCEEDING TO THE NEXT SECTION.

5. TYPES OF VICTIMIZATIONS For all individuals identified in Questions 1 and 2. Individuals may be counted in more than one victimization type. Each field must be equal to or less than the total reported in Questions 1 and 2. The numbers listed should represent all who are reported in Question 1.

A. Individuals who received services by type of victimization.	Victimization Type	Number of individuals receiving services based on presenting victimization for reporting period
<p>*Only count as an anonymous contact if a victimization is reported in Question 5 AND a service is reported in Question 8</p> <p>*DA Offices: The Other category should typically only include property crimes. Violations of VPO should be listed under DV and Shooting w/ intent under Assault. Other crimes where there is no victim should not be counted. Crimes against a business should be listed under Financial Crime.</p> <p>*VPO's go into category as to why they were issued.</p>	Adult Physical Assault (includes Aggravated and Simple Assault)	
	Adult Sexual Assault	
	Adults Sexually Abused/ Assaulted as Children	
	Arson	
	Bullying (Verbal, Cyber or Physical)	
	Burglary	
	Child Physical Abuse or Neglect	
	Child Pornography	
	Child Sexual Abuse/Assault	
	Domestic and/or Family Violence	
	DUI/DWI Incidents	
	Elder Abuse or Neglect	
	Hate Crime: Racial/Religious/Gender/Sexual Orientation/ Other EXPLANATION REQUIRED:	
	Human Trafficking: Labor	
	Human Trafficking: Sex	
	Identity Theft/Fraud/Financial Crime	
	Kidnapping (non-custodial)	
	Kidnapping (custodial)	
	Mass Violence (Domestic/International)	
	Other Vehicular Victimization (e.g. Hit & Run)	
Robbery		
Stalking/Harassment		
Survivors of Homicide Victims		
Teen Dating Victimization		
Terrorism (Domestic/International)		
Other types of victimization not listed above: EXPLANATION REQUIRED:		
TOTAL (Must be equal to or greater than Questions 1 & 2)		

B. Of those individuals receiving services in section A, list the number who presented with more than one type of victimization during the reporting period. If not tracked, enter N/A	
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C. Special Classification of Individuals (self-reported)	Deaf/ Hard of Hearing	
	Homeless	
	Immigrants/Refugees/Asylum Seekers	
	Veterans	
	Victims with Disabilities: Cognitive/Physical/Mental	
	Victims with Limited English Proficiency	
	Other EXPLANATION REQUIRED:	

Direct Services

6. Number of individuals assisted with a victim compensation application during the reporting period (Add this number to B4 below also)

*Individuals assisted with victims compensation applications should not exceed the combined total of individuals served in questions 1 and 2.

7. Select all types of services provided by your organization during the reporting period. Data entered for the service types should coincide, at some point with the 12-month subgrant award period, with the service types reported on the Subgrant Award Report (SARS), under “use of VOCA and Match Funds”. Providing more services than anticipated is perfectly acceptable; however, goals and objectives may need to be modified, and a new SAR will need to be completed. If there has been a change in Goals and Objectives of the project, please email VOCAhelp@dac.state.ok.us.

Do not check a category below unless numbers will be entered in question 8 for that category.

- A. Information & Referral
- B. Personal Advocacy/Accompaniment
- C. Emotional Support or Safety Services
- D. Shelter/Housing Services
- E. Criminal/Civil Justice System Assistance

B: VOCA guidelines require ALL programs assist victims in seeking compensation: for section B4 as answered in question 6 above.

8. For each category, report the total number of individuals who received services. For the Subcategories under each category, list the total number of times the services were provided. Put a zero on the lines that do not apply. Because some clients may receive multiple services, the total number of times that services were provided within a category may be greater than the number of clients who received those services.

Report anonymous individuals for each category ONLY if the victimization and service have been reported.

Numbers in the subcategories must be equal to or greater than the number entered in A, B, C, D, &/or E.

Note: The number of individuals receiving services reported for each category should not exceed the combined totals shown in question 1 & 2.

A. Individuals received services for INFORMATION & REFERRAL

Enter the number of times each of the following services were provided:

- A1. Information about the criminal justice process
- A2. Information about victim rights, how to obtain notification, etc.
- A3. Referral to other victim service programs
- A4. Referral to other services, supports, and resources (including legal, medical, faith-based organizations, address confidentiality programs, etc.)

*The Total of A1 through A4 should be equal to or greater than A

B. Individuals received services for PERSONAL ADVOCACY/ACCOMPANIMENT

Enter the number of times each of the following services were provided:

- B1. Victim advocacy/accompaniment to emergency medical care
- B2. Victim advocacy/accompaniment to medical forensic exam
- B3. Law enforcement interview advocacy/accompaniment
- B4. Individual advocacy (assistance in seeking victim compensation benefits, such as providing an application, brochure, information on how to apply, etc.; applying for public benefits, return of personal property or effects).
- B5. Performance of medical or non-medical forensic exam or interview, or medical evidence collection
- B6. Immigration assistance (e.g., special visas, continued presence application, and other immigration relief)
- B7. Intervention with employer, creditor, landlord, or academic institution
- B8. Child or dependent care assistance (includes coordination of services)
- B9. Transportation assistance (includes coordination of services)
- B10. Interpreter services

*The Total of B1 through B10 should be equal to or greater than B

C. Individuals received services for EMOTIONAL SUPPORT OR SAFETY SERVICES

Enter the number of times each of the following services were provided:

- C1. Crisis intervention (in-person, includes safety planning, etc.)
- C2. Hotline/crisis line counseling
- C3. On-scene crisis response (e.g., community crisis response)
- C4. Individual counseling
- C5. Support groups (facilitated or peer)
- C6. Other therapy (traditional, cultural, or alternative healing; art, writing, or play therapy, etc.)
- C7. Emergency financial assistance (includes emergency loans and petty cash, payments for items such as food and/or clothing, changing windows and/or locks, taxis, prophylactic and nonprophylactic meds, durable medical equipment, etc.)

*The Total of C1 through C7 should be equal to or greater than C

D. Individuals received services for SHELTER/HOUSING SERVICES

Enter the number of times each of the following services were provided:

- D1. Emergency shelter or safe house
- D2. Transitional housing
- D3. Relocation assistance (includes assistance with obtaining housing)

*The Total of D1 through D3 should be equal to or greater than D

E. Individuals received services for CRIMINAL/CIVIL JUSTICE SYSTEM ASSISTANCE

Enter the number of times each of the following services were provided:

- E1. Notification of criminal justice events (e.g., case status, arrest, court proceedings, case disposition, release, etc.)
- E2. Victim impact statement assistance
- E3. Assistance with restitution (includes assistance in requesting and when collection efforts are not successful)
- E4. Assistance in obtaining protection or restraining order
- E5. Civil legal attorney assistance with family law issues (e.g., custody, visitation, or support)
- E6. Other emergency justice-related assistance
- E7. Immigration attorney assistance (e.g., special visas, continued presence application, and other immigration relief)
- E8. Prosecution interview advocacy/accompaniment (e.g., accompaniment with prosecutor and victim/witness)
- E9. Law enforcement interview advocacy/accompaniment
- E10. Criminal advocacy/accompaniment
- E11. Other legal advice and/or counsel

*The Total of E1 through E11 should be equal to or greater than E

9. Additional comments (include any comments pertaining to questions above; identify the question number the additional comment(s) apply to):

Validation Check

Combined total of questions 1 & 2: Individuals and Anonymous Contacts Receiving Service(s)	
Combined total in Question 5: Individuals receiving Service(s) based on presenting victimization(s)	
Combined total of A-E: If the following number is less than the combined total of questions 1 & 2 shown, there is an error in the above number of individuals service reported on either A-E or questions 1 & 2.	

The most common error is the failure to report the crime type(s) and service(s) provided to anonymous contacts. If the crime type(s) AND service(s) provided to an anonymous contact are unknown, OVC does not want them included in your count of anonymous contacts in Question 2.

PLEASE MAKE CORRECTIONS BEFORE SUBMITTING THE REPORT TO
VOCAhelp@dac.state.ok.us